Login Tutorial
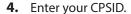
I have forgotten/I need a password.

If you have forgotten or need a password, please follow the following steps to reset it.

1. Go to **www.cpsbc.ca**

2. Click **Login** on the upper right-hand side of the page.

3. Click **Forgot your password?**

4. Enter your CPSID.

   Note: Applicants will need to log in using their account number if a CPSID has not been assigned.
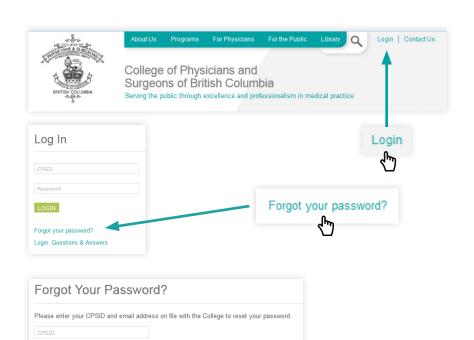
5. Enter your email address (the one the College has on file).

6. Click **Continue.**

   A teal confirmation message will appear.

   Check your email for the message, "Password Notice from the College."

7. Click the link in the email or copy and paste the address given into your web browser.

8. Enter your new password twice.

   Click **Submit.**

   To log in to the website, click **Login** on the upper right- hand side of the page.

Note: Your password must be a minimum of eight characters in length and contain at least two symbols. Numbers are not recognized as symbols.

Examples of symbols include: !@#$%^&*(),.

Password example: **thegreatone##**

If you require further assistance, please contact the College at 604-733-7758.