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Title Added Entries **SACRAMENTO AIR LOGISTIC CENTER (SM ALC) YEAR 2000 (Y2K) SCHEDULE OF EVENTS, 31 DEC 1999, 1 JAN 2000, 2 JAN 2000 \*\***  
**SM ALC CORPORATE BOARD MEETING MINUTES, 15 OCT 1999 - 31 AUG 2000 \*\***  
**SM ALC MCCLELLAN AIR FORCE BASE (AFB) DRAFT FINAL REUSE PLAN, JUL 2000**

Major Command: **Air Force Materiel Command**

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No Administrative Markings Listed

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HISTORY OF THE  
**SACRAMENTO AIR LOGISTICS CENTER**  
FISCAL YEARS 2000 AND 2001

VOLUME 2: SUPPORTING DOCUMENTS

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AIR FORCE MATERIEL COMMAND, UNITED STATES AIR FORCE



**Y2K Schedule of Events**  
**31 Dec 1999**  
**"Early Warning"**

- 0200L (1000Z) Fusion Center posts SIPRNET Heads-Up Display Communications Status
- 0300L (1100Z) New Zealand rollover
- 0500L Augment Y2K Battle Staff Response Cell
- 0600L (1400Z) Guam Watch: first Air Force Base rollover
- 0800L (1600Z) First 4-hour report due USAFE rollover
- 1500L Zulu rollover
- 1600L Status report to SM-ALC/CC, 77 ABW/CC
- 1700L CEDO on site in Bldg 21 to monitor facility status
- 1800L LHC/FMD on site in Bldg 250E to monitor ICP systems
- 2100L DDMC Y2K Action Team on site in Bldg 783
- 2100L First CONUS Rollover
- 2400L Pacific Time Zone Rollover



## Y2K Schedule of Events

**1 Jan 2000**

Status check all 24-hour work centers (every 4 hours)

- 0030L CEDO report results of utility infrastructure assessments
- 0200L Hawaii rollover, last Air Force Base
- 0400L First 4 hour report after rollover
- 0900L FM status to HQ AFM/C/FM
- 1000L CEDO report results of CE infrastructure assessments
- 1200L Y2K POCs/Building Managers complete assessment of critical facilities, systems
- 1600L LH Complete assessment of critical/essential SM-ALC/LH facilities
- 1700L Status report to SM-ALC/CC, 77 ABW/CC



## Y2K Schedule of Events

2 Jan 2000

- DDMC power up AWS
- 1600L Y2K POCS/Building Managers complete assessment of essential facilities, systems
- 1600L FMD complete assessment of legacy systems
- 1700L Status report to SM-ALC/CC, 77 ABW/CC



## Y2K Schedule of Events

**3 Jan 2000**

- 0830L Status check all help desks/maintenance organizations
- 1000L Status report to Senior Staff/Battle Staff (daily)
- 1100L FM status to HQ AFMCC/FM
- 1600L SM-ALC/EM power up Industrial Waste Treatment Plant

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**4 Jan 2000**

- 1600L (2400Z) Last 4 hour report
- Begin daily reports of open items
- 
- 15 Jan 2000**
- 0900L Stand down Y2K Battle Staff Response Cell



## Questions?

For more information:

<http://www.mcclellan.af.mil/CS/SCXI/Y2K/>



## Y2K Schedule of Events

**31 Dec 1999  
“Early Warning”**

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## Y2K Schedule of Events

1 Jan 2000

- 0030L Status check all 24-hour work centers (every 4 hours)
- 0130L CEDO report results of utility infrastructure assessments
  - 0200L Hawaii rollover, last Air Force Base
  - 0400L First 4 hour report after rollover
  - 0900L FM status to HQ AFM/C/FM
  - 1000L CEDO report results of CE infrastructure assessments
  - 1200L Y2K POCS/Building Managers complete assessment of critical facilities, systems
    - LH Complete assessment of critical/essential SM-ALC/LH facilities
    - 1700L Status report to SM-ALC/CC, 77 ABW/CC



## Y2K Schedule of Events

2 Jan 2000

- DDMC power up AWS
- 1600L Y2K POCS/Building Managers complete assessment of essential facilities, systems
- 1600L FMD complete assessment of legacy systems
- 1700L Status report to SM-ALC/CC, 77 ABW/CC



