

## **CURRICULUM VITAE**

**V. GOPALA KRISHNA,**  
S/O V.Prabhakara Rao(Late)  
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### **Objective:**

Aspiring for a suitable position in the field of finance and accounts where an opportunity exists for skills and tasks that are challenging to upgrade my knowledge for the improvement of organization and self as well.

### **Prominent Attributes:**

A quick learner with creativity and enthusiasm. Ability to maintain a good temperament and adaptable to changes. Good organizing ability and communication skills. Ability to work in team and give utmost co-operation.

### **Profile Summary :**

Around 18 years of rich experience in the Banking & financial sector under Finance & Operations discipline and currently with Poonawalla Fincorp Ltd ( Largest Non-Banking Finance Company) as a Branch Operations & Accountant in - Vijayawada location.

#### **● Academic Qualification:**

<b>COURSE</b>	<b>INSTITUTION UNIVERSITY</b>	<b>YEAR OF PASSING</b>	<b>% of Marks</b>
M.B.A(Finance)	Pondicherry University	Mar-2010'	53.%.
Graduation Degree in Commerce	NagarjunaUniversity P.B.SIDDHARTHA,VIJA YAWADA.	Mar-2002.	74 %
INTERMEDIATE	Board of Intermediate	Mar-1999	48 %
SSC	SSC Board	Mar 1997	74 %

### **Technical Qualification:**

<b>COURSE</b>	<b>INSTITUTION</b>
PGDCA, Accounting Package.	APC Computer institute.

**PRESENT EXPERIENCE :**

**Name of the Organization** : Poonawalla Fincorp Ltd (Formerly Known as Magma Fin Corp Ltd)

**Designation** : Branch Operations & Credit .

**Duration** : 17-Oct- 2011 to Till dat

- Handel loan Disbursements of New car, used car, CV, CE & Unsecured Business loans.
- Checking of all Deal & Rate approvals & credit conditions received from credit and sales team before Disbursements.
- Cross verify all party cibil reprrts, FI report, Asset dedupe & Internal dedupe & RCU reports before Disbursements.
- Checking loan agreement & application form and all mandate documents in physical file with OSV by sales team & self attestation by customer.
- Dispatching of Physical files to HO within TAT.
- Resolve the Internal audit pools raised by HO audit team with in TAT. (Monthly achieved audit score more than 95%)
- Handling Cash counter for receipts from customers and banking transactions.
- Handling all branch Petty cash activities and admin related activities in location.
- Preparation of Daily Funds Flow Statements and forward to HO Accounts team.
- Handling customer service desk with proper resolutions and achieve Cross sell targets on every month.

**Previous Employer;** : ICICI BANK LIMITED – RPC.

**Designation** : Junior Officer.

**Duration** : 27Mar2006 To 24Aug2011.

**EXPERIENCE SUMMARY:**

Working as " Junior officer " at Regional Processing Centre (Centralized Operations Unit) at ICICI Bank Ltd,Vijayawada since March 2006, handled the RMR activities and E - Search and Deliverables(Cheque books,Debit cards) of RPC mapped locations.

### **ADMINISTRATION:**

- Handling of Base uploads in E – Search regarding all transactions in RPC.
- Handling of all E –Search uploads regarding Security Deliverables ( Cheque Books, ATM Cards and Combies , debit pins , internet banking passwords , mods and Non Security Deliverables.
- Handling RMR related activities – Inward and Outward.
- Handling all department queries through FCRM . Regarding customer queries.like Cheque deposit not credited ,Return Cheque not received,wrong credits and wrong debits.Cheque books and ATM cards not received etc...
- Experience with Account Opening Team activities, like account opening forms KYC , scanning and exporting ,address modifications , Signature upload.in finacle.

**Previous Employer** : **SHRI RAM CHITS,**

**Designation** : **Executive.**

**Profile** : **Accountant com Cashier**

**Duration** : **3 Years.**

### **Role & Responsibilities:**

- Receipts & Payments from Customers.
- Preparation of Monthly Cash Requirement and expenditure statements.
- Maintenance of all Petty Cash Transaction of the Branch.
- Daily, weekly and monthly MIS to the Head office.
- Preparation Prize money cheques & Agent commission cheques.
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### **CAREER GOAL:**

Looking forward for a Challenging job to exploit my potential and analytical skills in the field of any specialization introducing of innovation in the project.

**PERSONAL SKILLS:**

- Comprehensive problem solving.
- Ability to deal with people tactfully
- Maintaining excellent human relations.
- Self Confidence.
- Self motivation in critical Situations.

**PERSONAL PROFILE:**

<b>Name</b>	<b>: V. GOPALA KRISHNA,</b>
<b>Gender</b>	<b>: Male</b>
<b>Date of Birth</b>	<b>: 28-10-1981</b>
<b>Marital status</b>	<b>: Married</b>
<b>Nationality</b>	<b>: Indian</b>
<b>Mother tongue</b>	<b>: Telugu</b>
<b>Languages known</b>	<b>: Telugu,English, Hindi</b>
<b>Phone</b>	<b>: 9885073202.</b>

**DECLARATION**

I here declare that all statements made in the application are true,complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my appointment/candidature may be canceled/terminated with out any notice.

**PLACE: VIJAYAWADA.**

**( V.GOPALA KRISHNA)**