## **Job Description**

POSITION DETAILS			
Functional Designation	Credit Process Associate	Department	Credit
Sub Department		HR Grade	Senior Executive
Location	NA	Reporting Manager	Area Credit Manager

## **Job Purpose**

We are seeking a detail-oriented and analytical Credit Process Associate to support our credit team in evaluating and processing loan applications. The ideal candidate will have a strong understanding of credit risk management principles and excellent communication skills.

## **Principal Accountabilities**

- 1. Assist in credit appraisal, approval, and monitoring processes.
- 2. Analyze financial statements, credit reports, and other data to evaluate creditworthiness.
- 3. Prepare credit proposals and present to credit committees.
- 4. Coordinate with internal stakeholders to gather required information.
- 5. Ensure compliance with regulatory requirements and industry standards.
- 6. Maintain accurate records and reports.

## **Desired Profile**

- 1. Graduate degree in Finance, Business Administration, or a related field.
- 2. 0-2 years of experience in credit risk management or a related field.
- 3. Strong understanding of credit risk management principles and practices.
- 4. Excellent communication, interpersonal, and analytical skills.
- 5. Ability to work in a fast-paced environment and meet deadlines.
- 6. Proficiency in MS Office and credit software.