

## MEETING MINUTES

---

Please contact Superintendent Dr. Scott Blum or Board Secretary Michelle Wearmouth if you would like to speak about items appearing on the agenda at [scott.blum@dcgschools.com](mailto:scott.blum@dcgschools.com) or [michelle.wearmouth@dcgschools.com](mailto:michelle.wearmouth@dcgschools.com)

Link to meeting details: <https://tinyurl.com/DCGSimbli>

### Attendance

---

#### Voting Members

Ryan Carpenter, President  
Monica Malmberg, Vice-President  
Nancy Baker Curtis, Board Director  
Nick Fiala, Board Director  
Shaylee Vander Velden, Board Director  
Meg Dickinson, Board Director  
Julie Quandt, Board Director

#### Non-Voting Members

Scott Blum, Superintendent  
Mr. Greg Carenza, Associate Superintendent  
Michelle Wearmouth, Board Secretary

### 1. Members Present/Acknowledge Quorum

Board President Ryan Carpenter called the annual organizational meeting to order at 5:45 p.m. A roll call was taken by the secretary and a quorum was acknowledged.

### 2. Receive Visitors and Read Miscellaneous Communications

President Carpenter welcomed visitors and asked if there were any visitors who wished to speak to an item on the agenda. No one spoke.

### 3. Approval of Agenda

Approve Agenda as published.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

### 4. Appoint a Temporary Chair Person

Approve Dr. Blum as temporary chair person.



Motion made by: Monica Malmberg  
Motion seconded by: Shaylee Vander Velden  
Voting:  
Unanimously Approved

**5. Elect President / Give Oath of Office**

Approve Director Carpenter for Board President for 2025-26.

Motion made by: Monica Malmberg  
Motion seconded by: Meg Dickinson  
Voting:  
Unanimously Approved

**6. Elect Vice-President / Give Oath of Office**

Approve Director Malmberg as Vice-President for 2025-26.

Motion made by: Nick Fiala  
Motion seconded by: Julie Quandt  
Voting:  
Unanimously Approved

**7. Presentation of Bills for Approval**

Approve the bills as presented.

Motion made by: Nancy Baker Curtis  
Motion seconded by: Monica Malmberg  
Voting:  
Unanimously Approved

**8. Consent Agenda**

Approve the consent agenda as presented.

Motion made by: Shaylee Vander Velden  
Motion seconded by: Meg Dickinson  
Voting:  
Unanimously Approved

**a. Open Enrollment**

**b. Contract Approvals, Resignations and Changes**

**c. Interagency Agreements for Special Education**

**d. Fundraising Activities for 25-26 School Year**

**e. Assignment of Current Timberline Medicaid Claiming Services to RelayHub LLC**

**f. Concord Theatricals Agreement for HS Play**

**g. Musical Theatre International Contract for HS Fine Arts**

**h. Accept Donation of \$10,000**

## **9. Reports**

**a. Written Reports**

**b. Building Level Reports**

Transportation Director, Jeff Wolfe, reported to the school board regarding school bus eligibility. Director Wolfe discussed the various zones of transportation, current ridership of 1,690 students transported.

**c. Associate Superintendent**

**i. State Reporting Updates**

Dr. Greg Carenza presented updates regarding state reporting.

**ii. Professional Development**

Dr. Greg Carenza updated the board on professional development work completed in the month of November 2025.

**iii. Teacher Quality (TQ) Committee Updates**

Dr. Greg Carenza updated regarding work that the teacher quality committee has done.

**iv. Every Student Succeeds Act (ESSA) and Targeted Schools Update**

Dr. Greg Carenza discussed progress of the required actions for targeted school designation under Every Student Succeeds Act (ESSA).

**d. Superintendent**

**i. Building Permits within the District**

Dr. Scott Blum reviewed building permits filed within the District for the month of November 2025.

## **ii. Enrollment**

Dr. Scott Blum reviewed enrollment which indicates a decrease of 35.90 students in the actual enrollment of resident students and an increase of 2 non-resident students attending our district

## **iii. Facilities**

Dr. Scott Blum reviewed continuing plans for work performed under the general obligation bond approved on November 4, 2025. He noted that OPN architects have met with various high school staff members to seek input about the facility renovation. The operations department will visit with stakeholders regarding timelines for inclusive playground installations.

## **iv. TIF Information**

Dr. Scott Blum reviewed information regarding an updated tax increment financing project for the City of Dallas Center, Iowa. Dr. Blum noted that he spoke at the recent City of Dallas Center council meeting regarding the proposed TIF that included the salary and benefits of the City Administrator.

## **e. Business Manager**

### **i. Revenue and Expenditure Summary Report**

Director of Business Services Michelle Wearmouth reviewed the revenue and expenditure summary report for the month of November 2025.

### **ii. Public Budget Comparison**

Director of Business Services Michelle Wearmouth reviewed the public budget comparison report for the month of November 2025.

### **iii. USDA Farm to School Grant**

Director of Business Services Michelle Wearmouth shared information regarding the USDA Patrick Leahy Farm to School State Agency Formula Grant through the Iowa Dept. of Education Bureau of Food and Nutrition and noted that the District was awarded \$14,000 toward nutrition education and school garden activities. High school students will experience foods grown / served, and elementary and middle school / OV students will experience tastings of farm fresh foods. Approximately 125 students will be able to participate in program activities utilizing hydroponic grow towers at every building

location, including "GAP Good Agricultural Practices" training, planting seeds, care of plants, as well as harvesting activities. The promotion of healthy produce and healthy eating activities will instill lifelong habits of healthy eating by adding nutritious fruits and vegetables to every meal. The District's Culinary Educator, assisted by Chartwell's Food Service Director Matthew Pasma, will execute the activities of the program throughout the 2025-2026 school year.