## Y2K Schedule of Events

**3 Jan 2000**

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- Stand down Y2K Battle Staff Response Cell

- 0900L



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2. Individual charters of the four Closure Directorate Integrated Product Teams (Depot Maintenance Transition; Military/Civilian Personnel Transition; Closure and Transition; and Base Property & Infrastructure), taken from the Closure Directorate's website at <<https://www.mcclellan.af.mil/cl/clindex.html>> .
3. SM-ALC Closure Cell Meeting Minutes, 6 Oct 99 – 10 Jan 01.
4. Bfg, SM-ALC, Corporate Board Meeting, 29 Oct 99.
5. Bfg, SM-ALC, Building 200 Consolidation, 1 Mar 00.
6. Memo, SM-ALC/CL to SM-ALC/HO, subj: FY00-91 Personal Property Issues, 07 Jan 01.
7. Memo, AFBCA to SM-ALC/HO, subj: Transfer Statistics from the AF to the LRA, 17 May 2001.
8. Memo, SM-ALC/DPC to SM-ALC/HO, subj: Classes given by SETA, 26 Jan 01.
9. McClellan Air Force Base Draft Final Reuse Plan, County of Sacramento, July 2000.

## **CHAPTER I: MISSION, ORGANIZATION, AND MANAGEMENT**

Document 1: Bfg, SM-ALC, Y2K Consequence Management Plan, 15 Dec 99.

# Y2K Consequence Management Plan

Battle Staff Briefing  
15 Dec 1999



## Agenda

- Background/Situation
  - Y2K COOP Working Group
  - Air Force Y2K Consequence Management Plan
- Y2K Posture Levels
- Y2K Action Team
- Y2K Schedule of Events



## Y2K COOP Working Group

- 77 SPTG/CS - Tak Ryuto, SSgt Malott
- LA - Barbara Tyner, Ed Healy
- LH - Ron Snyder, Donna Eldridge, David Hinkle
- EM - Russell Lowe
- CL - Marsha Maes
- PA - Smokey Bassett
- FMD - Isaac Rodriguez
- 77 ABW/XP - Dan Barthel, SSgt Carlton
- 77 ABW/CP - SSgt Johnson
- 77 ABW/LG - Chris Mann
- 77 SPTG/SFS - MSgt Antonio Alston
- 77 SPTG/CE - Jack Lytal, SSgt Kineke
- Y2K Program Office - Anne Thompson, Cheryl Smith



## Air Force Y2K Consequence Management Plan

- 3 components
  - Early warning    • Reporting    • Response
  - Fundamental assumption: Y2K Consequence Management should be handled at the lowest possible level, using existing procedures supplemented by Y2K expertise where appropriate
  - Crisis Management Team (*manages strategic response*) = Battle Staff and Survival Recovery Center /Y2K Battle Staff Response Cell
- Rapid Response Team (*actually deals with crisis*) = Unit Crisis Response Team /Unit Y2K POCSI
- Communications Team (*communicates with public, media, employees*) = Public Affairs /PA Y2K POCI



## Y2K Posture Levels

Y2K CON	Risk	Safety	Power	Water	Air Operations	C3
I	Execute Consequence Mgmt. Widespread and/or long-term disruption probable.	Implement back ups to 911 and other safety equipment as req.	On emergency power prior to critical date. Able to support for minimum of 72 hours or as determined by Wing / Base Commander.	Ready to implement water conservation measures within 4 hours.	Consider suspending non-essential flight operations if support facilities are stressed.	Operational checks of critical systems. CAT and Battlestaffs established. Y2K Crisis Management Teams in place. COOP alternate procedures implemented as req.
II	Widespread disruption possible.	• Emergency recall of military personnel	Ready to support at least 72 hours on emergency power. Power system experts notified. Verify correct system operations.	Ready to implement water conservation measures within 8 hours. Water system experts notified.	Consider minimizing non-essential flight operations.	Contingency Plans reviewed. Ready to establish alternate connectivity in 2 hours. Y2K Crisis Mgt Teams in place.
III	Localized or short term disruption possible.	Functional experts on standby.	Ready to support at least 24 hours on emergency power. Functional experts on standby.	Functional experts on standby.	Review lateral dispersal procedures and plans. Standard Notam procedures for field and ATC status.	Ready to establish alternate comm in 8 hours. Functional experts on standby. Y2K Crisis Mgt Teams on standby.
IV	Disruptions unlikely.	Monitor key indicators as time zones roll over.	On commercial power - ready to support at least 8 hours on emergency power. Monitor key indicators as time zones roll over.	Identify applicable water conservation measures. Monitor key indicators as time zones roll over.	Monitor key indicators as time zones roll over.	Fusion Center Operational. Normal communications. Monitor key indicators as time zones roll over.
V	None - non-vulnerable date	No restrictions	No restrictions	No restrictions	No restrictions	Normal Reporting.

