

[Department of Computer Science and Engineering]
Course File Checklist

Semester: **Number of Students:**

Course Title:

Course Number: **Section:**

Number of Home works: **Number of Quizzes:**

Number of Lab. Reports: **Number of Examinations:**

Number of Term Projects:

No.	Item	Tick (✓)	Comments
1	Course Syllabus		
2	Teaching Philosophy		
3	Samples of Teaching Material		
4	Copies of Assignments, Quizzes & Exams Including Master Solution		
5	Course Outcome–Assessment Matrix		
6	Graded Samples of Student Work for all Assessments (Best, Average, Worst)		
7	Lab. Materials Including Graded Samples of Students Lab. Work		
8	Student Performance/Grades		
9	Reflections on Course Including Suggestions for Improvement		

Name of Instructor: **Signature:** **Date:**

Head of Department: **Signature:** **Date:**