

Amy Ruan

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Education

Mount Holyoke College, South Hadley, MA

(Sept. 2006 - May. 2009)

B.A. Economics & Asian Studies

Graduated a 4-year university Magna Cum Laude with a GPA of 3.76 in 3 years

Beijing Language and Culture University, Beijing, China

(Jul. 2007 – Aug. 2007)

Summer Study Abroad

Coursework: Intensive Intermediate Chinese

Recognitions

Sarah Williston Scholar, Mount Holyoke College, 2008 (top 15% of sophomore class)

Barbara Rossotti Endowed Scholarship, Mount Holyoke College, 2008-2009

Rena Mettam Wadt Scholarship, Mount Holyoke College, 2008-2009

Work Experience

JPMorgan Chase, Associate – Asset Liability Management Analytics, New York, NY (July. 2012 - Current)

- Analyze and report on Earnings-At-Risk by products under various interest rate scenarios for CIO and Treasury Investment Portfolio to senior management on a weekly basis
- Model interest rate risk scenarios based on current economic conditions and forecast
- Prepare and analyze total firm's interest rate risk 10Q and monthly Asset and Liability Committee presentations
- Collaborate with business finance managers to model interest rate risk for deposits and loan products

JPMorgan Chase, Finance Analyst – Equity Derivatives Product Control, New York, NY

(Aug. 2011 – July. 2012)

- Utilized VBA to enhance and streamline processes for daily P&L and reporting duties
- Generated T+1 daily P&L reconciliation and reporting for Convertible Bonds desk
- Enhanced daily commissions process to capture system issues and limit month-end adjustments
- Ensured appropriate controls for all month-end adjustments and reporting for Convertible Bonds
- Provided weekly and month-end financial reporting for JPMorgan's fund of funds, Capital Markets Investment Program (CMIP)

JPMorgan Chase, Finance Analyst – General Services Planning & Analysis, Jersey City, NJ

(Jan. 2010 - Aug. 2011)

- Prepared monthly executive management reports to communicate and analyze financial results for Operational Control and General Services groups with an annual expense spend of \$356 Million
- Created consumable expense reports to identify and reduce excess technology spend by \$1.5 Million
- Led process to determine financial plan for General Services group under multi-year stress scenarios
- Collaborated with finance managers to develop General Services 2011 Budget
- Utilized trend analysis to forecast annual financial results & evaluate annual budget requests
- Provided budget analysis for General Services Administration, International Global Business Document Services and Latin America & Canada – Corporate Real Estate & General Services Groups, \$20 Million

Skills

Technical: Proficient in Excel, PowerPoint, Word, Hyperion Essbase add-in, and Quantitative Risk Management (QRM). Knowledge of VBA, Access and Bloomberg.

Languages: Advanced Cantonese; Intermediate Mandarin; Intermediate German; Beginner Japanese

Interests: Art History, Painting, Languages, Dragon Boat, Handball, Squash

Additional Information

J.P. Morgan Asian & Pacific Islander Reaching for Excellence, Cultural Events Co-Chair

(May. 2012 – Current)

J.P. Morgan Chase Dragon Boat Team, Communication & Social Coordinator

(Mar. 2010 – Apr. 2012)

Passed CFA Level 1 – June 2012
