

REHAN|SIRAJ

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Objective

Aspiring associate software engineer & technology enthusiast seeking opportunity to expand coding skillset. Thrives under pressure to deliver on timelines while working with a team of professionals. Development driver who loves new challenges and takes on leadership to increase team productivity.

Education

Associate in Science (AS)
Central Piedmont Community College,
Charlotte, NC - July 2016

Skills

MS Office
Front-end dev.
HTML, CSS, JavaScript
Git, React.js, Node.js

Agile
Back-end dev.
AWS, APIs, Cloud
MySQL, MongoDB

Leadership
Problem solving
Decision making
Creative

Work Experience

Road to Hire, Charlotte, NC

November 2021 - May 2022

Coding Apprentice

- ◆ Currently enrolled in an immersive development program that involves professional readiness training, 1:1 mentorship, leadership development, and developer-specific training.
- ◆ Utilizing Git and GitHub to implement version control in all projects.
- ◆ Using front-end technologies - HTML, CSS, JavaScript, React.js to create responsive webpages.
- ◆ Implementing back-end technologies - Node.js, MySQL, MongoDB to build full-fledged apps.
- ◆ Embracing agile training methods to improve speed, flexibility, and collaboration while working in teams.
- ◆ Learning the principles of web security to build a foundation of cybersecurity knowledge.
- ◆ Undergoing professional development to improve soft skills, including presentation practice, resume building, LinkedIn & email etiquette.
- ◆ Working on several individual and team projects, including "Plant Heaven," an eCommerce website with front and back-end, and "FitHub," a website helping users make healthier diet and exercise choices.

Epic Holdings, Charlotte, NC

April 2017 - November 2021

Home Rehab Project Manager

- ◆ Acquired home inspection reports and hired project workers, such as designers, structural engineers, architects, framers, painters, plumbers, etc., according to project needs.
- ◆ Developed Statement of Work (SOW) that contained lists of items needed to accommodate housing project needs.
- ◆ Created budget plans using SOW to provide to banks to retrieve funding for housing projects.
- ◆ Delivered weekly updates and previewed upcoming tasks with team members involved with ongoing projects.
- ◆ Created and maintained Excel files to track finances and spending for housing projects to sustain budget.
- ◆ Communicated and coordinated with realtors, banks, construction teams, buyers/sellers, and other parties to ensure projects were progressing according to the scheduled timeline.

Jackson Hewitt Tax Services, Charlotte, NC

January 2016 - April 2017

Technology Associate

- ◆ Set up, maintained, and removed computer systems inside Jackson Hewitt Tax Service kiosks during tax season in over 20 locations across the Charlotte Metro Area.
- ◆ Removed ransomware from a network of multiple infected computers and prepared them for tax preparation in the same workday.
- ◆ Remotely resolved technical issues preventing tax preparers from completing tax returns, implementing tools such as "LogMeIn."

Tax Preparer (Seasonal)

- ◆ Prepared W-2 and 1099 payroll tax returns by guiding and educating clients in the process.
- ◆ Responded to IRS, state, and local government notices and document requests.
- ◆ Scheduled and followed up on tax preparation appointments with clients.