

## Job Description

POSITION DETAILS			
Functional Designation		Department	Data Science & Analytics
Sub Department	Data Science & Analytics	HR Grade	
Location	Corporate Office	Reporting Manager	
<b>Job Purpose</b>			
The Lead - Bureau & Risk will be responsible for managing relationships with credit bureaus, ensuring compliance with bureau standards, and mitigating risks associated with data and analytics. This role involves leveraging data analytics to monitor and manage risk, ensuring data integrity, and optimizing interactions with credit bureaus			
<b>Principal Accountabilities</b>			
<ul style="list-style-type: none"> <li>• Manage relationships with credit bureaus and ensure compliance with their standards.</li> <li>• Oversee the integration of bureau data into internal systems.</li> <li>• Monitor and report on bureau-related metrics and performance.</li> <li>• Identify and assess risks related to data and analytics.</li> <li>• Develop and implement risk mitigation strategies.</li> <li>• Ensure compliance with regulatory requirements and internal policies.</li> <li>• Ensure the accuracy, completeness, and reliability of data.</li> <li>• Implement best practices for data governance and quality control.</li> <li>• Conduct regular audits to maintain data integrity.</li> <li>• Analyze data to identify trends, risks, and opportunities.</li> <li>• Prepare and present reports on risk management and bureau performance.</li> <li>• Provide insights and recommendations based on data analysis.</li> <li>• Work closely with cross-functional teams to identify data needs and opportunities.</li> <li>• Communicate findings and recommendations to senior management and stakeholders.</li> <li>• Provide thought leadership on emerging trends in risk management and bureau interactions.</li> <li>• Lead, mentor, and manage a team of data analysts and risk managers.</li> <li>• Develop and execute strategies to achieve business goals.</li> <li>• Foster a culture of data-driven decision-making within the team.</li> </ul>			
<b>Desired Profile</b>			
<ul style="list-style-type: none"> <li>• Advanced degree in Data Science, Business Administration, Risk Management, or a related field.</li> <li>• Proven experience in a senior data science, risk management, or bureau management role.</li> <li>• Strong background in data analysis, risk assessment, and compliance.</li> <li>• Expertise in data science tools and programming languages (e.g., Python, R, SQL).</li> <li>• Excellent leadership and team management skills.</li> <li>• Strong problem-solving and analytical thinking abilities.</li> <li>• Effective communication and presentation skills.</li> <li>• Ability to work collaboratively in a fast-paced environment.</li> </ul>			

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