College of Arts & Sciences

Office of Educational Technology

Institutional Wordpress Web Templates

**Known Issues:**

* At the moment, the site/blog title located inside the header leans awkwardly to the left. The only reason for this is to accommodate the header search box while still maintaining title word-wrap flexibility. The search box could easily be moved farther to the right, making the header appear more closely aligned with the page body.
* All sub-pages ("child" pages) in sidebar are visible; they do not nest nicely out of sight when inactive. There exists a Wordpress plugin for the purpose of collapsing sub-pages, however, I am currently working on a minimal nesting function which will work out-of-the-box, steering clear of plugin-dependence.
* Header search bar currently redirects to http://www.ua.edu/searchresults.html; I am working on overhauling search functionality for better compatibility with Wordpress template structure.
* No list sprite images in functional footer yet.

**Settings editable through the Wordpress Administration Panel UI**:

1. Site/Blog Title

2. Heading Text of Main Page

3. Top Navigation Links

4. Sidebar Links

5. Footer Links (those listed above copyright information)

**Settings currently editable only through the actual code**:  
  
1. Switching between header UA nameplates

2. Adding/removing UA News, RSS, Calendar, etc. footer links

3. Sidebar location (left/right/none)

4. Adding/removing header navigation levels (two-level/one-level/none)

**Site/Blog Navigation Setup Instructions:**

1. Editing site/blog name in header

2. Editing/removing the bold 'heading' text above the body of the main page

3. Setting up primary header navigation (dark gray bar)

a.) Adding/removing/editing links listed under primary header navigation

4. Setting up secondary header navigation (light gray bar)

a.) Adding/removing/editing links listed under secondary header navigation

5. Adding/removing/editing sidebar links

a.) Editing order in which pages are listed in the sidebar

6. Setting up footer navigation

a.) Adding/removing/editing links listed in footer

**1. To edit the site/blog name in the header:**

1. Go to the Wordpress Administration Panel

2. Look to the bottom left and click "Settings" -> "General"

3. Anything entered into the "Blog Title" field will be displayed in your Wordpress site's header (e.g. "Department/Office of \_\_\_\_\_\_\_"). Also, this field can be edited as often as you like.

4. Don't forget to "Save Changes" at the bottom of the menu!

If the above method does not work, check the header.php file and make sure that line 25 (“<h1><a href="http://www.ua.edu" id="nameplate-large">The University of Alabama</a></h1>”) is enclosed in comment tags and that line 24 (“<h1><a href="http://www.ua.edu" id="nameplate-wide">The University of Alabama</a></h1>”) is *not* enclosed in comment tags.

**2. To edit the bold 'heading' text above the body of the main page:**

1. Go to the Wordpress Administration Panel

2. Click "Settings", located at the bottom of the left navigation panel.

3. Edit "Tagline" field text.

**3. To set up your site's primary header navigation (the dark gray bar):**

1. Go to the Wordpress Administration Panel

2. Click "Links" -> "Link Categories"

3. Important: COPY and PASTE these values (without quotation marks) into the first two fields to add a Link Category for primary header navigation:

Link Category name: "Top\_Navigation\_Main"

Link Category slug: "top\_nav\_main"

It is vital that you copy and paste those values directly, as presently this is the only way that your 'primary' links will be recognized by the primary navigation. A simpler and more flexible method for customizing navigation is in the works, but for now, the items above are hardcoded values.

**3a. To add/remove/edit links listed under primary header navigation (dark gray bar):**

1. Go to the Wordpress Administration Panel

2. Click "Links"

3. To edit an existing link, click "Edit".

4. To add a new link, click "Add New". After filling in the top fields, select the "Top\_Navigation\_Main" checkbox in "Categories".

**4. To edit links listed in the secondary header navigation (light gray bar):**

1. Go to the Wordpress Administration Panel

2. Click "Links" -> "Link Categories"

3. Important: COPY and PASTE these values (without quotation marks) into the first two fields to add a Link Category for secondary header navigation:

Link Category name: "Top\_Navigation\_Sub"

Link Category slug: "top\_nav\_sub"

It is vital that you copy and paste those values directly, as presently this is the only way that your 'primary' links will be recognized by the primary navigation. A simpler and more flexible method for customizing navigation is in the works, but for now, the items above are hardcoded values.

**4a. To add/remove/edit links listed under secondary header navigation (light gray bar):**

1. Go to the Wordpress Administration Panel

2. Click "Links"

3. To edit an existing link, click "Edit".

4. To add a new link, click "Add New". After filling in the top fields, select the "Top\_Navigation\_Sub" checkbox in "Categories".

**5. To add/remove/edit links ('pages') listed in the sidebar:**

1. Go to the Wordpress Administration Panel

2. Click "Pages"

3. To edit an existing page, click "Edit".

4. To add a new page, click "Add New".

5. All 'Published'-status pages with 'Public' visibility are automatically listed in the sidebar.

**5a. To edit the order in which pages are listed in the sidebar:**

1. Click "Pages" -> "Edit" -> (Page)

2. In the "Attributes" box on the right, you can assign your page a listing number ("2" or greater) to change its position in the sidebar.

\* The reason the assigned page orders must begin at "2" and NOT "1" or "0", is because the "Home" link at the top of the sidebar is currently hardwired as page number "1", so it will still supersede any page assigned "0" or "1". Basically, just number your pages as "2","3","4","5",...

\* When pages do not have individually-assigned list order numbers, they simply appear listed in alphebetical order by title.

**6. To set up your site's footer navigation (located just above copyright info):**

1. Go to the Wordpress Administration Panel

2. Click "Links" -> "Link Categories"

3. Important: COPY and PASTE these values (without quotation marks) into the first two fields to add a Link Category for primary header navigation:

Link Category name: "Footer"

Link Category slug: "footer"

It is vital that you copy and paste those values directly, as presently this is the only way that your 'primary' links will be recognized by the primary navigation. A simpler and more flexible method for customizing navigation is in the works, but for now, the items above are hardcoded values.

**6a. To add/remove/edit links listed in the footer (located above copyright information):**

1. Go to the Wordpress Administration Panel

2. Click "Links"

3. To edit an existing link, click "Edit".

4. To add a new link, click "Add New". After filling in the top fields, select the "Footer" checkbox in "Categories".