

Current Address:

PANICKARUVEEDU (H)
ETTUMANOOR PO
KOTTAYAM
KERALA
686631

Mobile No. : 9495631371

Personal details

Age	: 30 years
Date of Birth	: 31 ST OCTOBER 1989
Nationality	: Indian
Gender	: Male
Marital Status	: Single

Academic Qualifications

Professional Diploma	: ARCHITECTURAL ASSISTANT
Grade	: 1*ND Class/75%
Field of Study	: ARCHITECTURE
Name of Institution	: GOVT ITI ETTUMANOOR
Name of Board	: INDUSTRIAL TRAINING BOARD.
Location	: India
Graduation Year	: 2008

Plus two level : **HIGHER SECONDARY BOARD**
Grade : 2*ND class
Field of Study : commerce
Name of Institution : **GOVT VOCATIONAL HIGHER SCHOOL VAYALA**
Name of Board : **HIGHER SECONDARY BOARD**
Location : India
Graduation Year : 2007

Computer Proficiency

Applications : MS Office, Internet Applications

Objectives

Secure a position with a leading organization that will lead to a long term career relationship.

Employment History

Company : **RELIANCE COMMERCIAL FINANCE LTD**
Designation : **COLLECTION EXECUTIVE**
Duration : 6 year
Job Description : COLLECTION
: Customer Relation
: Payment Collection
: Day to day collection
: Agency coordination

Language known

Language known	Read	Write	Speak
Malayalam	Yes	Yes	Yes
English	Yes	Yes	Yes

Preferences

Willing to Travel : Yes
Willing to Relocate : Yes
Possess Own Transport : Yes
Availability : Immediately after notice period of 30 days

SKILLS

: Excellent people skills and ability to handle the operational concerns.
: A positive attitude and total belief in my capabilities.

: Good listening ability and patience.
: Good communication skill.

HOBBIES

: Listening music
: Films
: Playing Cricket.

References

Name : SUDHIR VM
Telephone : +91- 9349101292
Position : ACM (Kerala & Karnataka)
Company : Reliance Commercial finance LTD

Place: KOTTAYAM

Date: (ANEESH MOHAN)
