

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BAUTISTA		
FIRST NAME	GHAIZAR		
MIDDLE NAME	ATARAH		
3. DATE OF BIRTH (mm/dd/yyyy)	October 13, 1993	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: ▼
4. PLACE OF BIRTH	METRO MANILA, NCR		
5. SEX	<input checked="" type="checkbox"/> Male	<input type="checkbox"/> Female	
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A House/Block/Lot No. PUROK-3 Subdivision/Village BUTUAN CITY City/Municipality 8600
7. HEIGHT (m)	4.2926		N/A Street UPPER DOONGAN Barangay AGUSAN DEL NORTE Province
8. WEIGHT (kg)	80	ZIP CODE	
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	N/A House/Block/Lot No. PUROK-3 Subdivision/Village BUTUAN CITY City/Municipality 8600
10. GSIS ID NO.	N/A		N/A Street UPPER DOONGAN Barangay AGUSAN DEL NORTE Province
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A	ZIP CODE	
13. SSS NO.	35-1523611-7	19. TELEPHONE NO.	085-817-4493
14. TIN NO.	708-647-438-000	20. MOBILE NO.	0927-279-4457
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	abu.razia13@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	BAUTISTA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	SOLLESA	NAME EXTENSION (JR., SR)	SUFYAN A. BAUTISTA	1/30/2018
MIDDLE NAME	AYUBAN			
OCCUPATION	HOUSEWIFE			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BAUTISTA			
FIRST NAME	GUILLERMO	JR		
MIDDLE NAME	JALIE			
25. MOTHER'S MAIDEN NAME				
SURNAME	ATARA			
FIRST NAME	JEPUY			
MIDDLE NAME	JAMANI			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MAHARLIKA ELEMENTARY SCHOOL	PRIMARY EDUCATION	2000	2006		2006	
SECONDARY	TAGUIG NATIONAL HIGH SCHOOL	SECONDARY EDUCATION	2006	2010		2010	
VOCATIONAL / TRADE COURSE	MAHAD AL MAARIF EDUCATION CENTER	SHARIA LAW	2010	2013		2013	
COLLEGE	TAGUIG CITY UNIVERSITY	BACHELOR OF SECONDARY IN COMPUTER SCIENCE	2013	2015	2nd year; 1st semister		

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

**NAME & ADDRESS OF ORGANIZATION
(Write in full)**

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

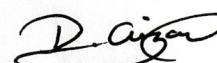
<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <p>If YES, give details:</p> <hr/>
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <p>If YES, give details:</p> <hr/> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <p>If YES, give details:</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <p>If YES, give details:</p> <hr/>
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <p>If YES, give details:</p> <hr/>
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <p>If YES, give details:</p> <hr/> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <p>If YES, give details:</p> <hr/>
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <p>If YES, give details (country):</p> <hr/>
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <p>If YES, please specify:</p> <hr/> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <p>If YES, please specify ID No.:</p> <hr/> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <p>If YES, please specify ID No.:</p> <hr/>

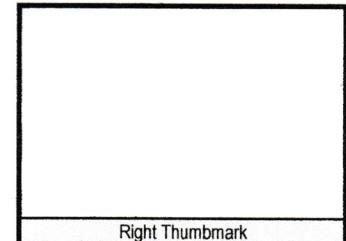
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
EDGARDO "ISMAEL" LUMOR	LIBERTAD, BUTUAN CITY	
CIPRIANO M. BISCO JR.	DEPED TAGUIG AND PATEROS	
NELIA S. BASMAN	MAHARLIKA, TAGUIG CITY	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	
ID/License/Passport No.:	
Date/Place of Issuance:	

	
Signature (Sign inside the box)	
Date Accomplished	
OCT 22 2024	



SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

DOC. NO. 446
PAGE NO. 09
BOOK NO. CXXXXI

ATTY. JAIME M. CEMBRANO, JR.
NOTARY PUBLIC
NO. NCR-NOT-21-2025

Republic of the Philippines)
Province of Agusan del Norte) S.S.
City of Butuan)

SWORN AFFIDAVIT

I, Ghaizar A. Bautista, of legal age, Married and a resident of Purok 3 Upper Doongan, hereby depose and say:

- That I am an applicant for the vacant position of Junior Process Server of the 10th Judicial Region, Municipal Trial Court located at Buenavista, Agusan del Norte;
- That I have no incumbent relative/s within the third degree of consanguinity or affinity in the above-mentioned office; and
- That I executed this sworn affidavit to support my application for employment in that office.

IN WITNESS WHEREOF, I have hereunto set my hand this 22th day of October, 2024 at Butuan City, Philippines.

SUBSCRIBE AND SWORN to before me this OCT 22 2024 day of _____
in the City of Butuan, Philippines. Affiant/s exhibited to me his/her/their
Valid Identification Card No/s. _____ and _____
Issued at _____ and _____.


GHAIZAR A. BAUTISA

Affiant


ATTY. JAIME M. CEMBRANO, JR.
NOTARY PUBLIC
UNTIL DECEMBER 31, 2025
COMMISSION SERIAL NO. 70-12-2023
PTR NO. 2517269 104/2024 B.C.
IBP NO. 32490 12/05/2023 B.C.
ROLL NO. 35269 5/26/1988
MCLE NO. VII-0029045
TN 158-547-202

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