



2016-2017
Area Assessment
Program Application



Section: ____ Area: ____

Area Director: _____

Year appointed: ____

Communities served (**PRINT** the city names, or geographic zones, to be included on the Certificate i.e.: Southwest California): _____

States served: _____

Past Area Assessment Program Awards: ☐ Platinum ☐ Gold ☐ Silver ☐ Bronze ☐ None

Currently applying for (choose one): ☐ Platinum ☐ Gold ☐ Silver ☐ Bronze

Please forward the completed application to your Section Director by August 1, 2017

This Section to be completed by the Section Director

Approved Award Level: ☐ Platinum ☐ Gold ☐ Silver ☐ Bronze ☐ Honorable Mention

Section Director Signature: _____ Date: _____

Comments: _____

Section Director; please forward the approved applications to the National Office by September 1, 2017



Area Assessment Program (AAP)

Award Level Grading

The Area board members listed below have examined this application and its attachments, and to the best of their knowledge, this document accurately represents the status of the Area.

| Position: | Print Name: | Wet Signature: | Date: |
|-------------------------------|-------------|----------------|-------|
| Area Director | | | |
| Area Coach Administrator | | | |
| Area Management Administrator | | | |
| Area Referee Administrator | | | |

Earned Points Grading

| | | |
|------------------------------|-------|-------------------------|
| Area Administration Category | Pg.4 | Points Earned: _____/65 |
| Area Director Category | Pg.5 | Points Earned: _____/35 |
| Area Coach Category | Pg.7 | Points Earned: _____/55 |
| Area Management Category | Pg.9 | Points Earned: _____/50 |
| Area Referee Category | Pg.11 | Points Earned: _____/55 |

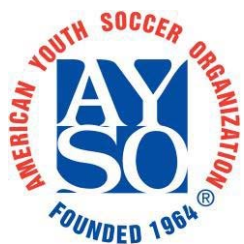
Total Points from all categories: _____/260

Plus Bonus Points: _____ / 8

Total Points: _____

Grading scale

| | | |
|----------------|-----------------------|----------|
| 260-234 points | Platinum Level | 90%-100% |
| 233-208 points | Gold Level | 89%-80% |
| 207-182 points | Silver Level | 79%-70% |
| 181-156 points | Bronze Level | 69%-60% |



Area Assessment Program

Area Administration

| | | Total Points Available | Area Points | SD Use Only |
|----|---|------------------------|-------------|-------------|
| 1 | Area board meeting minutes are prepared and kept on file with the Area, and are: <input type="checkbox"/> Distributed to the Section Director <input type="checkbox"/> Available to the Area's participants upon request | 1 | | |
| 2 | AYSO trained and certified instructors were used at all courses sponsored or conducted by the Area. Area>Instructor>Rosters: enter Area and date range of the RAP evaluation, Discipline = Select (to pull up all courses), then click 'Search' This provides the list of courses and their instructors for your Area...if all courses taught in your Area had an eAYSO roster then the instructors are certified. | 4 | | |
| 3 | All Area volunteers were registered on eAYSO with e-signature or by using AYSO Volunteer Application Forms sent to the National Office. Lookup>Area: click on Area then verify each Board Member's name is Green = Current | 3 | | |
| 4 | Current Safe Haven approved job descriptions were distributed or made available to Area volunteers. | 1 | | |
| 5 | All Area volunteers have AYSO's Safe Haven Certification and have attended discipline specific training, where applicable. Lookup>Area: click on Area then click on each Board Member's name to verify Certifications/Training | 3 | | |
| 6 | Area Information Form (AIF) is updated in eAYSO annually. Lookup>Area: Click on Area... Verify AIF Date | 2 | | |
| 7 | AYSO philosophies are promoted in the Area. Examples: _____ | 2 | | |
| 8 | Area abides by all AYSO Rules & Regulations, Bylaws and Policy Statements. | 2 | | |
| 9 | All Regional accounts within the Area are audited by someone other than the authorized account signatories. | 3 | | |
| 10 | The Area discretionary budget was submitted to the National Office by July 1 and copied to the Section Director OR an Area operating budget was submitted to the Section Director for the Section Operating Budget by July 1. Lookup>Area: Click on Area... Verify Budget Date | 4 | | |
| 11 | Area staff participated with the SD and Section staff in the running of their Section EXPO. | 1 | | |
| 12 | Area staff promoted the Kids Zone® program. Regions in the Area feature Kids Zone® in their programs. | 1 | | |
| 13 | All rosters for Area sponsored training were submitted within 30 days from the date of the course via eAYSO. Area>Instructor>Rosters: enter Area ## and date range of the RAP evaluation, discipline = Select (to pull up all courses), then click 'Search' . Verify that all courses for the data range have been returned or cancelled. Rosters can be selected and viewed by clicking 'Manage Roster' to verify 'returned date'. Any non-eAYSO created rosters will need to use Area records to answer this question. | 3 | | |

