CHARLOTTE HUNTER

www.linkedin.com/in/charlotte-hunter-065aa319a

San Diego, CA   (707) 509-9109   cihunter@ucsd.edu

EDUCATION

Master of Science in Business Analytics, Rady School of Management   06/2025
University of California, San Diego, CA
GPA: 3.7
- NCAA Division I Women's Rowing Team, 20-hour week commitment

Bachelor of Science, Business Economics – Psychology Minor   06/2024
University of California, San Diego, CA
GPA: 3.5
- NCAA Division I Women's Rowing Team, 20-hour week commitment

EXPERIENCE

Teaching Assistant, Rady School of Management, San Diego, CA   12/2024 - Present
- Serve as a Teaching Assistant for three Financial Statement Analysis courses and one Business and Organizational Leadership course.
- Provide individualized student support through office hours and review sessions.
- Grade assignments, quizzes, and exams with attention to detail, ensuring timely feedback for students.

Data Analyst, Gate Financial Services, Sonoma, CA   06/2022 - Present
Promoted from Accounting Intern to Data Analyst in June 2023
- Transitioned data into FileMaker, developing workflow and automating daily processes, reducing daily processing time from 2 hours to minutes.
- Manage daily email communication with sales team and factory suppliers, serving as the primary point of contact for all product inquiries.
- Developed analytics and reporting for client incentive programs, recovering $500k in business incentives not previously identified.
- Manage full-cycle accounting closes for for-profit & non-profit entities, ensuring accuracy and compliance with financial reporting standards.

Marketing Intern, Sonoma Splash Community Pool, Sonoma, CA   07/2022 - 09/2022
- Designed and launched community website, attracting a significant increase in membership before opening.
- Developed price strategy, within a team of 4, to optimize revenue and align with market demand.
- Promoted services to the local community through targeted advertising, hosted 10 weekly awareness events.

PROJECTS

Mapping Crime Patterns for Smarter Policing, Rady School of Management   09/2024 – 12/2024
- Conducted a time series analysis of SD crime incidents over 4 years to identify trends, seasonal patterns, and correlations with external factors (e.g., COVID-19, public events).
- Provided actionable insights to optimize patrol schedules and resource allocation for law enforcement.

Snowflake SQL & Python Project, Rady School of Management   08/2024
- Collaborated with a team of 3 to develop a virtual warehouse, design database schemas, create tables, and upload large datasets into Snowflake.
- Wrote and executed SQL statements in Python to extract, load, and modify data within Snowflake.

Exploratory Data Analysis, Gate Financial Services   06/2023 - 08/2023
- Analyzed client and service data to identify key trends and patterns, executed 12 different analyses.
- Cleaned sales data and compiled a statistical review in Quarto, presented to the Vice President for recommendations to help improve future data tracking.

SPECIALIZED SKILLS

- **Languages/Coding:** Python, SQL, ETL, R, MATLAB, Quarto, PostgreSQL, LLMs, GitHub
- **Operating Systems:** Microsoft Windows, Excel, FileMaker, Visual Studio Code, Tableau, Snowflake
- **Personal Skills:** Critical Thinking, Problem-Solving, Client Communication, Workflow Redesign, Process Optimization