

Job Description

POSITION DETAILS			
Functional Designation	Lead – Corporate Legal	Department	Legal
Sub Department	Corporate Legal	HR Grade	AVP
Location	Corporate Office	Reporting Manager	Head-Corporate Legal
Job Purpose			
As an Associate Vice President in Corporate Legal at our Non-Banking Financial Company (NBFC), you will play a pivotal role in providing legal guidance and support to ensure compliance with regulatory frameworks, mitigate legal risks, and safeguard the organization's interests. Your responsibilities will encompass a broad spectrum of legal matters, including contract negotiation, regulatory compliance, dispute resolution, and strategic legal counsel to support the company's business objectives.			
Principal Accountabilities			
<ol style="list-style-type: none">1. Legal Compliance: Ensure compliance with applicable laws, regulations, and industry standards, providing proactive advice to internal stakeholders on legal implications.2. Contract Management: Oversee and review contracts, agreements, and legal documents, ensuring they align with organizational policies and protect the company's interests.3. Regulatory Advisory: Stay informed about changes in laws and regulations affecting the NBFC sector, providing timely and strategic legal advice to management.4. Dispute Resolution: Manage and oversee legal disputes, working closely with external counsel when necessary, to protect the company's legal position.5. Policy Development: Contribute to the development and enhancement of internal policies and procedures to align with legal requirements and industry best practices.6. Transactional Support: Provide legal support for various business transactions, mergers, acquisitions, and collaborations, ensuring legal due diligence is conducted.7. Corporate Governance: Assist in maintaining and enhancing corporate governance practices, advising the board and senior management on legal matters.			
Desired Profile			
<ol style="list-style-type: none">1. Education: Bachelor's degree in Law (LLB) from a recognized institution; additional qualifications such as LLM or equivalent are advantageous.2. Experience: X+ years of relevant experience in corporate legal roles, preferably within the financial services industry, with a focus on NBFC operations.3. Regulatory Knowledge: In-depth understanding of NBFC regulations, financial laws, and relevant corporate laws.4. Communication Skills: Excellent written and verbal communication skills, with the ability to convey complex legal concepts in a clear and concise manner.5. Leadership: Proven leadership skills, with the ability to lead and mentor a legal team, as well as			

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collaborate with cross-functional teams.

6. Analytical Thinking: Strong analytical and problem-solving skills, with a keen attention to detail.