



STATE U

OFFICIAL TRANSCRIPT OF RECORDS

Page 1

Date : September 23, 1992

Student Name : INDITA, CATHERINE SANTOS
Address : 21-C VICTORY AVENUE, TATALON, QUEZON CITY
Date of Admission : 1988 Entrance Credentials : F-138, NCEE, PUPCET
Elementary School : STA. ANA ELEMENTARY SCHOOL
Year Graduated : 1984
High School : IGNACIO VILLAMOR HIGH SCHOOL
Year Graduated : 1988 NCEE Rating : 93 Year Taken : 1987
Degree Earned : BACHELOR IN BUSINESS ADMINISTRATION
Major in : MANAGEMENT
Date Graduated : April 21, 1992 Attended : Semester : 8 Summer : 3

S U B J E C T S			
CODE	DESCRIPTIVE TITLE	GRADES	CREDITS
1988-1989, FIRST SEMESTER			
SE 100A	ELEMENTARY TYPEWRITING, P-1	P	3.0
AC 211	PRINCIPLES OF FINANCIAL ACCOUNTING, P-1	2.50	6.0
EN 110A	ENGLISH COMMUNICATION, P-1	1.75	3.0
HS 115	PHILIPPINE HISTORY AND CULTURE	1.25	3.0
MN 110	BUSINESS ORGANIZATION AND MANAGEMENT	1.75	3.0
MT 113	BUSINESS MATHEMATICS	2.00	3.0
PE 1	PHYSICAL EDUCATION I	1.50	1.0
1988-1989, SECOND SEMESTER			
SO 111	CONTEMPORARY SOCIAL PROBLEMS	1.25	3.0
EN 110B	ENGLISH COMMUNICATION, P-2	2.25	3.0
MK 110	MARKETING PRINCIPLES AND APPLICATIONS	1.50	3.0
SE 100B	ELEMENTARY TYPEWRITING, P-2	P	3.0
AC 200	FUNDAMENTALS OF ACCOUNTING AND OFFICE PROCEDURES	2.75	3.0
AC 212	PRINCIPLES OF FINANCIAL ACCOUNTING, P-2	2.75	6.0
PE 2	PHYSICAL EDUCATION II	1.00	1.0
SUMMER, 1989			
MN 100	GENERAL BUSINESS	1.75	3.0
EC 220	INTRODUCTORY ECONOMICS	1.50	3.0
1989-1990, FIRST SEMESTER			
CO 110A	COOPERATIVES AND AGRARIAN REFORM	2.25	3.0
LW 111	OBLIGATIONS AND CONTRACTS	2.25	3.0
MT 103A	COLLEGE MATHEMATICS	2.50	3.0
CS 215	COMPUTERS IN BUSINESS	1.75	3.0
EN 210A	BUSINESS CORRESPONDENCE AND REPORT WRITING	1.50	3.0
AD 110	PRINCIPLES AND TECHNIQUES OF ADVERTISING	1.50	3.0
SO 110	GENERAL SOCIOLOGY	1.50	3.0
PE 3	PHYSICAL EDUCATION III	1.25	1.0
1989-1990, SECOND SEMESTER			
PR 270	BUSINESS RELATIONS AND SOCIAL RESPONSIBILITY	2.00	3.0
AC 315	INCOME AND BUSINESS TAXATION	2.00	3.0
*** MORE ON NEXT PAGE ***			

GRADING SYSTEM : 1.00 = 97-100% ; 1.25 = 94-96% ; 1.50 = 91-93% ; 1.75 = 88-90% ; 2.00 = 85-87% ; 2.25 = 82-84% ; 2.50 = 79-81% ; 2.75 = 76-78% ; 3.00 = 75% ; 5.00 = Failed ; P = Passed ; NC = No Credit ; INC = Incomplete ; W = Withdrawn ; UW = Unauthorized Withdrawal.

CREDITS : One college unit is at least seventeen (17) full hours of instruction in academic or professional subject within a semester.

