## **Job Description**

POSITION DETAILS			
Functional Designation	Team Leader Telecalling - Unsecured	Department	Collections
Sub Department	Non-ABF	HR Grade	Manager
Location	Corporate Office	Reporting Manager	

## **Job Purpose**

The job purpose for a Team Leader in telecalling for unsecured loans typically involves overseeing and motivating a team of telecallers, ensuring they meet sales targets, providing guidance on loan products, and maintaining a high level of customer service. Additionally, responsibilities may include performance monitoring, training, and implementing strategies to enhance team productivity and achieve business objectives.

## **Principal Accountabilities**

- To manage a team of Team leaders and Sales associates
- Analysing CMS reports related to the process and ensure discipline adherence.
- Conducting effective resource planning to maximize the productivity of resources (people, technology etc.)
- To conduct monthly performance reviews of Team leaders to evaluate their performance.
- Achieve growth and hit Collections targets by successfully managing the Collection team.
- Own recruiting, objectives setting, coaching and performance monitoring of Associates associates.
- Project Implementation
- Process and system development
- Identifying training requirements within the team and getting the training conducted
- Presenting data to Senior Management (need Basis)

## **Desired Profile**

- Graduate/Postgraduate in any stream
- Minimum 4–5-year experience in Tele Collections (Preferably lending products)