

## PERSONAL INFORMATION

## Betty Smith

📍 32 Reading rd, Birmingham B26 3QJ United Kingdom

📞 +44 7123456789 ☎ +44 2012345679

✉ [smith@kotmail.com](mailto:smith@kotmail.com)

🌐 [linkedin.com/in/betty.smith](https://linkedin.com/in/betty.smith)

Gender Female | Date of birth 01 March 1975

## JOB APPLIED FOR

## European project manager

## WORK EXPERIENCE

August 2002 – Present

## Independent consultant

British Council  
123, Bd Ney, 75023 Paris (France)

Evaluation of European Commission youth training support measures for youth national agencies and young people

March 2002 – July 2002

## Internship

European Commission, Youth Unit, DG Education and Culture

- evaluating youth training programmes for SALTO UK and the partnership between the Council of Europe and European Commission
- organizing and running a 2 day workshop on non-formal education for Action 5 large scale projects focusing on quality, assessment and recognition
- contributing to the steering group on training and developing action plans on training for the next 3 years. Working on the Users Guide for training and the support measures

October 2001 – February 2002

## Researcher / Independent Consultant

Council of Europe, Budapest (Hungary)

Working in a research team carrying out in-depth qualitative evaluation of the 2 year Advanced Training of Trainers in Europe using participant observations, in-depth interviews and focus groups.

Work carried out in training courses in Strasbourg, Slovenia and Budapest.

## EDUCATION AND TRAINING

1997 – 2001

## PhD - Thesis Title: 'Young People in the Construction of the Virtual University', Empirical research on e-learning

Brunel University, London United Kingdom

1993 – 1997

## Bachelor of Science in Sociology and Psychology

Brunel University, London United Kingdom

- sociology of risk
- sociology of scientific knowledge / information society
- anthropology
- E-learning and Psychology
- research methods

## PERSONAL SKILLS

Mother tongue(s) English

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
French	C1	C2	B2	C1	C2
German	A2	A2	A2	A2	A2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user  
Common European Framework of Reference (CEF) level

**Communication skills**

- team work: I have worked in various types of teams from research teams to national league hockey. For 2 years I coached my university hockey team
- mediating skills: I work on the borders between young people, youth trainers, youth policy and researchers, for example running a 3 day workshop at CoE Symposium 'Youth Actor of Social Change', and my continued work on youth training programmes
- intercultural skills: I am experienced at working in a European dimension such as being a rapporteur at the CoE Budapest 'youth against violence seminar' and working with refugees.

**Organisational / managerial skills**

- whilst working for a Brussels based refugee NGO 'Convivial' I organized a 'Civil Dialogue between refugees and civil servants at the European Commission 20th June 2002
- during my PhD I organised a seminar series on research methods

**Computer skills** Creating pieces of Art and visiting Modern Art galleries. Enjoy all sports particularly hockey, football and running. Love to travel and experience different cultures.

**Other skills** Creating pieces of Art and visiting Modern Art galleries. Enjoy all sports particularly hockey, football and running. Love to travel and experience different cultures.

**Driving licence** A, B

## ADDITIONAL INFORMATION

**Publications** Betty Smith. *How to do Observations: Borrowing techniques from the Social Sciences to help Participants do Observations in Simulation Exercises*. Coyote EU/CoE Partnership Publication, 2002