

Policy 706.01: Payroll Periods

Original Adopted Date: 10/01/1995 | **Last Revised Date:** 08/12/2025 | **Last Reviewed Date:** 08/12/2025

The payroll period for the District shall be monthly. Employees shall be paid on the 20th day of each month. If this day is a national holiday or weekend, the payroll shall be paid on the last business day prior to the holiday or weekend.

It shall be the responsibility of the business office to issue payroll to employees in compliance with this policy.

The requirements stated in the Master Contract between employees in a certified collective bargaining unit and the Board regarding payroll periods of such employees shall be followed.
