

## **RANJANI SINGH**

**Mobile - +91 9399309996 Email – ranjanisingh1604@gmail.com**

### **OBJECTIVE: -**

To enhance my skill in a work related environment and learn new things that will make me a better professional. Use my talents by putting them into good use for the benefit of the organization that I work for.

### **SYNOPSIS: -**

A keen analyst with over 10 years of rich experience in recovery and cross selling. Currently working with POONAWALLA Fincrop Ltd Earlier worked with Magma FINCORP LIMITED with same work A result oriented with proven expertise in leading delinquent account and recovery planning. Demonstrated skills in team supervision and relationship management.

### **SKILLS**

- Time management skills
- Can work effectively as part of a team & can drive & motivate a team to achieve a common goal.
- Good inter-personal communications skills
- Can fluently handle the various applications in the computer.
- Excellent written communication & correspondence skills,

### **PERSONAL PARTICULARS**

- Name : Ranjani Singh
- Date of Birth : 16 April 1983
- Address : Q.No.- 4/I, St. No 87, Sector 6  
Bhilai Nagar, Durg
- Mobile No. : 9399309996
- Email Id : ranjanisingh1604@gmail.com
- Gender : Female
- Total Experience : 10 year's
- Languages Known : English, Hindi

### **PROFESSIONAL OUTLINE SUMMARY**

- 1) **POONAWALLA FINCORP LIMITED Raipur ( Cross Selling like Used Car. Personal Loan. Business loan etc) April 2022 to till time**
- 2) **Magma Fincorp Ltd Raipur**  
**Collection Senior Executive (Jan 2012 - March 2022)**

### **Work Outline:-**

- Attend walk in customer in branch and generate lead for cross sale like ( BL, PL and used car loan )
- Working in EPC contract and generate revenue
- Proper Data Bifurcation between Field Team
- Collection of dues from strategic & difficult customers.
- Tracking Due Date wise payment received.
- Mapping of broken PTPS of bucket & work out for required follow up & resolution.
- Managing the team performance & Handling Recovery of All Product (CV, CE, CAR, SUV, Tractor).
- Managed the portfolio of 900 delinquents' account from Chhattisgarh
- Generated revenue CBC & DPC
- Daily monitoring and suggesting the required action for high value customer.
- Maintain relation with customers & Handle the customer queries regarding loan
- Experience of insurance cross sales as well as generations lead and follow up

### **ACADEMIC QUALIFICATION**

- M.A. from **Raipur University**,
- B.A. from Raipur University
- **H.S.C** from MP **Board**
- **S.S.C** from MP **Board**
- **PGDCA**

### **DECLARATION**

I hereby declare that the above information are true & correct of the best of my knowledge and belief and in the event of any information being found false or incorrect, my candidature will be liable to be canceled.

Place: Bhilai Nagar

Date: 17/09/2022

-----

(Ranjani Singh )