



# Parking Violation Courtroom Appeal Template

By **zerst**

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## A) USE THIS TEMPLATE TO FIGHT COURT CASE IF ONE OR MORE REASON APPLIES FROM LIST (Labelled B) BELOW

To whom it may concern,

I am contesting the Citation Number: \_\_\_\_\_ I received on Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ at Time: \_\_\_\_ : \_\_\_\_

pm/am, which states my car was parked at or near

Location: \_\_\_\_\_ . I

am writing to formally challenge this ticket for the following reasons.

According to Law I allegedly violated, Insert law

here: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ .

However, in my situation explain the technicality or extenuating circumstance or from the list of parking and compliance ticket defence shown below

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To provide evidence in my favor I have attached evidence type: \_\_\_\_\_ with this statement.

For the aforementioned reasons, I am requesting my ticket be dismissed.

Regards,

Name: \_\_\_\_\_

Attach any form of evidence with your statement: photograph; witness statement; etc.

## **B) LIST OF ALLOWABLE DEFENCES FOR PARKING AND COMPLIANCE TICKETS**

1. The respondent was not the owner or lessee of the cited vehicle at the time of the violation;
2. The cited vehicle or its state registration plates (license plates) were stolen at the time of the violation;
3. The relevant signs prohibiting or restricting parking were missing or obscured;
4. The relevant parking meter was inoperable or malfunctioned through no fault of the respondent;
5. The facts alleged in the parking or compliance violation notice are inconsistent or do not support a finding that the specified regulation was violated (e.g., motorists may contest a city sticker violation if they have resided in Chicago for less than 30 days or the cited vehicle was purchased in the last 30 days; tinted windows comply with the medical use requirement of 625 ILCS 5/12-503(g); the residential parking permit was issued to a delivery, service, or repair vehicle or home health care provider doing business with or assisting a resident of the zone; etc.);
6. The illegal vehicle condition did not exist at the time of the compliance violation;
7. The compliance violation has been corrected prior to adjudication of the charge; provided, however, that this defense shall not be applicable to compliance violations involving display of the City wheel tax license emblem (vehicle or City sticker) under Section 9-64-125; to compliance violations involving motor vehicle exhaust systems under subsection (a)(2) of Section 9-76-140; to compliance violations involving registration plates under subsection (a) of Section 9-76-160; to compliance violations involving display of registration plates, temporary registration or temporary permits under subsection (f) of Section 9-76-160; or to compliance violations relating to glass coverings or coating under Section 9-76-220.

For more info visit -

[https://www.chicago.gov/city/en/depts/fin/supp\\_info/revenue/challenging\\_tickets/contesting\\_in\\_person.html](https://www.chicago.gov/city/en/depts/fin/supp_info/revenue/challenging_tickets/contesting_in_person.html)

Or Alternatively, scan:

