

Sent 5/14/2025 At 10:04 AM By JAMI BOEGE

**Administrator Contract | Review & Approve (Or Deny) | MATTHEW BLACKMORE**

Submitted by MATTHEW BLACKMORE on 5/14/2025 at 10:10 AM

Please review and sign

**CONTRACT WITH ADMINISTRATOR**  
**2025-26**

THIS CONTRACT is entered into by and between **MATTHEW BLACKMORE** an Administrator as defined by Iowa Code Section 279.23, and the Board of Directors, (hereinafter called the "Board") of the Dallas Center-Grimes Community School District, located at Dallas Center and Grimes, County of Dallas and Polk, State of Iowa.

In consideration of a salary of **\$140,000.00** to be paid in twelve equal installments on the 20th day of each month. The first payment to be made on the 20th day of July 2025. The Administrator agrees to well and faithfully perform the duties of **Principal** and to perform such other duties connected with the District as may be assigned.

**AND IT IS FUTHER AGREED:**

1. That said term shall commence on the 1<sup>st</sup> day of July, 2025 ending on the 30th day of June, 2026 and shall include 260 days of service, and 1/260th of annual salary shall be considered as pay for one day of service.
2. That days designated as holidays by the Board of Directors of the District shall be regarded as days of service subject to the rules of payment of such days and the policies of the School District.
3. Vacation days as assigned by the Board.
4. That deductions for absence for which pay is not allowed shall be made in an amount equal to the pay for one day of service for each day of absence.
5. That if said Administrator is lawfully discharged or is released by mutual agreement before the completion of said term, final settlement shall be made so the total amount which the Administrator shall have received shall be an amount equal to the product of the number of days of service multiplied by the amount considered as pay for the one day of service.
6. That the use to be made of the days in said term shall be assigned by the Board or its duly-authorized representative and may be stated in a school calendar adopted by the Board.
7. That where required, the Administrator shall present a certificate as required by law to the secretary of the Board of Directors of the School District before accepting payment of any part of the annual salary.

8. That this contract shall be invalid if the Administrator is under contract with another Board of Directors in the State of Iowa covering the same period of time.
  9. That the Administrator shall file in the office of the Superintendent of Schools such records and qualifications as may be required and shall submit to such physical examinations as may be required by the District.
  10. That the Administrator, if required to take military training, shall take such training during the times school is not in session whenever possible.
  11. That the Administrator shall have such insurance and other benefits as may be established by the Board of Directors of the School District.
  12. That this contract and any modification or termination thereof is subject to the provisions of Iowa Code Section 279.23-25, including provisions regarding probationary status of the Administrator. The Administrator understands and agrees that he/she shall be considered a probationary administrator if the Administrator has been employed in the District in the Position covered by this contract for less than three consecutive years.
13. Other conditions:
- a. Sick leave per board policy.
  - b. Vacation to be twenty-five (25) days. Administrator may carry over up to five days from one year to the next. Additional days may be carried over upon approval of the superintendent. All vacation days must be approved in advance by the superintendent.
  - c. Holidays: January 1, Memorial Day, July 4<sup>th</sup> and the day before or after, Labor Day, Thanksgiving and the day after, Christmas and the day before or after.
  - d. Professional dues paid to SAI and National Administrator Organization of that grade level.
  - e. The Administrator will be provided family medical insurance.
    - a. The Administrator may select single medical and have the difference in cost of the family medical and single medical deposited by the District in an employee identified TSA. Should the employee elect to maintain or start family medical insurance, no TSA will be paid by the District for this purpose.
  - f. Family dental will be provided by the District.
  - g. Life Insurance of \$150, 000 or a Board approved amount will be provided by the District.
  - h. Upon approval of the superintendent, attend a national conference every other year.

THIS CONTRACT shall be without force and effect unless it is in the hands of the Board bearing the signature of said Administrator and the President of the Board on or before **May 16, 2025**.

I acknowledge I have received a copy of Iowa Code 280.21 (corporal punishment) as required by HF 604. See attachment in upper right hand corner of document.

Yes, I acknowledge I have received this code

*Matthew J. Blackmore* 

Signed:  
MATTHEW BLACKMORE

Time:  
5/14/2025 10:06:32 AM

IP Address:

User:  
MATTHEW BLACKMORE  
Email:  
blackmore5195@gmail.com

140.82.178.146, 107.154.186.23

Date

05/14/2025

Signed by

A handwritten signature in black ink, appearing to read "Ryan Carpenter".

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Ryan Carpenter (Board of Directors President - Dallas Center-Grimes  
Community School District)

**5/14/2025**