

**CHANDAN MOHANTA**

Mobile : 9830134976.

E-Mail: cmohanta80@gmail.com

Address for Correspondence:

111/1, G.T.Road (South)
Howrah, West Bengal 711 101

Personal Objective:

- I would like to accept any challenge to prove abilities of being an efficient Manager and be an asset to your esteemed organization. Would also like to play a key role in a team for a successful engagement.

Academic Profile:

- B.COM C.U. in 1998.
- Diploma in Computer Application from “**WEBEL**” Computer Academy.
- Advance Diploma in Hardware Maintenance & Net Working (ET & T)
- Proficient in MS word, DOS, MS excel, Oracle (i), Ms Powerpoint

Experience Summary:

- Total +20 years' experience in finance sector.
 - Poonawalla Fincorp Ltd(Formerly, Magma Fincorp Ltd. (Current organization)

Responsibilities:

- Bank reconciliation operational work.
- IFC & COF analysis.
- Interest & Finance charges amortization as per EIR method.
- Secured & Unsecured Loan transaction activity.
- Processing charges calculation & posting.
- Commercial Paper (Discount charges calculation)
- Bank charges calculation on CMS banking & Bank charges provision.
- Rating Fees transactions activity.
- Bank Guarantee Charges calculation & posting.
- Interest calculation on Debenture/Sub-debt/Perpetual Debt.
- Interest calculation on Cash Credit/WCDL/Term Loan.
- Monthly Interest provision on unrecovered interest.
- Prepaid Accounting.
- Inter server or Intercompany reconciliation entry.
- Fixed Deposit transaction activity.
- Interest on Fixed deposit calculation & posting.
- Monthly provision on Interest on Fixed deposit.
- TDS booking as per Interest accrual certificate.
- IDBI /Catalyst Trusteeship Fees.

- Stamping Charges on Debenture/Subdebt/Perpetual Debt calculation & posting.
- Arranger Fees on borrowings calculation & posting.
- GST posting on Finance charges.

Process Improvement Ideas:

Lean & Automation ideas are given to improve the process with accuracy, quality, controllership & time management

- Auto Bank reconciliation Cash /Cheque/RTGS/NEFT transactions.
- Prepared the Consolidated multiple line JSU posting template and uploaded in the ERP (Prepaid, Accruals)
- Prepared the Master Data file for invoice processing.
- System generated disbursement instead of manual payment.

Management Schedule:

- Bank reconciliation report with ageing.
- ALM data.
- Interest & Finance charges ..
- IFC & COF recon.
- Secured & Unsecured Loan.
- Interest accrued but not due(liability).
- Commercial Paper.
- Bank charges.
- Rating Fees.
- Bank Guarantee Charges.
- Arranges Fees on borrowings.
- Prepaid Expenses on borrowings.
- IDBI Trusteeship Fees.
- Stamping charges on borrowings.
- Processing Charges on borrowings.
- Borrowing Cost.

Audit Responsibilities:

- Internal & statutory Audit support on BRS, IFC & all borrowing to reduce non-compliances & achieve management satisfaction.

Personal Information:

- **DATE OF BIRTH** : 12th November, 1975
- **SEX/MARITAL STATUS** : Male/Unmarried
- **BLOOD GROUP** : “O” Positive
- **NATIONALITY** : Indian
- **LINGUISTIC PROFICIENCY** : English, Hindi, and Bengali
- **HOBBIES** : Playing Cricket, Football & listening music

PLACE: KOLKATA.
DATE: 01/11/2022

_____(CHANDAN MOHANTA)_____