

**FIRST NAME (PREFERRED NAME) LAST NAME**

www.linkedin.com/customizedname

City, State

(858) 555-5555

Firstname.Lastname@rady.ucsd.edu

**EDUCATION**

**Master of Science in Business Analytics**, Rady School of Management  
University of California, San Diego, CA

MM/2025

GPA: (Optional-can list GPA if 3.50 or higher, GMAT if 700+)

- Relevant Courses (Optional-should include no more than 3-4 relevant courses)

**Master of Science, Subject** (if you have an additional Master's degree)

MM/YYYY

Previous University, Location City, State or Country

**Bachelor of Science/Art, Subject**

MM/YYYY

Previous University, Location City, State or Country

- Award and/or Scholarship (Optional)

**EXPERIENCE**

**Title**, Company Name, City, State or Country

MM/YYYY - MM/YYYY

(Optional for each company): Single sentence about the company – its industry, size, and/or if local, domestic or global

- Action, Task/problem, and results/accomplishment (incorporate the skills you utilized, such as SQL, in your bullet points)
- Action, Task/problem, and results/accomplishment
- Results/accomplishments, action and task/problem

**Title**, Company Name, City, State or Country

MM/YYYY - MM/YYYY

- Action, Task/problem, and results/accomplishment
- Action, Task/problem, and results/accomplishment
- Results/accomplishments, action and task/problem

**Title**, Company Name, City, State or Country

MM/YYYY - MM/YYYY

- Action, Task/problem, and results/accomplishment
- Action, Task/problem, and results/accomplishment
- Results/accomplishments, action and task/problem

**PROJECTS** (Optional section to highlight relevant or major projects)

**Title**, Company Name (if applicable), Course Name, Rady School of Management

MM/YYYY

- Action, Task/problem, and results/accomplishment
- Action, Task/problem, and results/accomplishment

**Title**, Company Name (if applicable), Course Name, Previous University

MM/YYYY

- Action, Task/problem, and results/accomplishment
- Action, Task/problem, and results/accomplishment

**SPECIALIZED SKILLS** (Add relevant skills)

- **Languages/Coding:** Python, SQL (Advanced), ETL, A/B Testing, Java, JavaScript, R, MATLAB
- **Operating Systems:** Microsoft Windows, Excel (Advanced), Access (Intermediate), Oracle
- **Tools:** Tableau, CRM, Power BI, SQL Developer, Google Analytics, Jira
- **Certifications:** SQL Programming, AWS
- **Projects:** <https://github.com/name> (Optional)
- **Spoken Languages:** Languages other than English (Optional)

**PROFESSIONAL AFFILIATIONS & LEADERSHIP** (Optional)

- Member: Rady Data Analytics Club; Rady Product Management Club
- Volunteer: San Diego Red Cross - honored as "Excellent Volunteer"

08/2024 - Present  
10/2023 -  
05/2024