

Go to the webpage

<https://air.unimi.it/rm/public/postDocFellowship.htm>.

Set up your own account by clicking on the button highlighted in red.

The screenshot shows the IRIS Institutional Research Information System - AIR Archivio Istituzionale della Ricerca website. The top navigation bar includes links for Home, Browse, Search & DSP, EN, and Login. The main content area is titled "Registration for Fellowships 2022 BIS". It contains instructions for new users and already registered users, along with a note about external staff. A red box highlights the "New user" button, which is blue, and the "Already registered" button, which is green. Below these buttons, there is a section for "External staff without username and password" with a red box around the input field.

Then, on the next page, fill in your personal details.

The screenshot shows a "Personal data" form. It includes fields for Firstname*, Last name*, Fiscal code* (with a note that it is required only for Italian people), Nationality*, Date of birth*, Country of birth*, Place of birth*, and Gender*. There is also a "Contact" section with a Mail* field, which includes a note that an email will be sent for confirmation and that it will be used as a system authentication username. A "Save" button is located at the bottom right of the form.

If you already have an account, with reference to the top slide of this page, click on the button highlighted in green and then enter your credentials.

To apply, the first step is to click on *New request for post doc fellowship*.

The screenshot shows a web browser window for the IRIS AIR application. The URL is air.unimi.it. The page title is "Home / Post-doc fellowship request". A red box highlights the blue button labeled "New request for post doc fellowship". The sidebar on the left shows a profile picture and the name "Ossian Vero". The main content area has search fields for "Title" and "Type", and a table header for "ID", "Search Line", "Type", "Person in charge", "Title of research project", "State", "Confirmed date", and "Actions". A message box at the top right says "In case of problems/notifications send a mail to the following address: assegni.postdoc@unimi.it". Below the table, it says "The list is empty." and "No elements."

To be able to start your application copy the title “*Questioni su moduli e boundedness in geometria algebrica e teoria delle foliazioni*” into the *Title of research project* bar.

The screenshot shows the same IRIS AIR application interface as the previous one, but now the "Title of research project" field in the main content area is filled with the text "Questioni su moduli e boundedness in geometria algebrica e teoria delle foliazioni". A red box highlights this input field. The rest of the interface remains the same, including the sidebar, search fields, and the message box at the top right.

The number of our project is 066. Go to the 2nd page of the list of projects, and you will find it. Then click on *Create* in correspondence to our project to get the application started.

The screenshot shows a list of projects on the IRIS platform. Project 066 is highlighted with a red box. The page includes a header with the IRIS logo and the University of Milan logo, a search bar, and a language selector. Below the header is a table listing projects. Each project row contains the project number, a brief description, the names of the researchers, their research interests, and the department. There are also 'Detail' and 'Create' buttons for each project. At the bottom of the page, there are navigation links for 'First', 'Last', and page numbers (1, 2, 3, 4), as well as 'Save' and 'Undo' buttons. The footer includes links for 'Powered by IRIS', 'about IRIS', 'Use of cookies', and 'Privacy'.

Project Number	Description	Researchers	Department	Action Buttons
066	alle derivate parziali nonlineari di tipo ellittico	PROBABILITA' E STATISTICA MATEMATICA; Settore MAT/05 - Analisi Matematica TARSI, CRISTINA (01/A3 - ANALISI MATEMATICA, PROBABILITA' E STATISTICA MATEMATICA; Settore MAT/05 - Analisi Matematica)	Federigo Enriques	Create
067	Questioni su moduli e boundedness in geometria algebrica e teoria delle foliazioni	SVALDI, ROBERTO (01/A2 - GEOMETRIA E ALGEBRA; Settore MAT/03 - Geometria) TASIN, LUCA (01/A2 - GEOMETRIA E ALGEBRA; Settore MAT/03 - Geometria)	Dipartimento di Matematica Federigo Enriques	Detail Create
068	Stochastic methods in quantum systems	MASTROPIETRO, VIERI (01/A4 - FISICA MATEMATICA; Settore MAT/07 - Fisica Matematica) UOOLINI, STEFANIA (01/A3 - ANALISI MATEMATICA, PROBABILITA' E STATISTICA MATEMATICA; Settore MAT/05 - Probabilità e Statistica Matematica)	Dipartimento di Matematica Federigo Enriques	Detail Create
	Antibiotico-resistenza in specie avarie di allevamento e a vita libera	ADDIS, MARIA FILIPPA (07/H3 - MALATTIE INFETTIVE E PARASSITARIE DEGLI ANIMALI; Settore VET/05 - Malattie Infettive degli Animali Domestici) GRILLI, GUIDO (07/H3 - MALATTIE INFETTIVE E PARASSITARIE DEGLI ANIMALI; Settore VET/05 - Malattie Infettive degli Animali Domestici)	Dipartimento di Medicina Veterinaria e Scienze Animali	Detail Create

58 elements found, displayed from 16 to 30.

First << 1 2 3 4 >> Last

Save Undo

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You may be shown your own personal details that you already set up when setting up your account.

There may be some more information that you need to fill in. Do that and then click on “Save and go to next page” to proceed. Make sure to fill in all the required fields (aka those with an *).

On the next page, fill in the fields with the information about your research proposal for which you should give a title and abstract (don't worry too much about these, but notice that these are required fields). If you don't know Italian, you can just fill all fields in English and then state that your chosen language for the application is English in the entry named "Ways of completion".