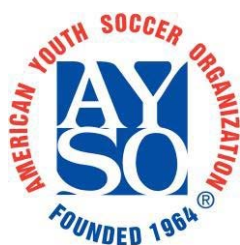
| | | | | |
|----|--|---|--|--|
| 14 | With input from the Regional Commissioners, Area goals and objectives were discussed, decided upon and distributed. | 2 | | |
| 15 | Area website created and updated periodically to keep Regions better informed of the activities of the Area. URL: _____ Lookup>Area: Click on Area... Verify Website is entered in eAYSO | 2 | | |
| 16 | Regions within the Area participated in the Regional Assessment Program. 25%=1pt 50% = 2pts 75% = 3pts 100% = 4pts | 4 | | |
| 17 | Chartered Regions in the Area voted in person or by proxy at the 2016 NAGM. 25%=1pt 50% = 2pts 75% = 3pts 100% = 4pts | 4 | | |
| 18 | Area conducted post-season, in season, or off-season program outside of standard primary program play (i.e. indoor soccer, Area tournament, Area soccer fest, etc.). | 3 | | |
| 19 | Area organized or administered an EXTRA or AYSO Club Program. | 3 | | |
| 20 | Area organized, administered or promoted (one point each) AYSO Playground Soccer or Playtime Adventure AYSO Adult Soccer | 2 | | |
| 21 | All Regions within the Area utilized eAYSO for all player and volunteer registrations. Lookup>Region: Select Area then Region-by-Region select Statistics to verify each Region has correct number of players and volunteers registered. | 4 | | |
| 22 | Area provided a VIP Program for Regions lacking sufficient participants to operate their own or facilitated an interregional program. | 3 | | |
| 23 | Area Auditor position is filled. Name of Area Auditor _____ Lookup>Area: click on Area then verify Area Auditor is filled and currently registered | 2 | | |
| 24 | List any significant enhancements or unique programs that your Area offers to its participants. Please attach examples and supporting documentation or describe: _____ | 3 | | |
| 25 | Area had a volunteer appreciation program in place for present and/or outgoing volunteers. Describe: _____ | 3 | | |



This icon indicates these items may be found in eAYSO.




TOTAL POINTS AVAILABLE = 65

Total Points Earned: _____



Area Assessment Program

Area Director

| | | Total Points Available | Area Points | SD Use Only |
|----|--|------------------------|-------------|-------------|
| 1 | AD attended AD training. Date: _____  <u>Lookup>Area: click on Area, click on AD's name to verify Certifications/Training</u> | 4 | | |
| 2 | AD completed the following: (Check all that apply) <input type="checkbox"/> Introductory Management/Regional Management Date: _____ 3 points <input type="checkbox"/> Dispute Resolution & Due Process/Dispute Resolution prior to 2014 Date: _____ 3 points <u>Lookup>Area: click on Area then click on AD's name to verify Certifications/Training</u> | 6 | | |
| 3 | AD is signed on and using eAYSO.  <u>Area>Ad min >Area Board : click on AART and the 'Gold key' in far right hand column of the AD position to verify Access Rights for AD</u> | 2 | | |
| 4 | AD communicated by telephone, e-mail, in person or in writing with the Section Director at least once each month. | 1 | | |
| 5 | AD or designee provided Regional Commissioner and Board Orientation (rostered in eAYSO) for each Region with a newly appointed RC in the Area.  | 2 | | |
| 6 | AD communicated with each of the Area's Regional Commissioners at least once each month. (Check all that apply) <input type="checkbox"/> Telephone <input type="checkbox"/> e-mail <input type="checkbox"/> Letter <input type="checkbox"/> Newsletter | 3 | | |
| 7 | AD, or designee, attended all scheduled Section staff or executive meetings to which he or she was invited in the past 12 months. | 2 | | |
| 8 | AD holds regularly scheduled Area meetings – in person or by conference call - (aside from the Section EXPO) which are open to all the Area's participants and agendas and meeting times are publicized in advance. | 3 | | |
| 9 | AD attended the following meetings: (Check all that apply – 3 points each) <input type="checkbox"/> National Annual General Meeting – NAGM (if the AD could not attend, they submitted their proxy by mail or by another designated proxy holder.) <input type="checkbox"/> Section EXPO | 6 | | |
| 10 | The AD provided/supported/assisted with Area level training. | 1 | | |
| 11 | Area has nominations for Area Director at a minimum of every three years and nominations are open to all qualified persons. | 1 | | |
| 12 | AD published and distributed an Area calendar to all the Regions within the Area. A copy is attached. | 3 | | |
| 13 | AD has identified a potential successor and mentoring has begun. | 1 | | |



