

CURRICULUM VITAE

Avdhesh Kumar

Infront of Rafat School
Jwala Nagar,
Distt. Rampur
244901 (U.P.)
India.

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Objective:

Position requiring innovative challenging employment that will utilize my education and professional skills and offer opportunity to enhance abilities and to work for an organization with honesty, punctuality, confidence and team spirit by applying my skills and become an asset.

Profile

Competent and diligent professional with an experience of around 13 Years across, Financial service, Collection, customer service & Legal activities

Professional Experience:

At present working as the Asst. Legal/Collection Manager Poonawalla Fincorp. & Housing Limited SBU Bareilly from Dec 2017 Seeing Location Bareilly, Pilibhit, Badaun, Shahjahanpur, Rampur, Moradabad, Bijnor, Sambhal, J.P Nagar, and Uttrakhand also.

(1.) Working as the Legal Retainer Advocate in Shriram Transport Finance Comp. Ltd Through Shriram Law Consultant from Feb 2011 to Dec2017

Job Profile:-

- Collection in Hard bucket and short fall cases.
- Dealing in Negotiable Instrument of "Dishonourment of Cheque"
- Dealing in Arbitration Laws
- Dealing in consumer courts
- Dealing in I.P.C, CrPC, C.P.C
- Dealing in police cases, Thana visit , Online complaint
- Dealing housing collection through legal pressure (Notice 13(2), 13(4) filling sec.14 & possession also

(2.) Jan.2002 to Sep.2011:

Practice in Dist. Court Rampur

Job Profile:-

- To assist and handle the legal cases of the law firm especially cases **U/S 138 N.I. Act and other Recovery Cases** 'Proper Tracking 'of legal cases and proper documentation.
- Pursuing and achieving the success in case which is instituting and defending by the firm.
- Timely filling and effective handling of litigation.
- To keep track of all new amendments in applicable Acts.
- Preparation of agreements; vetting of office and other ad hock agreements

(3.) Nov.2003 to Jan.2006:

Working as Legal Advisor in M/S Kit Ply industry Ltd.Rampur.

Job Profile:

- Handling criminal /civil related issues/cases in coordination with advocate.
- Maintenance and updation of legal and financial records.
- Preparation and filling of statutory forms with agencies.
- Proper tracking of legal cases & issue notice & fill case.

(4.) Jun.2002 to Nov.2003:

Mr. S.P.Saxena, Advocate, District Court, Rampur.

Intern:

Training under a Leading Advocate Mr. S.P.Saxena in the Matter of Cr.P.C. C.P.C., Evidence acts I.P.C. and many other major & minor acts.

Job. Profile:

- Proper filling of records, indexing; reports/tracker genre.
- Drafting/verifying firm contracts/agreements.

Liasoning Ability:

- A good Liasoning & coordination with Judicial & Extra –Judicial Authorities; such like Police.R.T.O.Check Post Police, Transporters & other.

Education Qualification:

- LLB.from MJP Rohilkhand University, Bareilly in 2002.
- BSc.From MJP Rohilkhand University Bareilly in 1998.
- Intermediate from U.P. Board in 1995.
- High School from . U.P. Board in 1991.

Computer Education:

Diploma in computer application from vertex Computer Education Rampur for 6 Months.

Strength:

- Good Communication skill.
- Goal oriented.
- Flair with meeting people.

Personal Detail:

Father's Name	:	Late Shri R.P. Saxena
Mother's Name	:	Late Smt. Santosh saxena
Date of Birth	:	Aug.14 th 1976
Marital Status	:	Married
Interest	:	Collecting Legal Information,Argu in court with or without panel advocate & Traveling.
Current CTC	:	Rs 663000/-

Date: -
Place: Moradabad

Reference:-

Mr Sandeep k. Tripathi
Legal PHFL
Mobile :- 07607712000

(Avdesh Kumar)
Mob No.
09897203964
Asst. Legal Manager
Poonawalla Housing &
Fincorp. Limited

Note :- Interested in haldwani Location