

Job Description

POSITION DETAILS			
Functional Designation	Business Operation	Department	Commercial Business
Sub Department	NBFC Funding and Supply Chain	HR Grade	
Location	Pune	Reporting Manager	Amit Khandelwal
Job Purpose			
Managing post disbursal activity related to repayment, reporting and payout			
Principal Accountabilities			
Managing end to end coordination on repayment updation in system Coordinate with partners and corporates for smooth process Highlight red flags in the process and take timely corrective action Understand data and track key matrix MIS reporting to internal and external teams Manage day to day communication with internal teams like Credit, Operations and Finance Keep track of all open internal and external items impacting business			
Desired Profile			
More than 3 years' experience in lending industry Experience in Operation and proficient in excel Good communication and problem-solving skills Multitasking and networking aptitude			