

Sheth Hirachand Gumanji Jain Boarding School Trust

148, Dr. Dadasaheb Bhadkamkar Marg, MUMBAI-400007.

Admission Form

To,
The Hon. Secretaries
Sheth H.G. Jain Boarding School Trust,
Mumbai.
Respected Sir/Mam's

Student's
Photo

I would like admission to your institution for the term commencing from20...
to20.... I will abide by the rules and regulations set up by the authorities annexed
herewith and any other changes to the rules and regulations made intermittently.

[Capital Block Letters]

Name of Candidate
Surname Name Father's Name

Date of Birth ____/____/____ Age: ____ Years _____ Caste: Digamber/Swetamber

Sub-Caste: _____ Native Place: _____

Name of the college/Institution: _____

Course _____ Course Duration _____ Year of Study _____

Affiliated from: _____

Examination Details of Last Four years:-

Sr. No.	Year	Examination	Result%	Special Achievement

Name of the any Religious Course if passed/study _____

Article ship / Training Details:-

Training Place Name: _____

Training Place Full Address: _____

Training Place Land line No. _____ Remuneration/stipend (p.m.) _____

State year and term if previously admitted into this institution: _____

Name of the Boarding or Institution formerly joined, if any: _____

Do you get any Scholership from this institution? If so since when and how much: _____

Do you get Aid/Scholarship from any other Institution? If so state the name of the institution,
since when have you been receive of the Aid/Scholarship and how much do you get: _____

Have any of your relatives/friends resided here. If so, please provide their names and years of
stay: _____

Present Family Residential Address: _____

Date: _____

Yours Faithfully

Students Signature _____

Mobile No.: _____ Phonte No. _____ E-Mail Id _____

DECLARATION BY THE STUDENT

I certify that the information given by me above is true and correct. If my conduct, during my stay is found unsatisfactory, due to my negligence, misbehaviour & indiscipline, I will abide by your dagree that I will abide by your decision and will immediately vacate the hostel if ordered to do so.

Date: _____

Place: _____

(SIGNATURE OF THE PARENT)

(SIGNATURE OF THE STUDENT)

DECLARATION BY THE PARENT

I have permitted my son / ward to join the Sheth H.G. Jain boarding school and I shall take responsibility for his conduct and discipline as laid down in the rules and regulations and any change made from time to time, I also state that the details given by him in this application are correct.

Date: _____

Place : _____

Photo of
Mother

Photo of
Father

(SIGNATURE OF THE MOTHER)

(SIGNATURE OF THE FATHER)

Name _____

Name _____

Address _____

Address _____

Occupation _____

Occupation _____

Mobile No./Phone No. _____

Mobile No./Phone No. _____

E-Mail Id _____

E-Mail Id _____

(Certificate to be signed by a respectable local guardian)

I Certify that Mr. _____ Has passed _____ Examination in the year _____ and he bears a good moral character and stand my surety for him. I take full responsiblity of Mr. _____ and when needed I will be available immediately.

Date : _____

(SIGNATURE OF THE LOCAL GUARDIAN)

Place: _____

Name _____

Address _____

Occupation _____

Photo of
Mother

Mobile No.: _____ Phone No. _____ E-Mail Id _____

SHETH HIRACHAND GUMANJI JAIN BOARDING SCHOOL TRUST

148, Dr. Dadasaheb Bhadkamkar Marg, MUMBAI-400007.