This icon indicates these items may be found in eAYSO.






TOTAL POINTS AVAILABLE = 35


Total Points Earned: _____

Area Assessment Program

Area Coach Administration



| | | Total Points Available | Area Points | SD Use Only |
|----|--|------------------------------|----------------|----------------|
| 1 | Name of Area Coach Administrator: _____  <u>Lookup>Area: click on Area then verify Area Coach Administrator is filled and currently registered</u> | 3 | | |
| 2 | ACA has current access to and is using eAYSO.  <u>Area>Ad min>Area Board: click on AART and the 'Goldkey' in far right hand column of the ACA position to verify Access Rights for ACA</u> | 2 | | |
| 3 | ACA communicated with and/or submitted regular reports to the AD and SCA. | 2 | | |
| 4 | ACA appointed an Area Coach Trainer. Name of ACT: _____  <u>Area>Ad min>Area Board: click on AART and the 'Gold key' in far right hand column of the ACT position to verify Access Rights for ACT.</u> | 2 | | |
| 5 | ACA/ACT held or assisted at least one Intermediate Coach Course during the year. Date: _____ <u>Area>Instructor>Rosters: enter Area and date range of the RAP evaluation, Discipline = Coach, then click 'Search' This provides the list of courses and their instructors for your Area...Verify that a minimum of one Intermediate Coach course was rostered and completed and the instructor was the ACA/ACT or that the ACA/ACT assisted.</u> | 2 | | |
| 6 | ACA/ACT visited or contacted each Region during the past year to observe program, provide training or other AYSO coaching function. | 3 | | |
| 7 | ACA/ACT has completed the following: (Check all that apply) 3 points per box checked, credit applies only to ACA or ACT not both.  <input type="checkbox"/> Regional Coach Administrator Training Date: _____ <input type="checkbox"/> Introductory Management/Regional Management Date: _____ <input type="checkbox"/> Dispute Resolution & Due Process/Disp Resolution 2014 Date: _____ <input type="checkbox"/> Coaching Instructor Training Date: _____ <input type="checkbox"/> Advanced Coach Instructor Training Date: _____ <u>Lookup>Area: click on Area then click on ACA's name to verify Certifications/Training</u> | 15 | | |
| 8 | ACA/ACT provided AD, SD and SCA with a calendar for all coaching courses. | 1 | | |
| 9 | ACA/ACT distributed an Area coaching plan including goals and objectives for current year to AD, each RC, each RCA and to the SCA. | 2 | | |
| 10 | ACA, or designee, attended all Section coaching staff meetings/conference calls to which he or she was invited. | 1 | | |
| 11 | ACA attended the AYSO EXPO.  | 3 | | |
| 12 | ACA has identified potential successor and mentoring has begun. | 2 | | |

| | | | | |
|----|--|-----------|--|--|
| 13 |  <p>ACA/ACT has completed the following courses: (Check all that apply - points earned for the highest level achieved, credit applies only to ACA or ACT not both.)</p> <p> <input type="checkbox"/> U-6 Coach Course Date: _____ 2 points <input type="checkbox"/> U-8 Coach Course Date: _____ 2 points <input type="checkbox"/> U-10 Coach Course Date: _____ 2 points <input type="checkbox"/> U-12 Coach Course Date: _____ 2 points <input type="checkbox"/> Intermediate Course Date: _____ 3 points <input type="checkbox"/> Advanced Course Date: _____ 3 points </p> <p><u>Lookup>Area: click on Area then click on ACA/ACT's name to verify</u> <u>Certifications/Training</u></p> | 14 | | |
| 14 | <p>ACA/Area assisted/held at least one Coach Instructor Course during the year. Date: _____</p> <p><u>Area>Instructor>Rosters: enter Area and date range of the RAP evaluation, Discipline = Coach, then click 'Search'</u> This provides the list of courses and their instructors for your Area...Verify minimum of one Coach Instructor course was taught where the ACA instructed/assisted.</p> | 3 | | |



This icon indicates these items may be found in eAYSO.

TOTAL POINTS AVAILABLE = 55


Total Points Earned: _____



Area Assessment Program

Area Management Administration

| | | Total Points Available | Area Points | SD Use Only |
|----|--|------------------------|-------------|-------------|
| 1 | Name of the Area Management Administrator: _____ <u>Lookup>Area: click on Area then verify Area Management Administrator is filled and currently registered</u> | 3 | | |
| 2 | AMA has current access to and is using eAYSO. <u>Area>Ad min >Area Board: click on AART and the 'Gold key' in far right hand column of the AMA position to verify Access Rights for AMA.</u> | 2 | | |
| 3 | AMA communicated with and/or submitted regular reports to the AD and SMA. | 2 | | |
| 4 | AMA completed the following: (Check all that apply) 3 points per box checked <input type="checkbox"/> Introductory Management/Regional Management Date: _____ <input type="checkbox"/> Dispute Resolution & Due Process/Disp Resolution 2014 Date: _____ <input type="checkbox"/> Management Instructor Training Date: _____ <input type="checkbox"/> Advanced Management Instructor Training Date: _____ <u>Lookup>Area: click on Area then click on AMA's name to verify Certifications/Training</u> | 12 | | |
| 5 | AMA visited or contacted each Region during the past year to observe program, provide training or other AYSO management function. | 3 | | |
| 6 | AMA provided AD, SD and SMA with a calendar for all management courses. | 1 | | |
| 7 | AMA or designee attended all Section management staff meetings/conference calls to which he or she was invited. | 1 | | |
| 8 | AMA/Area has assisted/held the following courses: (Check all that apply) 3 points per box checked <input type="checkbox"/> Safety Director Training Date: _____ <input type="checkbox"/> Treasurer Training Date: _____ <input type="checkbox"/> Registrar Training Date: _____ <input type="checkbox"/> CVPA Training Date: _____ <input type="checkbox"/> Division Coordinator Training Date: _____ <u>Area>Instructor>Rosters: enter Area and date range of the RAP evaluation, Discipline = Management, then click 'Search' This provides the list of courses & their instructors for your Area...Verify which of the courses the AMA instructed/supported/ assisted.</u> | 15 | | |
| 9 | AMA attended the AYSO EXPO. | 3 | | |
| 10 | AYSO trained and certified instructors were used at all management courses sponsored or conducted by the Area. <u>Area>Instructor>Rosters: enter Area and date range of the RAP evaluation, Discipline = Management, then click 'Search' This provides the list of courses & their instructors for your Area...if all courses taught in your Region had an eAYSO roster then the instructors are certified.</u> | 3 | | |

| | | | | |
|----|--|---|--|--|
| 11 |  AMA/Area assisted/held at least one Management Instructor Course during the year. Date: _____ <u>Area>Instructor>Rosters: enter Area and date range of the RAP evaluation, Discipline = Management, then click ' Search ' This provides the list of courses and their instructors for your Area...Verify minimum of one Management Instructor course was taught where the AMA instructed/assisted.</u> | 3 | | |
| 12 | AMA has identified potential successor and mentoring has begun. | 2 | | |



This icon indicates these items may be found in eAYSO.

