

## CSC106

### Group Norms and Team Contract

Group Member Names: \_\_Riley Ramos and Nana Aduful\_\_\_\_\_

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Decisions will be made based on individual work and coming together to share with each other. If one of us does not agree on an idea, we will not move forward with that story line. For this project to work we need to have respect for each others ideas and be open minded when deciding what direction our game would go.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

The attendance for the meeting is mandatory, and we will talk about our schedules with each other so there are no conflicts.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

If there is a problem with one of the assignments, my partner will reach out and we will discuss possible solutions and vice versa.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

My partner and I have each other's contact, and yet again we will discuss when we are available to be fully present when working on the project. We will split up the assignments based on interest.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We will work on campus, in the library.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

I [Riley] will be taking the notes and sharing them via google sheets on our document we both have already.

Promptness (What do you expect and how will you handle lateness?)

If there is an issue I expect my partner to reach out, and I understand there are issues and things that come up. I hope we are both respectful of each others time and the effort we put into this project.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc )

We will both be active and fully present when in our meetings.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

We will be honest with each other is give **helpful** feedback.

You may add additional norms here.