Group Contract

# Group Responsibilities

The success of a group depends on the contributions and professionalism of each and all of its members. When you join a group, you are throwing your lot in with the group. The group will let each member share in the fruits of its labour and each member should pay the group back by contributing to the group effort.

The group contract lays out the responsibilities and expectations of the group members. It also lays out how responsibilities will be determined, how group members can contact one another, consequences when group members do not meet their responsibilities, giving credit for work done and not giving credit for work which was not done.

This is a template for a contract. You can alter the parts you feel need to be altered. The final contract does need to be approved by the instructor and then signed by all members of the group.

# Contact Information

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Email | Phone (optional) | Social Media |
| Yating Bawa | ybawa@myseneca.ca | +1-647-928-4061 | WhatsApp |
| Muhammetyar Yarov | myarov@myseneca.ca | +1-647-568-6174 | Telegram(Muhammed Yarov) |
| Rehat Kaur | rpkaur4@myseneca.ca |  | WhatsApp |
| Aayush Bhogal | abhogal2@myseneca.ca |  | WhatsApp |
| Nehmat Ladhar | [nladhar@myseneca.ca](mailto:nladhar@myseneca.ca) |  | WhatsApp |
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|  |  |  |  |

# Professionalism

As a member of this group, I will conduct myself in a professional manner, just as I would in the workplace. I will abide by the decisions of the group and participate in the group activities to the best of my ability. I will strive to be pleasant and treat my fellow group members with respect. Should conflict arise, I will do my best to overcome it and put it behind us.

**INITIALS:**

# Group Meetings

All group members agree to meet in the assigned class time.

In addition, they agree to participate in 1-2 meeting(s) per week outside of class time and one meeting right after the lecture to discuss how to solve the milestone.

Individual contributions will be completed by Monday or Tuesday next week and the group submission will be completed by the next week.

For the preparation of group submissions, the group will meet once or twice a week via Google Meet. Time and day will be discussed via WhatsApp group.

**INITIALS:**

# Work Distribution

Work will be distributed during a weekly group meeting where members pick the work that they are best equipped to do. Members will make every effort to distribute the work evenly amongst the group members.

**INITIALS:**

# Plagiarism

The group will submit only work done by the members of the group. The group will not post their workshops, assignments or other work on the internet or distribute it to others in any other manner.

**INITIALS:**

# Consequences

A group member who is often late for meetings or absent shall be contacted and give his/her groupmates the reason for absence. If a group member cannot attend meetings due to health or similar issues, the group member have to discuss the case and do the work of absent group member together with him, with the instructor being aware of this. However, if messages and warnings are ignored, instructor must be informed about the situation.

A group member who fails to complete their chosen work on time shall receive a warning at the beginning and if warnings are ignored, instructor have to be informed about the case and the other group members should come together to do the work.

A group member who submits substandard work shall take into account feedbacks of his group mates and make alterations where necessary, and if the feedbacks are ignored group members have to inform the instructor about the issue.

If a group member does not pick a fair share of the work the group shall discuss adding more work to the group member, and if the group did not come to the solution, let the instructor into discussion and solve the issue.

If a group member does not treat their fellow group members with courtesy and respect the group shall be given very strict rebuke, and if the rebuke is ignored inform the instructor about the problem. There is a risk of being expelled from the group.

**INITIALS:**

# Conflict Resolution

In the event there are inter-personal issues within the group or if a member does not meet their commitments, the group shall discuss what’s the problem, come to solution together and if there are any questions or if the conflict became more tense ask the instructor for help.

**INITIALS:**

# Other Rules

N/A

**INITIALS:**

# Signatures

By signing below, I agree to abide by the group contract.

DATE: \_\_\_\_\_2023/11/07 (YYY/MM/DD) \_\_\_\_\_\_\_\_\_\_\_

Print Name: Muhammetyar Yarov (Mike) Signature:

Print Name: Yatin Bawa Signature:

Print Name: Aayush Bhogal Signature:

Print Name: Rehat Kaur Signature:

Print Name: Nehmat Ladher Signature:

Print Name: N/A Signature:

Print Name: N/A Signature:

Print Name: N/A Signature:

N/A – Not Applicable.