REMARKS : --- XXXX ---

(Not valid without the University seal)

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Prepared By :

[Signature]

PROF. MELBA D. ABALETA

No.:

Checked By :

[Signature]

University Registrar



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S U B J E C T S		GRADES	CREDITS
CODE	DESCRIPTIVE TITLE		
1989-1990, SECOND SEMESTER			
EN 120	EFFECTIVE SPEECH	1.50	3.0
LW 310	LAWS ON SALES, AGENCY AND BAILMENTS	1.25	3.0
PY 210	BUSINESS PSYCHOLOGY	W	0.0
FN 110	MONEY, CREDIT AND BANKING	2.00	3.0
MK 220	STORE PRACTICE	1.75	3.0
PE 4	PHYSICAL EDUCATION IV	1.75	1.0
SUMMER, 1990			
MK 210	RETAIL MERCHANDISING	1.25	3.0
MK 310	SALESMANSHIP	1.75	3.0
1990-1991, FIRST SEMESTER			
MN 340	PERSONNEL MANAGEMENT	1.50	3.0
ST 123	GENERAL STATISTICS	1.50	3.0
MK 340	INTERNATIONAL MARKETING	1.75	3.0
MN 310	BUSINESS SYSTEMS AND PROCEDURES	2.00	3.0
PO 100	SINING NG PAKIKIPAGTALASTASAN	1.75	3.0
MN 350	INDUSTRIAL MANAGEMENT	1.75	3.0
MT 253	MATHEMATICS OF INVESTMENT	3.00	3.0
1990-1991, SECOND SEMESTER			
MN 450	MANAGEMENT RESEARCH	2.50	3.0
PO 110	PANITIKANG PILIPINO	2.00	3.0
MN 330	SALES MANAGEMENT	1.25	3.0
PS 110A	PRINCIPLES OF POLITICAL SCIENCE WITH PHILIPPINE CONSTITUTION AND GOVERNMENT	2.00	3.0
PR 310	PRINCIPLES AND TECHNIQUES OF PUBLIC RELATION	2.50	3.0
PH 210	LOGIC	1.25	3.0
PY 210	BUSINESS PSYCHOLOGY	1.50	3.0
SUMMER, 1991			
NS 230	ECOLOGY	2.75	3.0
CS 325	BASIC COMPUTER OPERATION (WORD PROCESSING WITH LABORATORY)	1.50	3.0
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REMARKS : --- XXXX ---

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Prepared By :

PROF. MELBA D. ABALETA

No.:

Checked By :

MANITO GARCIA



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Page 3

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S U B J E C T S			
CODE	DESCRIPTIVE TITLE	GRADES	CREDITS
	1991-1992, FIRST SEMESTER		
MN 380	FINANCIAL MANAGEMENT AND CONTROL	1.75	3.0
MN 420	DECISION MAKING	1.50	3.0
HS 110	WORKS OF RIZAL AND OTHER HEROES	2.75	3.0
MN 470	ORGANIZATIONAL BEHAVIOR	1.25	3.0
MN 490	BUSINESS PRACTICE	1.75	3.0
AC 215	PARTNERSHIP AND CORPORATION	W	0.0
	1991-1992, SECOND SEMESTER		
MN 485	MATERIALS MANAGEMENT AND CONTROL	1.50	3.0
MN 500	SUPERVISORY MANAGEMENT	1.50	3.0
MN 460	SEMINAR ON MANAGEMENT PROBLEMS	2.00	3.0
MN 430	BUSINESS POLICY FORMULATION	2.00	3.0
HU 110	HUMANITIES	1.50	3.0
MN 495	MANAGEMENT PRACTICE	1.25	3.0
	GRADUATED WITH THE DEGREE OF BACHELOR IN BUSINESS ADMINISTRATION MAJOR IN MANAGEMENT ON APRIL 21, 1992 ***** NOTHING FOLLOWS *****		
GRADING SYSTEM : 1.00 = 97-100% ; 1.25 = 94-96% ; 1.50 = 91-93% ; 1.75 = 88-90% ; 2.00 = 85-87% ; 2.25 = 82-84% ; 2.50 = 79-81% ; 2.75 = 76-78% ; 3.00 = 75% ; 5.00 = Failed ; P = Passed ; NC = No Credit ; INC = Incomplete ; W = Withdrawn ; UW = Unauthorized Withdrawal.			
CREDITS : One college unit is at least seventeen (17) full hours of instruction in academic or professional subject within a semester.			
REMARKS : CLEARED OF MONEY AND PROPERTY RESPONSIBILITIES			

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Prepared By :

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Renato O. Garcia
RENATO O. GARCIA

Melba D. Abaleta
PROF. MELBA D. ABALITA
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