



## KAIZEN INTAKE FORM

Date:

Name (Optional):

What is your idea/estimated cost of the project?

How will it improve lab functions?

Will there be any financial impacts? If so how much?

Will there be any staffing impacts? If so how much?

Will other lab sections be impacted by the change? If so how?

Will this new improvement create synergies between the lab sections? If so how?

Will the improvement require construction? If so how much?

Will the improvement create additional space? If so how?