TANGGAL	MATERI	WAKTU	PEMATERI
DAY 1 1 Aug 2017	OPENING SPEECH PROGRAM	08.00-10.00	Agus Subekti
	ALUR PROGRAM & KOMITMEN		
	- Penjelasan Program	10.00-17.00	lke
	- Tata Tertib		
	- Tahapan Evaluasi		
DAY 2 2 Aug 2017	COMPANY PROFILE	08.00-12.00	Titi K
	- Sejarah Perusahaan		
	- Visi dan Misi		
	- Struktur Organisasi		
	PRODUCT KNOWLEDEGE	12.00.17.00	Ida Bagus Fauzi
	- Bisnis Overview	13.00-17.00	
DAYA	- Strategic Partner & Segmentasi Produk		
DAY 3	COMMUNICATION & CONCERN FOR ORDER	08.00-12.00	Humanis
3 Aug 2017	CUSTOMER AWARENESS	13.00-17.00	
	HR POLICY		Ruri
	- Absensi, Cuti & Ijin	08.00 - 11.00	
	- Medikal & Tunjangan		
	- BPJS		
	- HRIS (CV, KPI, Cuti) MIS POLICY		
		11.00 - 12.00	Hendra/ Giri
	- Prosedur peminjaman laptop/ PC - Penggunaan Email dan Internet	11.00 - 12.00	
DAY 4	FINANCE POLICY		
4 Aug 2017	- Fungsi & Peran Finance Accounting		Suci
	- Prosedur penerimaan uang (A/R)		
	- Prosedur pengeluaran uang (e-kasbon, reimbursement	13.00 - 15.00	
	& A/P)		
	GA POLICY		
	- Peminjaman Transportasi	15.00-17.00	Ruri
	- ATK		
	BEDAH BUKU (LET'S CHANGE BY RENALD KASALI)	08.00 - 17.00	Ike/ Carol (HRD Team)
DAY 9 7 Aug 2017	- Group Discussion		
	- Presentasi		
	- Q&A		
	COLLABORATION OVERVIEW	08.00-10.00	Alis Tommy
	CISCO UNIFIED COMMUNICATION MANAGER DESIGN		
DAY 6 8 Aug 2017			
	Bedah buku	10.00-12.00	Ike / carol
	Firewall & VPN	13.00-15.00	Panji
	Bedah buku	15.15 - 17.00 08.00 - 10.00	Ike/ Carol Achmad Rizal
DAY 5 9 Aug 2017	PENGANTAR SERVER & KNOWLEDGE KONFIGURASI SERVER & KNOWLEDGE	10.00 - 12.00	Achmad Rizal
	NETWORK ENGINEER CAREER (Khusus untuk IT Infra NE)	13.00-15.00	Dwi Budianto
37106 2017	BEDAH BUKU (LET'S CHANGE BY RENALD KASALI)	13.00 - 17.00	Ike / carol
	PENGANTAR DATABASE ORACLE	08.00-10.00	Tony Wahyu
DAY 8	KONSEP & ARSITEKTUR DATABASE ORACLE	10.00-12.00	
10 Aug 2017	INSTALASI, ADMINISTRASI & MONITORING	13.00-15.00	
	BACK UP & RECOVERY DATABASE	15.00-17.00	
DAY 7	PROBLEM SOLVING	08.00-12.00	
11 Aug 2017	ORGANIZING & DECISION MAKING	13.00-17.00	Humanis
DAY 10 14 Aug 2017	PENGANTAR SOA	08.00-10.00	Adi Rahmat
	KONSEP & ARSITEKTUR SOA	10.00-12.00	
	INSTALASI, KONFIGURASI ORACLE & SOA	13.00-15.00	
	SISTEM ADMINISTRASI ORACLE & SOA	15.00-17.00	

TANGGAL	MATERI	WAKTU	PEMATERI
DAY 11 15 Aug 2017	SISTEM ORACLE & SOLARIS  - Pengantar Oracle Server & Storage  - Pengantar Oracle OS  - HandsOn lab, Setup & Installation	08.00-17.00	Nergo
DAY 12 16 Aug 2017	LEADERSHIP MEANING ATTITUDE  - Agility, dance with chance and difference  - I can be a great people  - Communicate effectively  -Treatering other in effective way	08.00-17.00	Integra Consulting
17-Aug-17	LIBUR NASION	VAL	
DAY 13 18 Aug 2017	SERVICE PROVIDER NE/PM Hands on with compt	08.00-15.00	Bambang
	Bedah buku	15.15 - 17.00	Ike/Carol
DAY 14 21 Aug 2017	MOVIE SHARING - 11 fim inspiratif - Forest Gum	08.00 - 17.00	lke / carol
	BUSINESS PROCESS NE PRESALES SELLING PROCESS NE PRESALES PRICING PROCESS	08.00 - 10.00 10.15 - 12.00	Cornelius T
DAY 15 22 Aug 2017	SHARING KNOWLEDGE	13.00-14.00 14.00 - 15.00	Oktavianus
22 Aug 2017	SELLING PROCESS	15.15 - 16.00	
	SHARING KNOWLEDGE	16.00 - 17.00	Ariyanti
DAY 15	SHARING KNOWLEDGE HOW TO HANDLE PROJECT	08.00 - 12.00	Sutranta
23 Aug 2017	MOVIE SHARING	13.00 - 17.00	ike
DAY 17 24 Aug 2017	TIME MANAGEMENT AND CUSTOMER FOCUS  - Why giving extraordinary experience  - I am a moment of truth  - Self productivity  -Value driven to success	08.00-17.00	Epi
DAY 18 25 Aug 2017	OVERVIEW PROJECT MANAGEMENT & SHARING KNOWLEDGE HOW TO HANDLE PROJECT	08.00-12.00	Heriady
	BEDAH BUKU 7 HABITS - Group Discussion - Presentasi - Q&A	13.00-17.00	Ike/ Carol (HRD Team)
DAY 20 28 Aug 2017	LEADERSHIP TASK, ROLES AND COMPETENCIES  - My leadership style my success  - Problem solving with PDCA  - Case Study and group presentation  -coaching Conseling	08.00-17.00	Humanis
DAY 19 29 Aug 2017	7 HABITS	08.00-17.00	Circle Training
DAY 21 30 Aug 2017	PRESENTATION SKILL	08.00-17.00	Anna Maria
DAY 22 31 Aug 2017	English For Office (Speaking & Reading)	08.00 - 17.00	Yulian
DAY 23 4 Sep 2017	English For Office - Business English Phrases for Speaking Professionally and advance your career - Making Phone Calls	08.00 - 17.00	Yulian
DAY 22 5 Sep 2017	PRESENTATION SKILL EXERCISE	08.00-12.00	Ike/ Carol (HRD Team)
	Q&A AND FEEDBACK IN CLASS TRAINING OJT PREPARATION	13.00-15.00 15.00-17.00	
6-Sep-17	OJT 1	15.00-17.00	Ike/Carol