Milestone	**Tasks**	**Responsible**	**Notes**
Project Start	Form team: make introductions; inventory skill strengths and weaknesses; forumulate and document initial roles and responsibilities (to be modified as needed later).	All	
Project Start	Schedule 1st team meeting - and attempt to choose recurring team meeting times that work for everyone (can be established later); establish a communications plan (ie. share emails, cell#'s, and establish how you will stay in touch)	All	
Project Start	Further develop this project plan (it is part of HW1) - THINK through your time management and what you will accomplish as the weeks progress.	All	
Team Meeting; 1st homework started	Have met at least once by the end of the day on 9/7; have started Homework #1 minimally - add more items to this project plan in the empty lines below and have altered this line to be something more meaninful than my babble...	All	
Project Plan	Complete the entire Project Plan so that the professor can review and comment.	PM	
UML Use Case Diagrams	Decide upon the actors and major functions of the	All	Documentation that clearly identifies the actors and major functions of the system.

	system so that a UML diagram can be made.		
User Requirements	Put yourself in the shoes of the client/user to get the user requirements. Use the case study to figure out what is most important to the user.	All	Documentation based on the project case study.
Questions for the client	Create a list of questions to ask the client so that we have a better understanding of the requirements and we can make changes as needed.	All	A list of prepared questions for the client interview.
Create Git Hub	Needs to be sent to professor so he has access to it.	All	
Homework #1 Due!	Have met at least twice - this is your last reminder from me in this template that you need to meet regularly outside of class - if you are not, you will not do well in this class; Have HW1 done; Have this project plan completely filled in for review and comments back so you will know if you have a good plan to get to end-game; Have your client questionnaire finalized and be prepared to interview the client.	All	
Team Status Report	*Powerpoint filled out with weekly progress of team*	Kevin, Alex	

E-R Diagram	Create an E-R Diagram with supporting documentation as appropriate	Rosemary, Alex	
IT Requirements	Prepare and submit a list of IT requirements. The template of the things you must consider is available for on reev.us under homework #2.	Kevin, Ryan	
Homework #2 Due	E-R diagrams complete with supporting documentation if explanation is required for anything you document in your diagrams. Have list of IT requirements completed. HW #2 done	All	
Team Status Report	*Powerpoint filled out with weekly progress of team*	Kevin, Alex	
Work on database	*Begin working on creating database*	Alex, Rosemary, Nick, Phil	
Begin project	*Begin html work on project and ......*	Rosemary, Nick, Phil	
5 Wireframe (Mockups)	*Have 5 wireframe (mock-ups) that show views of user interface.*	All	
Homework #3 Due	Complete mock-ups (ie. wireframes) of your user interface. HW #3 done!	All	

Team Status Report	*Powerpoint filled out with weekly progress of team*	Kevin, Alex	
Work on database	*Continue work on database*	Alex, Rosemary, Nick, Phil	
Work on project	*Continue work on project and .....*	All	
UML diagram final; project plan final	Final Project Plan - updated with all input from instructor Final UML Diagrams	All	
Team Status Report	*Powerpoint filled out with weekly progress of team*	Kevin, Alex	
Early Demo DB	*Each team will submit a prototype of the database for evaluation.*	Alex, Rosemary, Nick, Phil	
Work on project	*Continue work on project and .....*	All	
Database design draft/ Homework #4 Part 1 Due	Draft database design	All	
Team Status Report	*Powerpoint filled out with weekly progress of team*	Kevin, Alex	
Debug DB	*Take notes from database demo and revamp the DB*	Alex, Rosemary, Nick, Phil	
Work on project	*Continue work on project and .....*	All	
Mid-semester peer reviews due	Complete initial (ie. first pass feedback) peer reviews	All	
Team Status Report	*Powerpoint filled out with weekly progress of team*	Kevin, Alex	
Finish DB	*Continue to finish DB*	Alex, Rosemary, Nick, Phil	

