

Job Description

POSITION DETAILS			
Functional Designation	Lead Operations Manager-Banking	Department	Operations
Sub Department	Banking Operations	HR Grade	General Manager
Location	Corporate Office	Reporting Manager	Associate Vice President-Operations
Job Purpose			
<p>The primary purpose of this role is to lead and manage the central Banking processing unit responsible for Repayment Registration, Instrument Management & Presentation.</p>			
Principal Accountabilities			
<ol style="list-style-type: none"> 1.Ensuring Maximum Electronic NACH Registration of within stipulated TAT with accuracy and Banking of Eligible Cases for minimization of Collection Cost. 2. Team Leadership: Lead and manage a team of banking operations professionals, providing guidance, training, and performance management. 3. Process Improvement: Continuously assess and enhance banking management processes to improve efficiency, reduce errors, and minimize risks. 4. Technology Utilization: Leverage technology and automation to optimize banking operations, reducing manual intervention and enhancing customer experience. 5. Data Management: Maintain accurate records of loan account servicing, track key performance metrics, and generate reports for management and regulatory purposes. 			
Desired Profile			
<ul style="list-style-type: none"> - 1. Educational Background: A bachelor's degree in Business Administration, Finance, or a related field. Additional qualifications in management or operations may be beneficial. 2. Experience: Typically, 10-15 years of experience in loan account management, banking operations management, or a related field within an NBFC or financial institution. 			