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OBJECTIVE: KM specialist leveraging my organizational skills to code efficient products and services.

TECHNICAL SKILLS

Ruby on Rails, JavaScript, React, Typescript, Redux, Github, AWS, Heroku, Sharepoint, Microsoft Suite, iManage

TECHNICAL PROJECTS

Remote Cafe

[GitHub](#) || [Heroku](#)

Full stack social media web app for travelers using Rails MVC framework.

- Users can create an account to browse cafes, read reviews and comment on the cafe's food and other services.
- Integrated the Google Map Places/ Geocoding/ Static APIs to facilitate location-related features for businesses to correctly add their cafes and for directions to be displayed when a user is viewing the business.
- Admins hold special CRUD privileges not available for Users through validations and helpers.
- The app follows REST architecture and adheres to SOLID principles for smooth and purposeful components.
- Customized the Bootstrap framework to improve user interface, including alerts, the navbar, and overall design for a more organized user experience.
- Used AWS S3 to save media files, Postgres database to save user info, and Heroku for deployment.

Local Scout

[GitHub](#) || [Youtube](#)

MVC Rails web app that focuses on budget-friendly vacation planning within the desired price range and PTO.

- Users sign up to set up financial budgets and approved PTO time and compare them against a list of vacation packages that outline expenses, destinations and can reviews.
- Admins have additional privileges such as the ability to perform CRUD operations to vacation packages which are restricted to regular users using authentication and validation helpers.
- Developed belongs_to, has_many and many_many associations where Users can browse, buy packages, and Comment on Trips offered by Clients through a Destinations platform if the budgets can afford it, asynchronously updating the remaining account balance and PTO, or reject the purchase and alert the user.
- Build a backend API to facilitate communication with the frontend following REST architecture.

Litigation Manager

[GitHub: Backend/ Frontend](#) || [Youtube](#)

Rails backend & React frontend single-page app allowing users to build lawyer and litigation profiles efficiently.

- Developed a Rails API that creates and maintains information about lawyers and their litigation matters, allowing users to build profiles specific to that lawyer or matter for internal tracking.
- Used Redux to asynchronously manage state with my React components and its children.
- Utilized iteration methods and reducers to pull data from objects to manage, display, and sort data.

EXPERIENCE

Cleary Gottlieb Steen & Hamilton LLC

New York, NY

Litigation Knowledge Management Specialist

July 2016 – Present

- Built information management systems and protocols using iManage and Foundation software to monitor, review, update, and build reports for business development initiatives and client presentations.
- Developed and maintained various databases tracking internal arbitration matters which maintained our information used for annual ranking submissions, supporting BD, or analyzing budget reports to better provide clients with clear costs.
- Created SharePoint webpages outlining our resources, models, training materials and practice information.
- Ran different quarterly reports reviewing practice matter updates, discrepancies in lifecycle matters, bad data and duplicates within iManage workspaces, Foundation profiles and our Practice Site (SharePoint).
- Weekly monitoring the opening of new matters to confirm proper security levels, firewall protections and appropriate practice area workspaces for arbitration matters.

EDUCATION

Flatiron School

New York, NY

Full Stack Web Development; Ruby on Rails and JavaScript Curriculum

Rockefeller College of Public Affairs & Policy, University at Albany

Albany, NY

Honors Bachelor of Arts in Political Science; Concentration in International Relations

GPA: 3.939; summa cum laude; Presidential Honor Society; Dean's List, Phi Alpha Delta Webmaster