



# Our Lady of the Sacred Heart College of Guimba, Inc.

ACCREDITED BY THE PHILIPPINE ACCREDITING ASSOCIATION OF SCHOOLS, COLLEGES AND UNIVERSITIES

Bachelor of Science in Information Technology

[olshco47.bsit@gmail.com](mailto:olshco47.bsit@gmail.com)

February 6, 2023

**Sherly S. Sebaria**

*HR Manager*

*Fortworth Incorporated.*

*3/F Legaspi Towers 300, 2600*

*Roxas Boulevard, Manila*

Dear Ma'am,

Greetings!

I am Lloyd Angelo Martinez, a Bachelor of Science in Information Technology at Our Lady of the Sacred Heart College of Guimba, Inc. I am writing to inquire about any available internship program that your company may have.

I have a strong foundation in information technology and have taken various IT-related courses. I am eager to gain practical experience in the industry and would greatly benefit from an internship opportunity with a reputable company such as yours.

I would appreciate you providing us with any information about your current or upcoming internship program, including the application process and requirements. If you have any additional questions or want to learn more about me, please do not hesitate to contact me.

Thank you for your time and consideration. I look forward to hearing from you soon.

Respectfully,

Lloyd Angelo T. Martinez

*4th Year Student*

