

SUBMITTING AN APPLICATION

The following items are needed to receive approval to install a new garage door or garage screen:

- 1. A completed garage doors and screens application with details of work to be completed. For example, if you are installing a garage screen, include specifications and color of screen. Applications for a garage screen must include plans to screen all garage doors on the home (ie. a golf cart garage.)
- 2. Plot plan with proposed modification clearly labeled.
- 3. Color photo of current view of home with garage and driveway.

Please note, an incomplete application is the number one reason for a delayed response.

