

WORK TASK

Duration: 1 day

Once the PowerPoint Presentation is completed, you can now proceed with creating a Deliverable Sign-Off Checklist/ Template for the first phase that we can share with clients.

The Significance of having this are the following:

1. To secure a sign-off of the first deliverables for the project and make sure that the clients won't make any other additional major enhancements.
2. To keep our clients in the loop of the project status and deliverables.

Should there be any questions, Please let me know.