

Robin Rakowski

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Summary

Motivated Sales Associate with five years sales experience. Independent worker with high energy and great communication skills. Reliable and friendly professional who can work with little oversight and collaborate in team environments. Mobile phone specialist.

Highlights

- Service-minded
- Product knowledge
- Order processing
- Expertise in shrink control
- Motivated seller
- Persuasive communicator
- Accurate and efficient
- Multi-tasker

Experience

SALES REPRESENTATIVE / REPAIR LIAISON

May 2015 - Present

Jared Jewelry Boutique - White Marsh, MD

- Attaining and surpassing commission-based sales goals.
- Cleaning and analyzing jewelry for repairs.
- Handling and processing paperwork for the repair division.

SALES REPRESENTATIVE

Oct. 2010 - May 2015

AT&T Wireless - Bel Air, MD

- Maintain constant presence on sales floor to address customer needs.
- Recommend appropriate items and direct or lead customers to selections.
- Consistently reach or surpass monthly sales objectives as established by management.
- Maintain complete, up-to-date knowledge of wireless technology plus all AT&T products and services.
- Demystify communications technology for non-tech savvy customers.

BANK TELLER

Oct. 2008 - Oct. 2010

Aberdeen Proving Ground Federal Credit Union - Abingdon, MD

- Handle bank transactions for APGFCU customers.
- Refer Credit Union products and services when appropriate.
- Maintain a cash drawer with accuracy.
- Responsible for opening and closing branch when needed.

RECEPTIONIST

May 2006 - Oct. 2008

A-1 Accounting, Inc. - Havre de Grace, MD

- Arrange appointments for all CPAs and tax professionals.
- Assist with processing financial materials.
- Prepare materials for client meetings.
- Greet clients and direct phone calls.

Education

Stevenson University, Baltimore, MD
B.A. degree, Visual Communication Design

May 2004