

# ARIJIT MUKHERJEE

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## Computer Skill: -

1. MS Word, Excel, Power point
2. ERP (Oracle9i) – Audit Module/Loan disbursement module (SME/BL, Home Loan)
3. SAP
4. Finn One – Loan Disbursement module for LAP/ML
5. Finacle

## Personal Profile:

- Excellent Organizational Skill
- Proven Time management skill, ability to meet given target & dead line.
- Highly developed communicational & interpersonal skill.
- Committed & dedicated team player.
- Self motivated & able to implement new process & ways of working

## Experience

### Profile Summary:

Approx. 16 years' experience in areas of Credit & Operations (Commercial Vehicles, Tractor, Construction Equipment, Car, Housing, SME/BL, LAP, ML).

### Present Organization:

Poonawalla Fincorp Ltd (Formally known as MAGMA FINCORP LIMITED) since March 2011 to till date in corporate Head Office as an Assistant Manager In LAP/ML disbursement team.

### Key Responsibilities:

- Disbursement of PFL LAP/ML & Co-lending partnership of UGRO Capital Ltd.
- Checking quality of the physical file of LAP & ML product
- Coordinating with the branch Operations regarding quality enhancement, case to case basis & giving them solutions. Following up with various branches for resolution of pending document & discrepancies.
- Training the branch operations members for improvement of the quality for smooth loan disbursement process.

- Monitor the work against planned schedule.
- Any deviation, changes of scope of delay to be analyzed & required reschedule (Action Recovery) to meet the target.
- Pointing out the drawback of the ops & credit team at branch level for the improving the quality for smooth loan disbursement process.
- Post disbursement activity like Cancel & Re-issue of the disbursement cheques, Loan cancellation, Sourcing agent modification, GST No. updation , Loan linking -delinking etc.
- QC MIS publishing on weekly basis
- Business MIS publishing on daily basis for PFL LAP/ML & Co-lending business.

**Previous Organization: -**

1. Worked as marketing & Operations Executive at TATA MOTOR FINANCE LTD. From December 2006 to January 2008.
2. Worked as MSG (Marketing Support Group) at L&T Finance Ltd from February 2008 to August 2009
3. Worked as Sales Executive at L&T Finance Ltd form September 2009 to June 2010.
4. Worked as sales Executive at HDFC Bank Ltd from July 2010 to Dec 2010

**ACADAMIC QUALIFICATION**

B.sc from Calcutta University

**Personal Details:**

**Father's Name:** Subodh Kumar Mukherjee

**Date of Birth:** 02<sup>nd</sup> August 1982

**Marital Status:** Married

**Language Known:** Bengali, Hindi & English

**Nationality:** Indian

**Permanent Address:** Flat No. 28, 4<sup>th</sup> floor , "Rohra Plaza", J.C Ghosh sarani , Chinsurah Bus stand Hooghly – 712101.

All the above information furnished by me is correct.

**ARIJIT MUKHERJEE**