The screenshot shows a web browser window for the UNIMI - IRIS AP registration page. The URL is air.unimi.it. The page displays a form for entering research proposal details. There are two main sections with validation messages:

- Title of research project ***: A message says "It is required to fill both the title field: if you can't translate the title in Italian fill in the english version in the Italian field". Below are two input fields:
 - "Title of research project" with placeholder "Write here the title of your research proposal.", character count 47 entered, 153 available.
 - "Title of research project (english)" with placeholder "Write here the title of your research proposal.", character count 47 entered, 153 available.
- Abstract of the project ***: A message says "It is required to fill in at least the english field". Below are two input fields:
 - "Abstract of the project" with placeholder "Write here an abstract of your research proposal.", character count 48 entered, 1952 available.
 - "Abstract of the project (english)" with placeholder "Write here an abstract of your research proposal.", character count 48 entered, 1952 available.

At the bottom right are two buttons: "Save and go to detail" and "Save and go to next page".

Once you are done, just click "Save and go to next page".

On the next page, you shall need to give information about your degrees and Ph.D. You will also have to upload the certifications (see the next 3 figures).

Type	Valid from or year	End date	Description	Final grade	Organization	Operations
						<input type="button" value=""/>

Fill in the information about your PhD degree. If you have already obtained your doctorate degree, please upload a certificate of completion at the end of the page below, then click 'Add'.

Fill in the information also about your undergraduate degree(s) and provide, if possible, certificates for those. Then click ‘Add’.

The screenshot shows a web browser window with the UNIMI - IRIS AP interface. The main content is a modal dialog titled 'Edit'. The form fields are as follows:

- Type *: Degree
- Start date *: 10/12/2020
- End date ⓘ: 13/12/2022
- Year: #
- Final grade (integer): #
- Final grade (string):
- Magna cum laude: N.D. YES NO
- Description *: Master degree in Mathematics
- Organization *: University of
- Certification: Generalized_complexity_for_surfaces.pdf

At the bottom right of the modal are 'Add' and 'Undo' buttons. To the right of the modal, a sidebar shows 'Operations' with a pencil icon and a button labeled 'Save and go to next page'.

Once all the information regarding your degrees have been entered, you can click on “Save and go to the next page”.

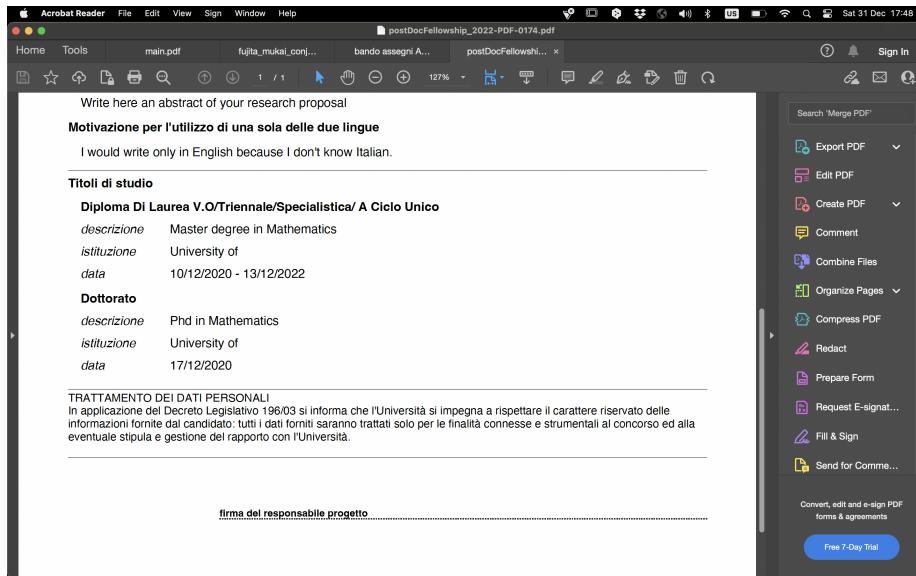
On the next step of the application, you should upload all the documents relevant to the application – these are listed on the picture and also on the webpage https://rsvaldi.github.io/positions/pdoc_2023.html.

The screenshot shows a web browser window for the UNIMI - IRIS AP application. The URL is <http://ir.unimi.it>. The page displays a search result for '066 - Questioni su moduli e boundedness in geometria algebrica e teoria delle foliazioni'. The left sidebar shows the 'IRIS AIR' logo and the 'UNIVERSITÀ DEGLI STUDI DI MILANO' seal. The main content area has a dark background with white text. It lists several application details: Person in charge (Vero, Ossian), Year (2022), IRIS ID (2022-PDF-0174), Status (draft), and Attachments (empty). Below this, there is a table header for attachments with columns: Type, Upload date, Uploader, Attachment name, and Actions. A red arrow points to the 'Actions' column for the first row, which contains a small square icon. At the bottom of the page, there is a text input field for 'Ways of compilation (Italian-English)' with the placeholder 'I would write only in English because I don't know Italian.' and two buttons: '<<Save and go to previous page' and 'Save and go to detail'.

In the window titled “Ways of completion”, it suffices again to specify what your chosen language for the application is (between English and Italian).

Once all your info have been completed and inserted, and all documents uploaded, you can just click on “Save and send on Compilation completed”.

The final steps are then to download the pdf file created by the system, sign it, and upload a scan of it.



Finally, you will just need to submit the application. Good luck!