RULES

- 1 Application for admission should be sent to the Secretary/hostel Superintendent of the Institution on the prescribed form.
- 2 During their stay in this institution, students shall observe the rules and regulations which have been framed or amended intermittently.
- 3 The daily Roll call will be held at 10:00 P.M.. Every student must be present within 5 minutes of the call for attendance.
- 4 No student shall go out of the institution after 10:00 P.M. without the written permission of the superintendent.
- 5 Students of the hostel should follow the daily routine as per hostel rules and regulations. Student must attend daily Abhishek, Aarti, Assembly and roll-call.
- 6 Students will not cause any disturbance by reading or talking loudly in the library or any common area. In case of breach, strict action will be taken against them.
- 7 No students will be allowed in any part of the hostel premises without a valid identity card. Outsiders will not be allowed to stay/visit the rooms or visit the hostel premises.
- 8 Property of the Institute, damaged by any student, intentionally / unintentionally, shall be recovered from the student/parents/ guardian immediately.
- 9 Student at Sheth H.G. Jain Boarding School are expected to respect all boarding school staff. Any assistance/instructions given by the Security or any other staff will be observed and carried out immediately and without argument.
- 10 Student must be Punctual to all events and occasions including Annual Function, Sports weak, Daslakshan Parva, Suparashava nath Jyanti, Mahavir Jayanti, Religious Classes, 15th August, 26th January, seminar, Camps, Assemblies etc. No student will be provided any leave during the schedule period of the boarding under the leaves rules. Participation by every student is mandatory.
- 11 No Student will be allowed leave the boarding premises without prior permission from Superintendent in writing and the same must be given at gate to security before leaving.
- 12 Any Student taking leave from the Institution without taking written permission of the Superintendent shall be liable to be fined and can be dismissed from the Institution.
- 13 Students shall keep their own rooms clean. If at the time of inspection the room is not tidy / clean, the student will be fined.
- 14 No Gathering or meeting in groups whatsoever shall be allowed in the institution without the previous sanction of the Superintendent. No students will disturb other students in their studies.
- 15 No Student will be allowed to celebrate birthdays or any other personal occasion without prior written permission of the Superintendent.
- 16 If any Student is unwell, he will immediately inform the Superintendent and take medicine only with permission of certified Doctor and should inform his guardian immediately.
- 17 Students should take full responsibility of their own belongings. The Institution will not be held responsible for any loss of his personal belongings / money etc.
- 18 When taking long leave with written permission, the room keys are to be left with the Security guard. No responsibility will be taken for all personal belongings left behind.
- 19 No student shall bring eatables etc forbidden by the Jain Religious Scriptures in hostel premises.
- 20 The Superintendent shall have full powers to check the articles in the rooms of the student when necessary.
- 21 Student's Father, Guardian and Recommender must to meet Superintendent whenever necessary.
- 22 Student must switch off lights when they are not in the rooms or at the time of sleep they will be fined.
- 23 No student is allowed to keep any articles like mp-4, USB pen drive, Guitar and camera or any such thing which may disturb the other student sharing their room.
- 24 No student is allowed to keep any electrical gadgets like Electric Kettle, Heater, Iron etc.
- 25 Student using filthy language, indiscipline, act of gross misconduct, violating the instruction of the superintendent, arrogant and disorderly behavior, elope from the Boarding House, beating or teasing co-students, continuous unauthorized absence and non-payment of dues will be expelled from the Hostel immediately.
- 26 Smoking/consumption of alcohol/liquor/drugs/tobacco etc. in any form is strictly prohibited. Any student found under its influence will be rusticated from the Boarding school immediately.
- 27 As per the anti ragging act, ragging has been made a strictly punishable offence. Therefore, any student found to indulge in ragging would be prosecuted.
- 28 Student will have to vacate the Institution within 4 days after his examination is over/ His re-admission is rejected.
- 29 Only the Mess Committee will be allowed to interact with the mess staff. If any suggestions / changes / report are to be made, they should give it to the Superintendent and mess committee in writing. During meals their should be observance of Silence.
- 30 No students is allowed to talk on Mobile phone after 11 P.M. in boarding premises and if found wandering in the premises strict action would be taken.
- 31 All the student should maintain a descent dress code and during religious/national functions should dress appropriately.
- 32 No student will participate in any kind of act which will disturb the boarding atmosphere and the society as a whole.
- 33 No student should ever instigate the other students into any sort of indiscipline or any sort of act which will hamper the other students physically or mentally.
- 34 No student is allowed to keep playing cards in his possession or gamble which will be strictly punished by school authorities.
- 35 No Student will possess any kind of sharp articles like knives, kirpan, sword etc.

- 36 Though every care is taken, the Boarding School Authority will not be held responsible for any accident or mishap that may occur to the child during the term.
- 37 Students must believe in the sanctity of temple.
- 38 No student is allowed to take any News papers or Magazines from the Reading Room.
- 39 Library books will be issued to the students during fixed hours and such books must be Returned to the Librarian within a Fortnight from the date of issue thereof as per library rules.
- 40 No posters, notices or nails will be put by the students in their rooms.
- 41 No cultural programs will be held, organized or performed without permission.
- 42 No student will ask for personal work from hostel staff.
- 43 Students are strictly prohibited from giving any sort of tip to servants. A common box will be kept by the Superintendent. The money collected will be divided & distributed on the annual day celebration.
- 44 The Student can be asked to leave the boarding in case of violation of above Rules and Regulations and also Security Deposit will be forfeited.

**Mrs. Seema A. Javeri
Mr. Chetan J. Parikh
Hon. Secretaries**

INSTRUCTIONS:

1. The Attention of a student is drawn to the all rules and regulation.
2. Application which is not duly filled in or if the information is withheld or wrongly or insufficiently given, will be Rejected.
3. Prescribed printed application can be obtained against Fees Rs. From the Superintendent office on any working day between 9 A.M. to 12 P.M.
4. A student of Non-CA category who fails is conspicuously two times and that of CA-Category Three times in their Examination will not be given admission thereafter. But their Article ship is not to be completed.
5. Boarding will remain closed for one month during May every year.
6. Participation and attendance is mandatory in PATHSHALA (Religious Classes) for all the students who are taking admission in the Boarding School.
7. Rules & Regulations, Discipline and Dignity of the PATHSHALA and BOARDING SCHOOL must be maintained by all the Boarding Students.
8. Along with this Form please also attach the following documents:-

IN ORIGINAL

- (i) Cast Certificate from student's native place.(Digamber Jain Mandir)
- (ii) Bonafide Certificate of college or Institute
- (iii) Medical Fitness Certificate.

OR

Firm letter from Chartered Accountant under whom he is doing Article ship/Internship.

IN ATTESTED COPIES

- (i) Birth Certificate.
- (ii) Aadhar Card/ Voter id card.
- (iii) Ration Card/elec. Bill/water bill.
- (iv) Mark sheets last four examinations.
- (v) Fee Receipt of current academic year.

OR

Registration letter from Institute. (CA students 102-103)

- (vi) 2 Passport size photographs.
- (vii) Admission Form duly completed.
- (viii) Local Gaurdian Adhar Card.

Admission will be subject to an interview and compliance of above requirements. Admission and Re-Admission are generally given to deserving students. Admitted students are expected to take part in all activities of Boarding conducted from time to time. They will have to attend Religious Classes and Occasion Compulsory and pass the prescribed examination.

**Mrs. Seema A. Javeri
Mr. Chetan J. Parikh
Hon. Secretaries**

I have read instructions and rules,
I shall abide by them with well sincerity.

I have read instructions & Rules of the Institution and
Assure hereby that my son/ward will abide by them. faithfully.

(Applicant's Signature)

(Applicant's Father's/Guardian's Signature)

FOR OFFICE USE ONLY:-

REMARK
REMARK