

# RESUME

**JyothishKumar.NS**

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Permanent Address:

Neikuzhyparampil (H)

Kalthotty PO

Kalthotty.

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Personal Data

Date of Birth : 05-01-1983

Nationality : Indian

Religion : Hindu

Language Proficiency

English, Malayalam, Tamil

Interests and Hobbies:

Listening Music & Playing  
cricket

Computer Proficiency

Application Packages: MS

Excell2003&2007

Familiar with Internet.

Personal Attributes

-Flexible to Approach

-Ability to work as part of Team

-Positive and Proactive Approach  
to Work.

-Quick Learner.

-Willingness to go beyond the  
traditional eight-hour day.

- Positive work ethic.

- Staying on the job until it is  
finished

## Objective

To obtain a challenging and responsible position in a reputed organization, to utilize my experience and skills towards the success of the organization.

## Career Progression

**Company :MAGMA FINCORP**

**Position: SRC executive for S&S and 730+**

**Period:2012dec to 2014**

**Position:SRC Executive for 90-450**

**Period: 2014 To till date**

MAGMAFINCORP: Since it set up shop in 1989, Magma has been driven by one single, purposeful goal- investing in the smallest dream. A loan every minute, a million lives touched every year; as of Dec'12 it manages assets worth over Rs.160 billion, for us it is just a beginning.

Over 80% of our 270+ branches are in semi-urban and rural India of 7000+ Magmaites, and 24+ years experience in underwriting has enabled us to extend support to the masses that have been excluded by the traditional financial systems.

### **JOB PROFILE**

#### **Looking after 730+and S&S(seized and sold)**

- ✚ Filing sec138 and arbitration
- ✚ Collecting property poof of sub-registrar office
- ✚ Meeting customer guarantor convincing them to clear the dues
- ✚ Executing warrant against the customer

**Company: OPTIMUSGLOBALSERVICES LTD(A Polaris company)**

**Position : TEAM LEADER(FULL FILLMENT)**

**Period :08 AUG 2008 to 2012Dec**

Optimus Global Services, a wholly owned subsidiary of the global Software service provider Polaris Software Labs is a unique Business Process Outsourcing (BPO) provider that offers a wide array of solutions for a range of key industry

Verticals. The company leverages the domain expertise, the Polaris lineage and proven technology to offer an integrated

And comprehensive service portfolio. Optimus' range of solution enables clients to move faster towards realizing their

Business goals and achieve much more than the mandatory cost savings associated with Outsourcing.

### **JOB PROFILE**

Looking after hole portfolio for icici(AutoBKT1to 365+ and Credit card 900DPD) ,axis bank(credit card &PL) and cholamandalam (PL).All Kerala.

- ✚ Allocating Cases to the agencies.
- ✚ Maintaining agencies from bucket 1 to recoveries
- ✚ Maintain DRR to achieve the targets.
- ✚ Continues achievement of targets for the past four years
- ✚ Maintain receipt tracker ad payment file
- ✚ Maintaining and preparing all types of reports that HO requires and
- ✚ Checking up agency billing.

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### Academic Record



Diploma in Secretarial practices from Govt. Of Kerala



P.D.C from M.G University



S.S.L.C from Govt. of Kerala



BA Economics (Pursuing)