

SARAH MITCHELL

Senior Accountant & CPA

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 Boston, MA

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PROFESSIONAL SUMMARY

Dedicated Senior Accountant with 8 years of progressive experience in public accounting and financial analysis. CPA certified professional with proven expertise in tax preparation, audit procedures, and comprehensive financial reporting. Demonstrates exceptional analytical skills, meticulous attention to detail, and commitment to maintaining the highest standards of financial accuracy and regulatory compliance.

PROFESSIONAL EXPERIENCE

Senior Accountant

Deloitte & Touche

2019 - Present

- Lead comprehensive financial audits for Fortune 500 clients across multiple industries
- Manage complex tax preparation and compliance for corporate clients with revenues exceeding \$100M
- Supervise team of 4 junior accountants and provide mentorship on technical accounting standards
- Implemented new audit procedures that reduced review time by 25% while maintaining accuracy
- Collaborate with senior management to develop strategic financial recommendations

Staff Accountant

PricewaterhouseCoopers (PwC)

2016 - 2019

- Conducted detailed financial statement analysis and prepared comprehensive audit documentation
- Specialized in revenue recognition and complex accounting transactions under GAAP standards
- Assisted in quarterly and annual financial statement preparation for publicly traded companies
- Developed expertise in SOX compliance testing and internal control evaluation
- Maintained 98% accuracy rate on all assigned audit procedures and documentation

Junior Accountant

Boston Financial Services CPA Firm

2014 - 2016

- Prepared individual and small business tax returns during busy season
- Assisted with monthly bookkeeping and financial statement preparation
- Gained foundational experience in accounts payable, receivable, and payroll processing
- Supported senior staff with research on complex accounting and tax issues

EDUCATION

Master of Business Administration (MBA)

Boston University - Questrom School of Business

2018

Concentration in Finance and Accounting • GPA: 3.8/4.0
Relevant Coursework: Advanced Financial Analysis, Corporate Finance, International Accounting

Bachelor of Science in Accounting

Northeastern University - D'Amore-McKim School of Business

2014

Magna Cum Laude • GPA: 3.7/4.0
Beta Alpha Psi Honor Society Member • Dean's List (6 semesters)

CERTIFICATIONS & LICENSES

- **Certified Public Accountant (CPA)** - Massachusetts State Board of Accountancy (2016)
- **QuickBooks ProAdvisor Certification** - Intuit (2017)
- **Continuing Professional Education** - 40+ hours annually to maintain CPA license

CORE COMPETENCIES

Financial Analysis & Reporting
Tax Preparation & Planning
Audit Procedures & Documentation
GAAP & IFRS Standards
QuickBooks & SAP

Advanced Excel & Financial Modeling

SOX Compliance Testing

Team Leadership & Mentoring

PROFESSIONAL ACHIEVEMENTS

- Recognized as "Outstanding Performer" at Deloitte for three consecutive years (2021-2023)
- Successfully managed audit engagements with zero material misstatements over 5-year period
- Led implementation of new audit software that improved team efficiency by 30%
- Mentored 12 junior staff members, with 100% promotion rate within 2 years
- Completed CPA examination on first attempt with scores above 85 on all sections