

Job Description

POSITION DETAILS			
Functional Designation	Collection Data Analyst	Department	Collection
Sub Department		HR Grade	
Location		Reporting Manager	
Job Purpose			
The Collection Data Analyst is responsible for analyzing and reporting on collection data to provide insights and support decision-making.			
Principal Accountabilities			
<ul style="list-style-type: none">• Develop and maintain collection-related reports and dashboards.• Analyze collection data to identify trends, patterns, and anomalies.• Prepare ad-hoc reports as needed.• Develop and implement key performance indicators (KPIs) to measure collection performance.• Provide data-driven insights to support collection strategies and decision-making.• Collaborate with collection teams to identify data requirements and ensure data accuracy.• Stay updated on industry trends and best practices in data analysis and reporting			
Desired Profile			
<ul style="list-style-type: none">• Bachelor's degree in business administration, finance, economics, or a related field.• Strong analytical and problem-solving skills.• Proficiency in data analysis tools (e.g., Excel, SQL, Tableau, Power BI).• Knowledge of collection processes and metrics.• Excellent communication and interpersonal skills.• Ability to work independently and as part of a team.			