

Job Description

POSITION DETAILS			
Functional Designation	National Legal Manager (Litigation)	Department	Legal
Sub Department	Legal	HR Grade	Deputy Vice President
Location	Corporate Office	Reporting Manager	Chief Compliance Officer
Job Purpose			
<p>The Deputy Vice President - National Legal Manager (Litigation) plays a critical role in managing and resolving legal disputes on a national scale, protecting the company's legal interests, and ensuring compliance with laws and regulations. This position requires strong legal knowledge, litigation expertise, leadership skills, and the ability to manage complex legal matters efficiently and effectively.</p>			
Principal Accountabilities			
<p>Litigation Strategy: Develop and implement a strategic plan for managing and resolving litigation across the country in alignment with the company's legal objectives.</p> <p>2. Legal Representation: Oversee and manage external legal counsel or in-house legal teams handling litigation matters, ensuring they provide effective and cost-efficient legal representation.</p> <p>3. Case Management: Manage and supervise all ongoing litigation cases, ensuring they progress efficiently, and establish clear goals and milestones.</p> <p>4. Legal Risk Assessment: Assess legal risks associated with litigation and provide recommendations for mitigating those risks, including potential settlements and dispute resolution strategies.</p> <p>5. Legal Documentation: Oversee the preparation, review, and filing of legal documents and pleadings related to litigation cases, ensuring compliance with court procedures and deadlines.</p> <p>6. Court Appearances: Represent the company in court proceedings, hearings, and negotiations related to litigation cases when necessary.</p> <p>7. Dispute Resolution: Develop strategies for alternative dispute resolution, negotiation, and settlement discussions to resolve legal matters efficiently.</p> <p>8. Regulatory Compliance: Ensure that all litigation processes comply with relevant laws and regulations in different jurisdictions.</p> <p>9. Budget Management: Manage the budget allocated for litigation expenses, including legal fees, court costs, and settlements.</p> <p>10. Monitoring and Reporting: Continuously monitor the progress of litigation cases and provide regular reports to senior management on the status, risks, and potential outcomes.</p>			

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11. Legal Team Management: Supervise and provide guidance to the legal team responsible for handling litigation, including resource allocation and professional development.

12. Legal Training: Provide training and guidance to employees on legal matters related to litigation, including the company's stance on various issues.

13. Compliance and Ethics: Promote and enforce ethical and legal standards within the organization, ensuring that all legal actions are conducted with integrity and professionalism.

14. Data Protection: Ensure compliance with data protection and privacy laws when handling legal matters that involve sensitive information.

15. Market Research: Stay informed about legal developments, industry trends, and regulatory changes that may impact litigation practices nationally.

Desired Profile

A bachelor's degree in law (LLB) is a fundamental requirement for this position.

Registration with the local bar council is typically mandatory to practice law.

Several years of relevant legal experience, preferably in the financial sector, working with NBFCs, banks, or financial institutions.

Proven experience in leading and managing legal teams and overseeing legal operations within a specific zone or region.