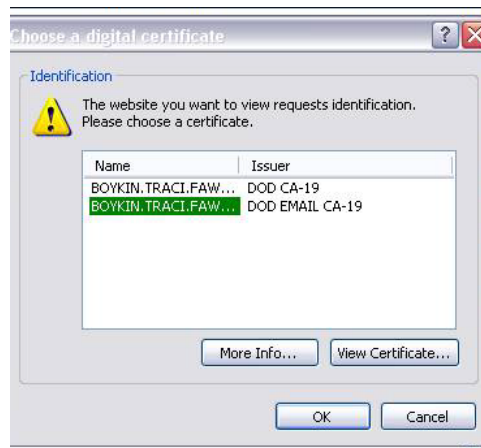




How to Access the OSD SEMO SharePoint Site

The Office of the Secretary of Defense Senior Executive Management Office (OSD SEMO) SharePoint site is a central source for 4th Estate Senior Executive news, development opportunities, job vacancies, and more. View current events and issues that affect the SES community!

ALL USERS: When accessing the site you will be prompted to select a digital certificate. Please select the one with EMAIL in the title (see example below).



OSD and WHS USERS:

Go directly to the site at <https://odamportal.osd.mil/sites/ELM/default.aspx>

DEFENSE AGENCY, FIELD ACTIVITY, and JCS USERS:

You will need to register for access one time using the Account Registration Management System (ARMS). Go to ARMS at <https://arm.osd.mil/ARMS/> and follow these steps:

- Click the "Current Applications" link.
- Choose the "Applications in ARMS" item listed under "Current Applications."
- After a short delay, "OSD SEMO" will be listed. Click the "Request Access" link next to OSD SEMO, and click "YES" when prompted to confirm your request.
- Wait for an e-mail from ARMS titled "ARMS account added to application..."
- Wait for an e-mail titled "Welcome to the SharePoint group: OSD SEMO Visitors..."
- Access the OSD SEMO site at <https://odamportal.osd.mil/sites/ELM/default.aspx>

****All USERS****

If you receive any error messages or cannot either immediately access the site or take the steps above to request access, please contact Traci Boykin at traci.boykin@osd.mil or (703) 692-1358.