

CURRICULUM - VITAE

GAUTAM SRIVASTAVA

Address- 192 Gauharpura

Badi Bisrat Road, Near Lifeline Hospital

Shahjahanpur (242001)

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CAREER OBJECTIVE:

- To Be Working at the managerial level in organization where in I can hone my talent and subsequently use them in growth of my company and myself.

ACADEMIC QUALIFICATION:

- B.Com. Passed First Division from Rohilkhand University in the year 2009.
- Intermediate Passed First Division from U.P. Board in the year 2006.
- High School Passed First Division from U.P. Board in the year 2004.
- One Year Diploma in Computer Software Engineering from NIIT Sapru Marg, Lucknow.

PROFESSIONAL QUALIFICATION:

- B.ed Passed First Division from Rohilkhand University in the year 2012.
- Complete Package of MS Office, Internet, MS Sql Server2005, C #, ADO.Net.

EXPERIENCE:

- Working As Branch Operation Manager (Grade Senior Executive), Branch CSO, Branch Admin Head in Magma **Fincorp Ltd, Shahjahanpur (Now Poonawalla Fincorp Ltd)** since 01 July 2017 to till Date.
- Worked as Ops Executive, Branch Admin, Branch Accountant in MF Process & Solutions Pvt. Ltd C/O Magma Fincorp Ltd since 7 April 2016 to 29 June 2017.
- Worked As CPA Executive in **ICICI HFC C/O ICICI Bank Ltd.** in Shahjahanpur Since 21 Nov 2015 to 6 April 2016.
- Worked as a Computer Instructor in **CIT Society** Shahjahanpur Since Jan 2014 to Oct 2015.

Scope of work:

- Manage daily operations, especially customer service and financial activities, and make improvements as needed.
- Increase the overall productivity of branch by generating good quality leads and disbursement.
- Ensure compliance with company and industry policies and procedures.
- Handling accounts related all activity.
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PERSONAL PROFILE:

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|-------------------|---|--------------------------------|
| • Father's Name | - | Late Mr. Madhu Kant Srivastava |
| • Date of Birth | - | 06 July 1988 |
| • Gender | - | Male |
| • Nationality | - | Indian |
| • Marital Status | - | Married |
| • Languages Known | - | Hindi & English |

Date -

Place -