

OBJECTIVE

To obtain a suitable position to your esteemed organization that will enable me to use my strong professional skills and relevant experience for the benefit of the organization and also for the advancement of my professional carrier.

Work Experiences

- ✚ Total 11 years of experience in Accounting/ Payroll/ Tax consultation, Financial Management and Operation management
- ✚ 6+years of experience in Banking Operational Management.

Professional Skills

- ✚ Good communication skills.
- ✚ Interpersonal, organizational and problem solving skills.
- ✚ Strong computer skills, Well experienced with Microsoft Office.
- ✚ Possession of good Mathematical skills and Accountancy.

Professional Educational Qualifications

- ✚ Bachelor of Commerce in Calicut University, Kerala, India
- ✚ Diploma in Computerized Financial Management
- ✚ Higher Secondary - Commerce
- ✚ High School

Skills and Ability

Administration and coordination of all activities involving the banking and operational process. In order to maximize bottom line profits and achieve competitive advantage through the application of best practices in the financial management

Summary of Experiences

Poonawalla Fincorp - Kannur

Branch Operation Manager From March 2020 to till

- ✚ Branch Functional Operation
- ✚ Customer on board support
- ✚ To monitor and review financial systems and procedures and recommend, devise and implement more effective and efficient procedures.
- ✚ Maintain records and receipts for all daily transactions.
- ✚ Ensure financial records are kept up to date with the latest transactions and changes.
- ✚ Contribute to financial audits.

Your like- Asian paints dealership – Palayad – Thalassery

Entrepreneur From 2015 to 2018

Magma Fin Corp Ltd (NBFC) - 2nd Floor, J.R. Complex, Talap Road 670004 T: 0497-2707881

Kannur Kerala

Operation Officer From Dec 2010 to Dec 2014

- + Working as an Operation Officer at Magma Fin Corp
- + Delivery order Issue and payment releasing
- + Pdd controlling
- + Generating Cibil and Experian

File checking

Handling customer queries and solving customer service related problems

- + Loan disbursement
- + Branch administration

Shipping Cooperation of India

Seaman

From August 2009 to November 2010

Accountant

From 2007 to 2008

Trained and worked as an Accountant under a Chartered Accountant (1Years)

Languages Known

English, Hindi, and Malayalam

Personal Information's

Date of Birth	:	3 June 1984
Sex	:	Male
Nationality	:	Indian
Religion	:	Hindu
Marital Status	:	Married
Permanent Home Address	:	Karadiyil House, Palayad (Po) Kannur, kerala, India. 670661

I solemnly declare that all cited things are true and faith to my knowledge and my honesty.

Thank you,

Niran Nk