

**ABOUT ME**

A graduate of the Bachelor of Science in Accountancy program from De La Salle University-Dasmariñas. Previously served the University Student Government from the same institution for three administrations. An advocate of good governance, genuine service, efficient and effective operations, and continuous improvement. Able to see the world in a more objective and unbiased manner. Open and always willing to learn.

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**EDUCATION****De La Salle University-Dasmariñas (DLSU-D)**

Tertiary Level, Bachelor of Science in Accountancy (2020-2024)

**Infant Jesus Academy of Silang, Inc. (IJA)**

Lower & Upper Secondary Level, Accounting and Business/Management Strand (2014-2020)

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**EXPERIENCE****University Student Government, DLSU-D**

CBAA-Senator (2022-2024)

- Introduced and co-authored a total of fifty-five pieces of legislation with emphasis on good governance, ethical conduct, and internal controls. Nine pieces of legislation were enacted into law. Examples include Digital Sharing and Communication Policies for Student Governments Act, Disaster and Emergency Preparedness Act, People's Initiative Act, Ease of Transition Law, and the Expanded Anti-Sexual Harassment Act.
- Helped spearhead the first-ever public hearing conducted by the USG and the first-ever Codal Committee to help revise the Internal Audit Service Code.
- Recipient of the USG Highest Presidential Award for Merit.

Deputy Secretary for Treasury (2022)

- Co-project head for the Second Leadership Training Summit "Navigating Uncharted Waters: Steward Leadership Reinvented". Reached concurrent 1.1K viewers via Facebook Live. Invited Mr. Anthony Pangilinan as online speaker.
- Helped resolve the outstanding obligations of the USG for its previous events.
- Helped author the first-ever financial/transparency reports of the USG

**Samahang Lasalyano National Congress**

Committee on Policy and Research (2022-2023)

**Various Religious and Co-curricular Organizations**

Member (2011 – 2024)

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**WORK****London Stock Exchange Group**

FXall Intern (2024) (Internship under DLSU-D)

- Proposed changes for the 4EyeCheck system in FXall using Microsoft Power Automate
- Helped propose changes for evaluating employee performance in FXall
- Underwent training for applications primarily used for FXall operations

**Riviera Golf Club, Inc.**

Internal Auditor (2019) (OJT under IJA)

- Audited cheque vouchers and receipts of the company.

## CERTIFICATIONS

### **TOEIC Institutional Test (CEFR B2; 910/990)**

Issued June 2024 by Hopkins International Partners, Inc. (TOEIC & TOEFL Philippines)

### **QuickBooks Online Certification**

Issued December 2023 by QuickBooks Online Certified ProAdvisor

### **Xero Advisor Certified**

Issued December 2023 by Xero

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## SEMINARS

### **Navigating Uncharted Waters: Steward Leadership Reinvented**

De La Salle University-Dasmariñas (2022)

### **EXCEED 2022: Accounting Convention**

De La Salle University-Manila (2022)

### **National Economics Summit 2021**

University of the Philippines Diliman (2021)

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## SKILLS

Able to work independently and by group w/ leadership skills. Efficient and effective micro-and macro-management skills. Proficient in Microsoft Office suite (Word, Excel PowerPoint) and Google suite (Docs, Sheets). Proficient in English written and oral communication skills. Knowledge of Microsoft Power Automate, Microsoft Power BI, Adobe Lightroom, Canva, Xero, QuickBooks SAP S/4HANA, Salesforce, and GitHub. Average of 80WPM using QWERTY keyboard. Advanced computer hardware and software troubleshooting skills (Windows). Critical thinking and problem-solving skills. Keenness to details. Resourcefulness. Disciplined. Creative.

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I hereby swear that all the information provided above are true and written to the best of my knowledge. Updated as of September 2024.

Attested:

**RAPHAEL PALISOC ACILO (sgd.)**