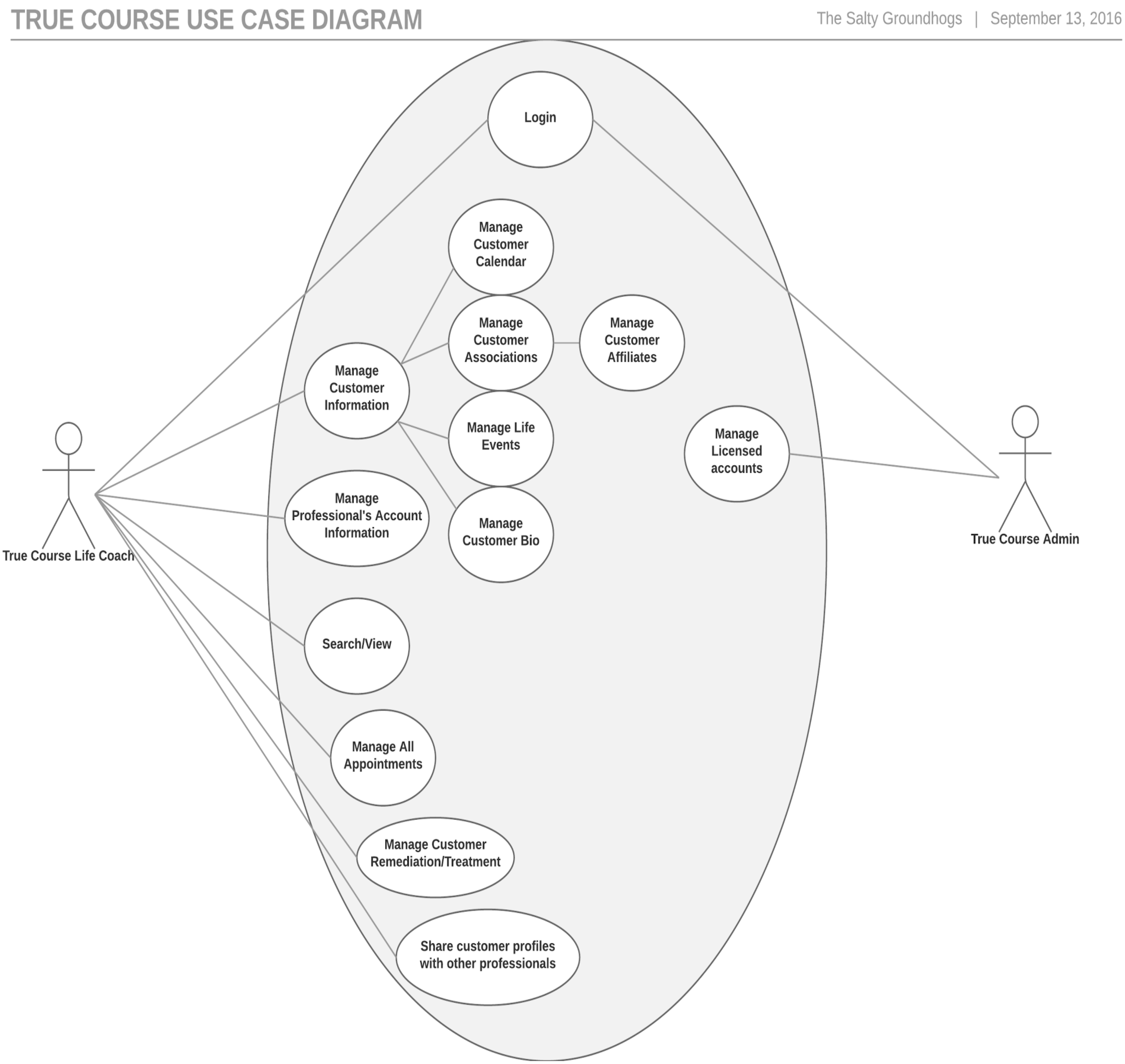
Work on project	*Continue work on project and .....*	All	
Draft IT requirements, including network design		Kevin, Ryan	
Team Status Report	*Powerpoint filled out with weekly progress of team*	Kevin, Alex	
Finish DB	*Continue to finish DB*	Alex, Rosemary, Nick, Phil	
Work on project	*Continue work on project and .....*	All	
Homework #4 Due	Database prototype complete	All	
First Demo of Prototype	Complete project prototype first-pass demo ready	All	
Team Status Report	*Powerpoint filled out with weekly progress of team*	Kevin, Alex	
User Validation & Test plan finalized	Test plan for all aspects of the prototype complete User validation tests to be performed by client documented	All	
No Class Thanksgiving	Updates to user validation complete (as required) One key question to ask the client dcoumented	All	
Draft Documentation	All documentation required for the project in Draft form	All	
Paper Due - Final Documentation	All documentation required for the project in FINAL form	All	

Final Peer Evaluations	Complete final peer evaluation forms and submit	All	
FINAL PRESENTATION!	Git er dun!	All	

The Salty Groundhogs

Use Case Documentation

9/14/2016



There are two actors in our system, The True Course Life Coach and the True Course Admin. Both actors can log into the system.

