# **Job Description**

POSITION DETAILS			
Functional Designation	Treasury-Capital Markets Compliance Specialist	Department	Treasury
Sub Department	Capital Market	HR Grade	
Location	Corporate office	Reporting Manager	

### **Job Purpose**

The Treasury-Capital Markets Compliance Specialist in a Non-Banking Financial Company (NBFC) plays a pivotal role in managing and optimizing the capital market activities of the organization. This position requires a deep understanding of financial markets, regulatory compliance, and risk management to ensure the efficient utilization of the company's capital resources.

### **Principal Accountabilities**

- 1. Capital Market Strategy: Develop and execute the capital market strategy for the NBFC, aligning it with the company's financial objectives.
- 2. Investment Management: Oversee the management of the company's investment portfolio, including bonds, equities, and other financial instruments, to maximize returns while minimizing risks.
- 3. Fundraising: Plan and execute fundraising activities, including debt and equity offerings, to ensure the organization has access to the required capital for its operations and expansion.
- 4. Risk Management: Implement risk management strategies to safeguard the company's investments, such as hedging, diversification, and compliance with regulatory requirements.
- 5. Market Analysis: Continuously monitor and analyze capital market trends, economic indicators, and regulatory changes to make informed investment decisions.
- 6. Compliance: Ensure compliance with all regulatory and legal requirements related to capital market activities and reporting.

#### **Desired Profile**

- Bachelor's degree in finance, economics, or a related field. A master's degree in finance or an MBA is preferred.
- A minimum of 5-10 years of relevant experience in capital markets, investment management, or financial services, with a strong track record of success.
- In-depth knowledge of financial markets, financial instruments, and regulatory frameworks.
- Strong analytical and quantitative skills.
- Excellent leadership and team management abilities.
- Effective communication and interpersonal skills.
- Sound understanding of risk management and compliance practices in the financial industry.

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