JAY HAKJIN LEE

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BUSINESS DATA ANALYST

Analytical and energetic professional with a passion for condensing large data into a simple story and visualization. Adept at working independently as well as collaborating with teams across multiple functions. Bring experience obtained through a cross-functional organization with a unique blend of experience in risk analytics, credit analysis, financial reporting, and data analytics.

TECHNICAL SKILLS

Programming Skills: SQL, Python
Data Manipulation & Visualization: Pandas, NumPy, Matplotlib, Tableau
Database: MS SQL Server
Financial Applications: Actimize, Bloomberg Terminal, Prologue Financial, CashSuite, IBM Cognos
Project Management Tool: JIRA, SharePoint, Azure DevOps, GitHub

WORK EXPERIENCE

Senior Data Analyst
Axos Bank – *San Diego, CA*   January 2022 — Present

- **GRC Analytics:** (i) Performs risk analytic projects and tasks to support key business decisions related to Governance, Risk, and Compliance department (ii) Analyzes and interprets trends or patterns in complex data sets and prepares ongoing reports and data visualizations to monitor the suspicious activities.
- **Reporting Automation:** (i) Identify and execute enhancement and automation opportunities using tools such as Python and Tableau. (ii) Collaborate with teams throughout the company to create or improve existing processes.

Analytics & Reporting Analyst
Pacific Western Bank – *San Diego, CA*   September 2021 — December 2021

- Created internal reports to be used by staff members at various levels of company management.
- Identified Data Quality issues and communicated with other departments to correct the issues.

Treasury Officer
Bank of Hope – *Los Angeles, CA*   August 2018 — September 2021

- **Reporting:** (i) Developed and delivered reports, dashboard, and ad-hoc requests for KPIs. (ii) Responsible for accurate monthly and quarterly financial reports that support executive business decisions. (iii) Provided data such as Deposit Rollforward, Loan to Deposit, Deposit Retention in order to influence the committee meetings.
- **Liquidity Management:** (i) Monitored deposits/borrowings data to support all liquidity risk for a total loan portfolio of $14 Billion. (ii) Contributed to deposit strategy discussions by analyzing deposit/pricing data and making recommendations. (iii) Used SQL queries against Bank's data warehouse for ad-hoc reports.

Credit Analyst
Bank of Hope – *Los Angeles, CA*   February 2017 — August 2018

- **Commercial Lending:** (i) Underwrote loans and credit products for small to medium business customers ($3M - $5M) by understanding their business/cashflow needs and processing complex analysis on financial, credit, and property valuation data. (ii) Performed sensitivity analysis and recommended strategies to mitigate future risk.
- **Industry Research:** Conducted extensive research by utilizing industry data and analysis report and covered various industries including commercial real estate, liquor stores, apparel manufacturing, textiles, and fabrics.

Client Service Representative
Bank of America – *Los Angeles, CA*   September 2014 — May 2016

- Analyzed customer's financial and referred sales from the teller line.
- Maintained an extensive knowledge of bank products such as consumer credit card, mortgages, and DDAs.

EDUCATION

USC Viterbi Graduate and Professional Programs
  Certification, Data Analytics Boot Camp

- Advanced Excel, Python, SQL, Business Intelligence tools (Tableau), and Statistical Analysis

California State University, Los Angeles
  Bachelor of Science, Business Administration - Finance