

# AZHARUDDIN SIDDIQUI



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Lucknow



## PROFESSIONAL OBJECTIVE

Intend to build a career with leading organization, with my rigorous hard work, grit and determination to success and search from excellence where I can maximize my possessed skills with an opportunity to grow.

## WORK EXPERIENCE



**POONAWALLA  
FINCORP**

**Poonawalla fincorp Ltd formerly known as Magma fincorp Ltd.**

**SENIOR OPERATION EXECUTIVE | 1 March 2016 to till date**

**Products Managed: Loan Against Property, Business Loan, Car Loan.**

- ✓ Non-discrepancy and QC check according to the products policy and process.
- ✓ Compliance of sanction and disbursement conditions.
- ✓ Coordinating with sales team and credit team for query resolution and disbursement.
- ✓ Quality disbursement authorization and PDD management.
- ✓ Taking care of audit queries and maintaining good audit score.
- ✓ Also have knowledge of tractor, Commercial vehicles and construction equipments.
- ✓ Ability to train and manage the new employees of operation, accounts and customer service.
- ✓ Assisting cash management and customer queries, requests and complaints.
- ✓ Co-Ordinating Regional Level Team for Achievement of Operational, Accounts and Customer Service Process.



**Bussan auto Finance India Pvt. Ltd.**

**CPA- CREDIT | 15 November 2013 to 30 September, 2015**

**Products Managed: Two-wheeler Loan**

- ✓ File login, CIBIL, TVR and FI initiation process.
- ✓ Handling pre-post sales queries related to under writing and operations.
- ✓ File punching and disbursement.
- ✓ Maintaining branch level MIS on daily basis.
- ✓ Customer service related activities regarding EMIs foreclosure and NOC.

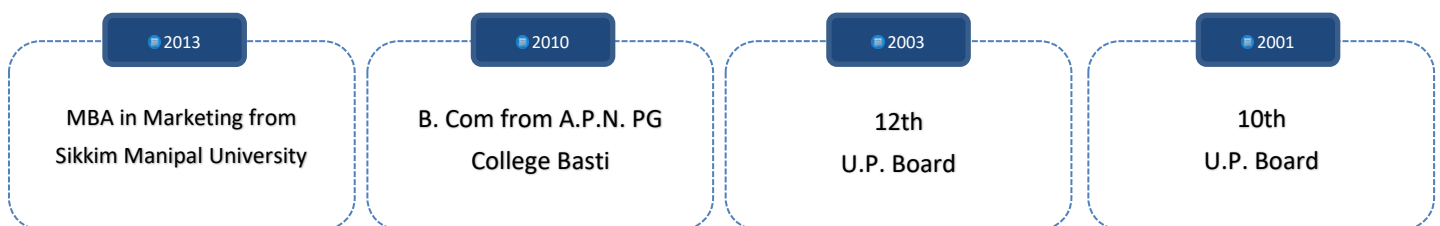


**BACK-OFFICE EXECUTIVE | 1 December, 2012 to 14 November, 2013**

**Products Managed: Two-wheeler, Car Loan**

- ✓ File login, CIBIL, TVR and FI initiation process.
- ✓ Handling pre-post sales queries related to under writing and operations.
- ✓ File punching and disbursement.
- ✓ Maintaining branch level MIS on daily basis.
- ✓ Customer service related activities regarding EMIs foreclosure and NOC.

## EDUCATION



## STRENGTHS





Self motivated and  
self starter



Result Oriented

## PROFESSIONAL CERTIFICATION



Diploma in Information Technology January 2009

## PERSONAL INFORMATION

Father's name  
Shamsuddin  
Siddiqui

Date of Birth 01-  
07-1986

Gender  
Male

Marital status  
Married

Languages  
Known English,  
And Hindi

### Hobbies



Cricket



Socializing



Travelling

### Address:-

2nd Floor 115 Insaf nagar, Indira Nagar,  
Lucknow



**REFERENCES:** As per the requirement