## **Public Communication Template**

Last updated by I Drew August I Jun 20, 2024 at 11:06 AM PDT

Communication template for public facing communications during a planned maintenance window

Note: This template was originally approved by marketing for Front Door production cutover.

Virtuoco

Ongoing maintenance of <u>virtuoso.com</u> is part of our commitment to continually enhancing the performance and security of our online platform.

What's Happening? We are implementing a significant system upgrade to ensure we provide you with the best possible online experience. This upgrade is crucial for bolstering the performance and security of virtuoso.com

When Will This Happen? Maintenance is scheduled for Wednesday, June 19, at 6:00 PM PT and is expected to last approximately 30-45 minutes.

What Does This Mean for You? During maintenance, virtuoso.com will be temporarily unavailable. For status updates, please visit status.virtuoso.com

We appreciate your understanding as we strive to improve your digital experience. Should you have any concerns or require further assistance, please do not hesitate to reach out to us.

Thank you.

Virtuoso Technology