At commander's discretion MAJCOMS, Wings, and installations may elect to maintain a higher readiness for a given posture than that indicated in this chart



## Y2K Action Team

### Y2K Battle Staff Response Cell (on site)

- 77 ABW/CP (Duty Controllers) • 77 CS (in Tech Control/Job Control/Comm Center)
- 77 ABW/XP (Battle Staff Support) • 77 CE (BSC in CE Response Center)
  - 77 CEF (at Fire Stations)
- SM-ALC Y2K Program Office • 77 SFS (at Law Enforcement Desk)
  - SM-ALC/EM (Spill Team at EM Unit Control Center)
- SM-ALC Public Affairs • SM-ALC/FMD and LHC (monitor ICP systems)
- SM-ALC/LH

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### Available in the local area for recall, subject to events:

- Battle Staff • 77 CS Information Assurance Staff
- Survival Recovery Center • SM-ALC/FMD System OPRs
- Unit Control Centers • SM-ALC/LA, LH Program Offices
  - 77 CE Duty Officer
  - Other system/equipment maintenance organizations
- 77 CS Network Support Staff



## Y2K Action Team

### Y2K Battle Staff Response Cell

- 77 ABW/CP (Duty Controllers)
- 77 ABW/XP (Battle Staff Support) - Dan Barthel, SSgt Carlton, SrA Harold
- SM-ALC Y2K Program Office - Anne Thompson, Cheryl Smith
- SM-ALC Public Affairs - Maj Gonzales, Dawn Young
- SM-ALC/LH - Ronald Snyder, William Wilkenson, Ron Campbell, Jim Vallas
- 77 CS (in Tech Control/Job Control/Comm Center)
- 77 CE (BSC in CE Response Center, CEDO in CE UCC)
- 77 CEF (at Fire Stations)
- 77 SFS (at Law Enforcement Desk)
- SM-ALC/EM (Spill Team at EM Unit Control Center)
- SM-ALC/FMD and LHC [Donna Eldridge, David Hinkle, Ella Dawson]

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### Available in the local area for recall, subject to events:

- Battle Staff [Command Post]
- Survival Recovery Center [Command Post]
- Unit Control Centers [Command Post]
- 77 CE Duty Officer [CE Service Desk]
- 77 CS Network Support Staff [77 CS Job Control]
- 77 CS Information Assurance Staff [77 CS Job Control]
- SM-ALC/FMD System OPRs [FMD Recall Roster]
- SM-ALC/LA, LH Program Offices [Response Cell Recall Roster]
- Other system/equipment maintenance organizations



## Y2K Schedule of Events Preparation Phase

- 15 Dec 1999
  - Publish summary guidance package: memo, e-mail, web, Spacemaker
  - Brief Battle Staff
- 22 Dec 1999
  - Confirm POCS, staffing, coverage
- 23 Dec 1999
  - Early cutoff for Civilian Payroll processing for PPE 1 Jan 2000
- 29 Dec 1999
  - Last DFAS processing day for 1999
  - Confirm Standby notifications
  - Convene Battle Staff Response Cell



## Y2K Schedule of Events 30 Dec 1999

- 0400L To Y2K Posture Level IV (1200Z); Y2K Battle Staff Response Cell on Standby
- 1601L (0001Z 31 Dec 99) Fusion Center begins communications checks
- All units complete unit pre-rollover checklist
  - Shut down non-critical office equipment
  - Back up critical files
- DDMC close down AWS
- SM-ALC/EM close down Industrial Waste Treatment Plant
- DISA perform full volume dumps of legacy system files
- (0500Z 31 Dec 99) AFMC Y2K Battle Staff Response Cells fully staffed
- 2400L (0800Z 31 Dec 99) Complete initial communications check with Fusion Center