Manage Licensed Accounts

- A True Course Admin can also manage licensed accounts purchased. This means they can add and remove True Course life coach's accounts as they purchase licenses or their licenses expire.

Manage Customer Information

- Manage Customer Calender
    - A Life Coach will be able to edit a calendar within the customer's account where they can place important life events or other information they find important within the calendar. This can be used to track large events in a customer's life in order for the professional to manage customers better.
- Manage Customer Association
    - A Life Coach will document all family members and friends that are brought up within the session. This information and a small bio will be kept for each associate brought up to keep on record with the customer's information.
- Manage Life Events
    - A Life Coach should keep track of important life events happening in a customer's life. Such events could be weddings, funerals, unemployment, addictions, etc. More life events are listed in the user requirements documentation. These life events will go onto the customers calender so a Life Coach can know exactly what is going on in their life.
- Manage Customer Bio
    - A Life Coach can manage customer information. This means they can add, remove and edit a customer's account information. Some information in the bio that they will gather will be name, email and other personal information that is listed in the user requirements documentation.

Manage Professional's Account Information

- A Life Coach will be able to manage their own account information and be able to update or remove anything within their account like their password, contact information, etc.

Search/View

- A Life Coach will have the options of searching through their clients information or across all clients they have information for. They will be able to dictate what type of search it is depending on what they are looking for. This will be a normal search function like something you would see on a website.
- There will also be multiple view of customers information that a professional will be able to choose. This could be a family tree, or only looking at a customer's life events. It all depends on what the professional is looking for.

Manage All Appointments

- A Life Coach will have access to a calendar that will manage all of their appointments. They will be able to set, move or remove appointments at their will by looking at the calendar or individual appointments.

Manage Customer Remediation/Treatment

- A Life Coach has a job when talking with a customer. They are supposed to give life advice to them and guide them in a direction to better their life or help with a situation they are going through. They will monitor this through the customer's development which involves self-assessment, some kind of self-awareness practice such as meditation, nature sounds, etc.

Share customer profiles with other professionals

- A Life Coach can share customer profiles with other life coaches within the system. This will help when multiple coaches are needed on a specific family or customer.

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User Requirements

9/14/2016

The employees of True Course require this information to be gathered.

- client's name
- address
- email
- telephone
- date of birth
- education
- where they studied
- where they work
- income range
- where they've worked in the past
- favorite foods
- favorite books
- when are they more likely to accept personal visits
- when are they more likely to take phone calls
- names of parents and children
- where the visit took place (e.g., hospital, home, work, school, jail, etc.)
- as well as important life events such as:
    - weddings
    - funerals
    - unemployment
    - addictions
    - abuse reports
    - convictions/allegations of crime
    - disabilities
    - hospitalizations
    - known illnesses
    - known marital problems
    - family dysfunctions
- Since part of the client's development involves self-assessment, some kind of self-awareness practice is usually preferred, e.g.,
    - meditation
    - silence
    - contemplation
    - nature sounds
    - classical music, etc.
    - Or what self-awareness practices are preferred by the client.

- Login
- Create professional account (Contact information and account username).
- Manage customer profiles. (Add/remove/edit information on profiles of customer).
- Be able to search through clients information.
- Have multiple views of information on customers that the professional can manipulate to what they are looking for.
- Calendar for each customer and all life events and appointments.
    - Color coordination.
    - Sorting for certain events that happen to the customer.
- Calendar for professional to manage appointments for customers.
- Manage customer remediation or treatments that they recommend.
- The ability to share customer profiles between other professionals.

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9/14/2016
Most of these have been answered

How do the clients pay for the services offered by True Course?

How do they want the front end broken down?

How would you like the clients explained?

How are RBAC roles shared?

Are we still required to use PHP or could we use an alternative?

Can we use bootstrap?

Do clients have access to website?

Do we want customizable per site using it?

Do we use the old spreadsheet and import?

Should we have information about the professionals/coaches?

What distribution of linux should we use?

Should we use security question for login?

Do life coaches have supervisors?

How do clients and coaches communicate?

Can there be an admin that creates new account on the license?

Professionals have a limit on number of clients?