

Job Description

POSITION DETAILS			
Functional Designation	F&A-Taxation Specialist	Department	Finance and Accounts
Sub Department	Taxation	HR Grade	
Location	Corporate Office	Reporting Manager	
Job Purpose			
<p>The Manager of Direct Taxation is responsible for overseeing and managing the direct taxation function within the organization. This role aims to ensure compliance with direct tax regulations, optimize tax strategies, and provide expert guidance on direct tax planning and reporting to support the organization's financial objectives and regulatory requirements.</p>			
Principal Accountabilities			
<ol style="list-style-type: none"> 1. Managing and supervising the day-to-day activities of the direct taxation team, including direct tax planning, compliance, and reporting, to ensure adherence to direct tax regulations, minimize tax liabilities, and optimize tax benefits for the organization. 2. Leading the development and implementation of direct tax strategies and policies to maximize tax efficiency, reduce tax risks, and support the organization's financial goals and operational objectives. 3. Conducting regular reviews and analysis of direct tax laws, regulations, and developments to provide guidance and recommendations on direct tax implications, opportunities, and risks for the organization's business operations and financial activities. 4. Collaborating with cross-functional teams, including finance, legal, and audit, to provide expert guidance on direct tax-related matters, including tax implications for business transactions, mergers and acquisitions, and other strategic initiatives. 5. Managing and coordinating the preparation and filing of direct tax returns, including corporate tax returns and other regulatory filings, to ensure accurate and timely compliance with direct tax requirements and reporting obligations. 6. Providing guidance and support to the finance team on complex direct tax issues, direct tax planning strategies, and regulatory compliance to foster a culture of continuous learning and professional development within the organization. 7. Collaborating with external tax advisors, consultants, and regulatory authorities to facilitate direct tax audits, assessments, and inquiries, ensuring compliance with direct tax laws and the implementation of recommended tax planning strategies and best practices. 8. Providing regular reports and updates to senior management on the organization's direct tax position, key tax risks, and recommended actions to optimize direct tax planning and compliance within the organization. 9. Contributing to the development and implementation of direct tax planning strategies and initiatives that align with the company's mission, vision, and business objectives, driving tax efficiency and optimization of financial resources within the organization. 10. Overseeing the implementation and optimization of direct tax management systems and tools to facilitate the collection, analysis, and reporting of tax data, ensuring the accuracy and integrity of tax-related information within the organization. 			

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Desired Profile

1. Educational Qualification: A bachelor's degree in accounting, finance, taxation, or a related field is required. A master's degree or relevant certifications in taxation, such as a Certified Public Accountant (CPA) or Chartered Accountant (CA), is preferred.
2. Experience: 5-7 years of experience in direct taxation, tax planning, or a related field, with a focus on managing direct tax functions and providing expert guidance on tax compliance and planning, preferably in the financial services industry.
3. Analytical Abilities: Strong analytical skills to interpret direct tax regulations, conduct tax analysis, and provide actionable insights and recommendations for tax planning and decision-making.
4. Communication Skills: Excellent communication and interpersonal skills to effectively collaborate with cross-functional teams, external stakeholders, and regulatory authorities on tax-related matters and compliance requirements.
5. Attention to Detail: A keen eye for detail and accuracy in managing tax data, tax filings, and tax analysis reports to ensure compliance with tax regulations and reporting obligations.
6. Leadership Skills: Strong leadership and team management abilities to effectively lead and mentor a team of tax professionals, driving a culture of excellence and tax compliance within the organization.