

Current Address:

MANAPARAMBIL H
CMS COLLEGE MALI
KOTTAYAM
KERALA
686001

Mobile No. : 7558926185

Personal details

Age	: 45years
Date of Birth	: 30 MAY 1977
Nationality	: Indian
Gender	: Male
Marital Status	: married

Academic

Plus two level	: HIGHER SECONDARY BOARD
Grade	: 2*ND class
Field of Study	: SCIENCE
Name of Institution	: CMS COLLEGE
Name of Board	: HIGHER SECONDARY BOARD
Location	: India
Graduation Year	: 2001

Computer Proficiency

Applications

: MS Office, Internet Applications

Objectives

Secure a position with a leading organization that will lead to a long term career relationship.

Employment History

Company : SIGMA FINANCE
Designation : COLLECTION EXECUTIVE
Duration : 3
Job Description : COLLECTION
: Customer Relation
: Payment Collection
: Day to day collection
: Agency coordination

Language known

Language known	Read	Write	Speak
Malayalam	Yes	Yes	Yes
English	Yes	Yes	Yes

Preferences

Willing to Travel : Yes
Willing to Relocate : Yes
Possess Own Transport : Yes
Availability : Immediately after notice period of 30 days

SKILLS

: Excellent people skills and ability to handle the operational concerns.
: A positive attitude and total belief in my capabilities.

: Good listening ability and patience.
: Good communication skill.

HOBBIES

: Listening music
: Films
: Playing Cricket.

Place: KOTTAYAM

Date:

(RAJEEMON MJ)
