



## MEETING MINUTES

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Please contact Superintendent Dr. Scott Blum or Michelle Wearmouth if you would like to speak about items appearing on the agenda at [scott.blum@dcgschools.com](mailto:scott.blum@dcgschools.com) or [michelle.wearmouth@dcgschools.com](mailto:michelle.wearmouth@dcgschools.com).

Link to meeting details: <https://tinyurl.com/DCGSimbl>

### Attendance

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#### Voting Members

Ryan Carpenter, President  
Monica Malmberg, Vice-President  
Nancy Baker Curtis, Board Director  
Nick Fiala, Board Director  
Shaylee Vander Velden, Board Director  
Meg Dickinson, Board Director

#### Non-Voting Members

Michelle Wearmouth, Board Secretary  
Scott Blum, Superintendent

#### 1. Members present/Acknowledge quorum

Board President Ryan Carpenter called the regular meeting to order at 5:30 p.m. A roll call was taken by the secretary and a quorum was acknowledged.

#### 2. Receive Visitors and Read Miscellaneous Communications

President Carpenter welcomed visitors and asked if there were any visitors who wished to speak to an item on the agenda. No one responded.

#### 3. Approval of Agenda

Approve Agenda as published.

Motion made by: Monica Malmberg

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

#### 4. Approved minutes of previous meeting

Approve the minutes from the special board meeting for a public hearing on Monday, March 25, 2024, regular board meeting on Monday, March 25, 2024 and the special board meeting on

April 8, 2024

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

## **5. Public Hearing for Proposed Budget for the 2024-2025 School Year**

President Carpenter stated, "This is the time and place for the public hearing and for meeting on the matter of the proposed budget for the 2024-2025 fiscal year. Are there any questions, comments, or objections from those present?" No one responded. President Carpenter asked, "Michelle Wearmouth, as Board Secretary, have you had any objections or comments filed in the Secretary's Office?" Mrs. Wearmouth indicated that no objections have been filed. President Carpenter declared the hearing on the proposed budget for the 2024-2025 fiscal year to be closed.

## **6. Presentation of bills for approval**

Approve the bills as presented.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

## **7. Consent Agenda**

Approve the consent agreement as presented.

Motion made by: Nancy Baker Curtis

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

**a. Open enrollment**

**b. Contract Approvals, Resignations and Changes**

**c. Interagency Agreements for Special Education**

**d. Grandwood 28E Sharing Agreement (Updated)**

**e. Webspec Design LLC Contract**

**f. School to Work Agreement with Unity Point**

**g. Car Wash Fundraiser by National Honor Society w/ proceeds to Family of Ahmir Jolliff, victim of Perry school shooting**

## **h. Updated Job Description - Network/Systems Administrator**

### **8. Reports**

#### **a. Written Reports**

#### **b. Building Level Presentations**

Director of Transportation Jeff Wolfe presented a report regarding school bus safety. School bus drivers build relationships with kids and utilize positive reinforcement for behaviors. Drivers have the option to complete a student behavior report, and administrators in conjunction with parents work together to counsel and redirect student behavior. Mr. Wolfe reviewed the number of incidents over the past five years and delved into data. He noted that all busses have cameras in place. He noted 93% of students had no student behavior reports. Director Wolfe noted that seat belts will now be required on all new bus purchases. Director Wolfe discussed the new software platform that allows the ability to include GPS tracking of the bus and student tracking of a key fob or card. He noted that all bus information will be available via Infinite Campus for parents to review.

Director of Operations Paul Nutting reported on the 2024 summer project listing. The district buildings comprise 781,700 square feet and 200 acres of outdoor areas. He discussed air handlers, cooling towers, and air conditioning units that will be replaced this summer at an approximate cost of \$1.5 million. He discussed the high school lighting retrofit project. Estimated costs for tuckpointing and brick repair this summer are \$65,000. He discussed staff shortages and adapting positions to be more appealing.

#### **c. Career and Academic Planning Update**

Austin Roy, Assistant Principal at DC-G High School, and Lisa Rinehart, high school counselor, presented an overview of the Dallas Center-Grimes School District Career and Academic Planning work for the 2023-2024 school year. Our district DCAP (District Career and Academic Planning) team members have attended several Future Ready Iowa training sessions to review and improve our Career and Academic Plans for the coming school year. Goals of the program include students learning via work-based learning, gaining self-understanding, learning career information and having exploration of different careers, and assisting with post-secondary exploration and career decisions.

#### **d. Associate Superintendent**

##### **i. State Reporting**

Dr. Greg Carenza, Associate Superintendent, provided a written report regarding state reporting occurring in April and May 2024 discussed by Dr. Blum.

##### **ii. Professional Development**

Dr. Greg Carenza provided a written report of professional development that has

occurred in April and will continue into May 2024 discussed by Dr. Blum.

**iii. ISASP**

Dr. Carenza provided written information regarding ISASP testing discussed by Dr. Blum.