TOTAL POINTS AVAILABLE = 50

Total Points Earned: _____



Area Assessment Program

Area Referee Administration

| | | Total Points Available | Area Points | SD Use Only |
|----|--|------------------------|-------------|-------------|
| 1 | Name of Area Referee Administrator: _____ <u>Lookup>Area: click on Area then verify Area Referee Administrator is filled and currently registered</u> | 3 | | |
| 2 | ARA has current access to and is using eAYSO. <u>Area>Ad min>Area Board: click on AART and the 'Gold key' in far right hand column of the ARA position to verify Access Rights for ARA.</u> | 2 | | |
| 3 | ARA communicated with and/or submitted regular reports to the AD and SRA. | 2 | | |
| 4 | ARA appointed an Area Director of Referee Instruction and/or an Area Director of Referee Assessment. ADRI Name: _____ ADRA Name: _____ | 3 | | |
| 5 | ARA/Area assisted/held at least one Intermediate Referee Course during the year. Date: _____ <u>Area>Instructor>Rosters: enter Area and date range of the RAP evaluation, Discipline = Referee, then click 'Search' This provides the list of courses & their instructors for your Area...Verify that a minimum of 1 Intermediate Referee course was rostered and completed ARA instructed/supported/ assisted.</u> | 3 | | |
| 6 | ARA/Area assisted/held at least one Referee Instructor Course during the year. Date: _____ <u>Area>Instructor>Rosters: enter Area and date range of the RAP evaluation, Discipline = Referee, then click 'Search' This provides the list of courses and their instructors for your Area...Verify minimum of one Referee Instructor course was taught where the ARA instructed/assisted.</u> | 3 | | |
| 7 | ARA/ADRI has completed the following: 3 points per box checked, credit applies only to ARA or ADRI not both. <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Regional Referee Administrator Training <input type="checkbox"/> Introductory Management/Regional Management <input type="checkbox"/> Dispute Resolution & Due Process/Disp Resolution 2014 <input type="checkbox"/> Referee Instructor Training <input type="checkbox"/> Advanced Referee Instructor Training </div> <div> Date: _____ Date: _____ Date: _____ Date: _____ Date: _____ </div> </div> <u>Lookup>Area: click on Area then click on ARA's name to verify Certifications/Training</u> | 15 | | |
| 8 | ARA provided AD, SD and SRA with a calendar for all referee courses. | 1 | | |
| 9 | ARA distributed an Area referee plan including goals and objectives for current year to AD, each RRA and to the SRA. | 2 | | |
| 10 | ARA, or designee, attended all Section referee staff meetings/conference calls to which he or she was invited. | 1 | | |
| 11 | ARA/ADRA completed an Assessor Course. Date: _____ <u>Lookup>Area: click on Area then click on ARA's name to verify Certifications/Training</u> | 3 | | |
| 12 | ARA has identified potential successor and mentoring has begun. | 2 | | |

| | | | | |
|---|--|----|--|--|
| 13 | ARA attended the AYSO EXPO. | 3 | | |
| 14 | <div>ARA/ADRI has completed the following courses: (Check all that apply- points are earned from highest level achieved for one person only)</div> <div><div><input type="checkbox"/> Basic Referee Course Date: _____</div><div>Date: _____</div><div>2 Points</div></div> <div><input type="checkbox"/> Intermediate Referee Course Date: _____</div> <div>Date: _____</div> <div>3 Points</div> <div><input type="checkbox"/> Advanced Referee Course Date: _____</div> <div>Date: _____</div> <div>3 Points</div> <div><input type="checkbox"/> National Referee Course Date: _____</div> <div>Date: _____</div> <div>4 Points</div> <td>12</td> <td></td> <td></td> | 12 | | |
| <div>Lookup>Area: click on Area then click on ARA's name to verify Certifications/Training</div> | | | | |

[Lookup>Area: click on Area then click on ARA's name to verify Certifications/Training](#)


This icon indicates these items may be found in eAYSO.

TOTAL POINTS AVAILABLE = 55

Total Points Earned: _____

Area Assessment Program Sponsorship Bonus

| | Total Points Available | Area Points | SD Use Only |
|---|------------------------|-------------|-------------|
| <p>Bonus Points:</p> <p>National Sponsors are actively supported by the Area. 2 Points each</p> <p> <input type="checkbox"/> Area has set up uniform buying program through SCORE <input type="checkbox"/> Area runs or promotes AYSO Soccer Camps <input type="checkbox"/> Area purchased from Sport Pins International <input type="checkbox"/> Area purchased from, used or promoted another AYSO sponsor (Name: _____) (2 additional bonus points maximum, no matter how many additional sponsors) </p> | 8 | | |