

Riley Shea

San Francisco, CA 94117 | Cell phone: +1 (607) 434-1804

Email (Personal): rs.rileyshea@gmail.com | (Student): rsmacpherson@dons.usfca.edu

Education:

University of San Francisco, San Francisco, CA

- Bachelor of Arts in Psychology, May 2025
- GPA: 3.9/4.0; Summa Cum Laude

Binghamton University, State University of New York

- Bachelor of Arts in Spanish Language and Literature, May 2019
 - GPA: 3.43/4.0
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Academic & Volunteer Experiences:

Robert Holgate Pride Fellowship Award Recipient

- Conducted research and activism supporting underserved LGBTQIA+ students at USF. Award introduction and speech: <https://youtu.be/DEkFBKtpnII>

Trevor Project Volunteer Counselor

- Completed 10-week LGBTQIA+ youth crisis counseling training.
- Provided digital crisis counseling and maintained case records.

Honoring Our LGBTQIA+ Elders

- Created a legacy video honoring Dr. Marcy Adelman, now archived at San Francisco LGBT Jewish Archives. <https://www.youtube.com/watch?v=YM7GSF2FqAU>

MentorNow Volunteer Mentor (2018–2019)

- Mentored socioeconomically and familiarly vulnerable youth, providing proactive support and guidance.

Project Huari Team Member (Summer 2018)

- Participated in archaeological excavations in Ayacucho, Peru, facilitating English-Spanish translations.

Teacher's Assistant, Intermediate Spanish (Spring 2018)

- Conducted office hours, assisted with instruction, and supported student comprehension.

Emerging Leaders Program Mentee (Fall 2017)

- Completed leadership training, including a community service project.
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Professional Experiences:

SHINE Strong Scholar | NIH Grant R25 MH119858 (2024–2025)

- Served as a trainee in a NIH-funded training program for undergraduates in HIV prevention science and trans and nonbinary population health
- Worked on a mentored research project, first-authored a scientific conference abstract, and co-authored several other studies.
- Received training in the foundations, theories and research-focused topic areas in HIV prevention science and trans and nonbinary population health
- Independently performed secondary data analysis using STATA

Sommelier | DecantSF Wine Bar and Shop, San Francisco, CA (June 2024–Present)

- Customer service and experience excellence. Designing and executing curated dining and beverage events in addition to consistently fostering an inclusive, warm and welcoming space by independently running superior beverage and food services
- Supporting front- and back-end tasks including online shop and POS maintenance, troubleshooting customer requests, and working as ‘jack-of-all-trades’
- Collaborating with owners of female-led wine startups on big picture business development, operations, vendor and customer relations, logistics, sales, marketing and bar maintenance

Vineyard Worker | Felton Road Wines, New Zealand (2022–2023)

- Executed vineyard tasks, managed biodynamic practices for premium fruit production.

Seasonal Production Assistant | Arista Wines, CA (Fall 2022)

- Handled comprehensive winery operations, managed data records, and operated all production machinery.

Production & Sales Assistant | Inman Family Wines, CA (2021–2022)

- Worked independently and cooperatively to accomplish all cellar and winery production tasks including wine sampling, barrel maintenance and topping, cleaning, and many other duties.
- Performed as the assistant to the Operations and Direct to Consumer Manager; working together to derive new, fresh ideas to attract new customers, revive loyal clients, and to increase sales. Regularly updated data of customers using the DTC customer database.
- Assisted in designing marketing campaigns and email campaigns, utilizing customer data to inform strategies and increasing online sales.

Harvest Intern | Littorai Wines, CA (Fall 2021)

- Managed vineyard sampling, animal husbandry, and all winemaking production work.

Food & Beverage Supervisor | Montage Healdsburg, CA (2020–2021)

- Managed a small team of staff members, providing training with a focus on customer service and product knowledge, organized the scheduling of all team members.
- Conducted recruitment, interviewing, and onboarding processes, ensuring a diverse and skilled workforce.
- Developed and delivered high-end service training programs, improving team performance and guest satisfaction.
- Organized within the team and upper-level management staff to support the needs and wants of my staff while also delivering on financial and administrative needs.

Seasonal Cellar Hand | Quivira Vineyards/La Follette, CA (Fall 2020)

- Managed grape processing, fermentation, and cellar operations.

Hospitality & Winery Intern | Casa Marín, Chile (2020)

- Provided customer tastings, managed winery production tasks, and supported event logistics in addition to market expansion research.

Beverage Specialist & Manager | Scotty's Restaurant, NY (2019–2020)

- Curated beverage menus, trained staff, and managed kitchen operations.

Retail Specialist | Southbridge Wines & Spirits, NY (2018–2019)

- Educated customers, organized inventory, and facilitated wine tastings.

Direct Support Professional | Springbrook, NY (2018–2019)

- Provided direct care and skill development for residents with disabilities in addition to managing sensitive data and records.

Barista/Waiter | The Meeting Place, NY (Summer 2017)

- Prepared beverages, trained staff, and managed daily operational tasks.

Certifications:

- Trevor Project Crisis Counselor (40-hour training)
- CPR/AED and First Aid Certified

References:

- Dr. Pamela Balls-Organista, USF Professor, organistap@usfca.edu
- Dr. Sean Arayasirikul, SHINEstrong Program Leader, sarayasi@hs.uci.edu
- Simi Grewal, Co-Founder of DecantSF: simi@decantsf.com