**iv. High School PE Class Exemption Waiver - 2024-2025 School Year**

Dr. Carenza provided information regarding the exemption for high school physical education and the need for this option due to block scheduling discussed by Dr. Blum.

**e. Superintendent**

**i. Building Permits within the District**

Dr. Scott Blum provided information regarding building permits filed within the District.

**ii. High School Facility Update**

Dr. Blum provided an update of the high school facility phase one construction and the upcoming corridor construction. He discussed concepts that FRK has devised for the high school vision, and plans moving forward toward a bond in November 2024.

**iii. Enrollment**

Dr. Blum reviewed enrollment for the district noting 22 additional students since count day.

**iv. Staffing**

Dr. Blum reviewed staffing for the upcoming school year. He reviewed kindergarten numbers and a possible additional position for that grade level. He highlighted the work occurring with active intruder drills. He also reviewed the success of the SRO position and the need for a similar type of position at Oak View. He polled board members regarding viewpoints on additional security personnel. President Carpenter and Director Malmberg requested this topic be placed on the May agenda.

**v. Legal Updates**

**vi. Future Meeting Presentations**

**f. Business Manager**

**i. Revenue and Expenditure Summary Report**

Business Manager Michelle Wearmouth presented the revenue/expenditure report for the month of April 2024.

**ii. Public Budget Comparison**

Business Manager Michelle Wearmouth presented the Public Budget Comparison report for the month of April 2024 .

### **iii. Discussion of Committed Fund balance designation**

Director of Business Services Michelle Wearmouth reviewed the recommendations for committed fund balance action. This is a prudent action to take in this budget year to correctly allocate funds for contracts issued for new positions to be staffed in the amount of \$669,000. The 24-25 new positions include: At risk and general staffing at the HS, ELL, Director of Human Resources, .5 music teacher, TAG positions, and counselor at Oak View. She stated it is also prudent for the Board to consider committing fund balance toward the purpose of the curriculum cycle renewal noting the recommendation of \$325,000 in committed fund balance for curriculum purchases in 2024-25 which will focus upon ELA. This is a total committed fund balance of \$994,000.

### **g. Board Members**

## **9. Old Business**

## **10. New Business**

### **a. Certified Budget FY2024-2025**

Approve the 2024-25 Certified Budget for FY25.

Motion made by: Nick Fiala

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

### **b. 1st Reading of Listed Policies**

Approve the first reading of the policies listed.

First reading of listed policies that have either changed numbers to align with IASB and/or were updated to align with current law.

804.06:        Use of Recording Devices on School Property (*updated by DCG*)

804.06-R(1): Use of Recording Devices on School Property Regulation (*updated by DCG and updated title to correspond with policy*)

Motion made by: Monica Malmberg

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

### **c. Consider commitment of fund balance for identified purposes for the 2024-2025 fiscal year**

Approve commitment of fund balance in the amount of \$994,000 to the purpose of new

positions and curriculum cycle planned for the 2024-2025 school year.

Motion made by: Nick Fiala

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

**d. Daycare Agreements for Summer 2024**

Approve Daycare Agreements for Summer 2024.

Motion made by: Meg Dickinson

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**e. Deny Open Enrollment IN Application**

Deny Open Enrollment IN application for RB from Urbandale due to lack of space.

Motion made by: Monica Malmberg

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**f. Graduation list for Class of 2024**

Approve the graduation list for the Class of 2024.

Motion made by: Nancy Baker Curtis

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**g. Consideration of Food Service Management Company Contract for 2024-2025**

Approve the Food Service Management Company Contract for 2024-2025 to Compass Group USA Inc. through its Chartwells Dining Division - K-12 Food Service Management.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

**h. High School PE Class Exemption Application 2024-2025 School Year**

Approve High School PE Class Exemption Application 2024-2025 School Year.

Motion made by: Meg Dickinson

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**i. Approval of DCG High School Exchange Students for 24-25 School Year**

Approve to accept up to 6 spots for Foreign Exchange students at DCG High School for the 2024-2025 school year and to partner with World Link, Inc. and AFS Intercultural Programs to coordinate placement of students.

Motion made by: Nick Fiala

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**j. Financial Statements**

Approve the financial statements as presented for March 2024.

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

**k. Closed (exempt) Session for Negotiations discussions**

Move to closed session to discuss strategy in matters related to employment conditions of employees not covered by a bargaining unit as authorized in Iowa Code 21.9 and to discuss negotiation strategy related to collective bargaining as authorized in Iowa Code 20.17 (3).

Motion made by: Meg Dickinson

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

**I. Consider Contracts for Classified and Administrative Staff for the 2024-2025 School Year**

Approve classified and administration increases as presented and market adjustments as discussed.

Motion made by: Nick Fiala

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

**m. Board Commendations**

Approve Board Commendations as presented.

Motion made by: Meg Dickinson

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**11. Written and oral communications**

**a. Next regular board meeting,**

Next regular board meeting is May 20, 2024, 5:30 p.m.

**12. Adjourn Regular Meeting**

Adjourn. Time: 8:14 pm.

Motion made by: Meg Dickinson

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved