

Job Description

POSITION DETAILS			
Functional Designation		Department	Information Technology
Sub Department	Information Technology	HR Grade	
Location	Corporate Office	Reporting Manager	
Job Purpose			
<p>The IT - Digital Transformation & Innovation Specialist is responsible for driving digital transformation initiatives and fostering innovation within the organization. This role involves leveraging digital technologies to enhance business processes, improve customer experiences, and create a culture of continuous improvement and innovation.</p>			
Principal Accountabilities			
<ul style="list-style-type: none"> • Develop and implement digital transformation strategies aligned with business objectives. • Identify opportunities for digital innovation and transformation across the organization. • Lead the adoption of digital technologies to improve business processes and customer experiences. • Foster a culture of innovation within the organization. • Identify and implement new technologies and methodologies to drive innovation. • Collaborate with internal and external stakeholders to develop innovative solutions. • Oversee the planning, execution, and delivery of digital transformation projects. • Ensure projects are delivered on time, within budget, and meet quality standards. • Manage project risks and issues, and implement mitigation strategies. • Develop and implement change management strategies to support digital transformation initiatives. • Ensure effective communication and engagement with stakeholders throughout the transformation process. • Provide training and support to employees to facilitate the adoption of new technologies and processes. • Develop and implement metrics to measure the success of digital transformation initiatives. • Prepare and present reports on digital transformation and innovation activities. • Provide regular updates to senior management and stakeholders. • Work closely with various departments to understand their digital transformation needs and requirements. • Collaborate with the IT team to ensure seamless integration of digital solutions with other systems. • Communicate effectively with stakeholders to provide updates on digital transformation projects and initiatives. 			
Desired Profile			

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Education	B. Tech or BE MCA/MBA/MTech- Computer Science/IT will be added advantage
Experience	8-12 years
Certifications	ITIL, PMP, TOGAF, COBIT, DevOps, etc.
Team Size managed	5-10

- Proven experience in leading digital transformation and innovation initiatives.
- Extensive experience in project management and change management.
- Strong leadership and organizational abilities.
- Excellent communication and interpersonal skills.
- Strategic thinking and problem-solving aptitude.
- In-depth knowledge of digital technologies and trends.
- Ability to manage multiple projects and priorities.