#### **iv. Moody's Credit Rating November 2025**

Director of Business Services Michelle Wearmouth reviewed Moody's Credit Rating agency updated credit opinion for the District provided on November 20, 2025. The rating, Aa2, is upheld from the previous ratings issued over the past several years. The report states that the district's profile reflects its solid financial position and high resident income ratio.

#### **f. Board Members**

##### **i. Report on IASB Annual Convention**

Directors Vander Velden and Quandt reported on the recent Iowa Association of School Board's Annual Convention.

#### **10. Old Business**

#### **11. New Business**

##### **a. Set Monthly Meeting Days, Time (5:30 p.m.), and Location**

Set the regular monthly meeting of the Board for 5:30 PM, on the fourth Monday of each month, (except for the months of December 2025, March 2026, May 2026, and July 2026). All Board meetings shall be in the Boardroom at the Administration Center unless otherwise published.

Motion made by: Meg Dickinson

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

##### **b. Board committees: School and District Level, IASB Delegate, County Conference Boards**

Approve all required district committees/School and District level, IASB Delegate and Alternate, and county conference boards as discussed.

Motion made by: Meg Dickinson

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

**c. Substantial Completion DCE Building Envelope Roof Project**

Accept the recommendation of Modern Design Architecture and Garland Company and hereby declare the Dallas Center Elementary Building Envelope Roofing Project located at Dallas Center Elementary to be substantially complete as of November 24, 2025, in accordance with the contract documents and direct administration to proceed with processing remaining contract close-out items, including any punch-list work, final pay application, and release of retainage in accordance with applicable law and board policy.

Motion made by: Meg Dickinson

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**d. Addendum to Agreement to Serve as Dissemination Agent for Secondary Market Disclosure**

Approve the Addendum to Agreement to Serve as Dissemination Agent for Secondary Market Disclosure, dated May 16, 2006 between Piper Sandler & Co and Dallas Center-Grimes CSD, Iowa. The fees section of the Dissemination Agreement is amended to read, the Obligated Party agrees to pay Piper a fee equal to \$2,000 per year per class of securities subject to the Rule and to agree to pay Piper a fee for a material event of \$250 per event.

Motion made by: Shaylee Vander Velden

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**e. Engage Ahlers Cooney P.C. as Bond Counsel and Disclosure Counsel for Sale of \$15M General Obligation Bonds**

Approve the Engagement Agreement to disclose and memorialize the terms and conditions under which services will be rendered by Ahlers & Cooney, P.C. as bond and disclosure counsel to the Dallas Center-Grimes Community School District in connection with the proposed issuance of approximately \$15,000,000 General Obligation Bonds.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

**f. Resolution Directing the Advertisement for Sale, Approving Electronic Bidding Procedures**

**and Approving Official Statement**

Approve by Resolution to authorize preparation of an Official Statement and terms of offering to solicit proposals for the sale of not to exceed \$15,000,000 General Obligation School Bonds, Series 2025, and for the advertisement of the sale.

Motion made by: Nancy Baker Curtis

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**g. Accept into Record Bids Received for Trash and Recycling**

Accept bid proposals into record from 3 vendors for a service agreement for trash and recycling.

- Waste Management: Total Annual Cost \$52,068.00
- Waste Connections: Total Annual Cost \$67,884.00
- Ankeny Sanitation: Total Annual Cost \$67,833.96

Motion made by: Nancy Baker Curtis

Motion seconded by: Julie Quandt

Voting:

Unanimously Approved

**h. Award Trash and Recycling Bid to Waste Management**

The Operations Department's recommendation is to award the trash and recycling bid to Waste Management for one year at an annual cost of \$52,068.00.

Motion made by: Nancy Baker Curtis

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

**i. SBRC application request (OE not on previous year)**

Authorize district administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$503,579.75 for open enrolled out students who were not included in the district's previous year certified enrollment count.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**j. SBRC application request (English learners instruction beyond five years)**

Authorize District administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$23,484.72 related to the EL program for students who have exceeded five years of weighting that are included on the Fall 2025 certified enrollment headcount.

Motion made by: Nancy Baker Curtis

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**k. Retirement of Robert Geurink**

Approve the retirement of Robert Geurink at the close of the 2025-2026 school year and approve the 2025-2026 Early Retirement Incentive under Board Policy Code 407.06. We would like to express gratitude for Robert's 28 years of service to the school district, teachers, and students of Dallas Center-Grimes Schools.

Motion made by: Nick Fiala

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

**l. Retirement of Laurisa Hart**

Approve the retirement of Laurisa Hart at the close of the 2025-2026 school year and approve the 2025-2026 Early Retirement Incentive under Board Policy Code 407.06. We would like to express gratitude for Laurisa's 19 years of service to the school district, teachers, and students of Dallas Center-Grimes Schools.

Motion made by: Nancy Baker Curtis

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**m. Retirement of Ann Mensing**

Approve the retirement of Ann Mensing at the close of the 2025-2026 school year and approve the 2025-2026 Early Retirement Incentive under Board Policy Code 407.06. We would like to express gratitude for Ann's 31 years of service to the school district, teachers, and students of Dallas Center-Grimes Schools.

Motion made by: Monica Malmberg

Motion seconded by: Meg Dickinson

Voting:



Unanimously Approved

**n. Retirement of Laurie Thompson**

Approve the retirement of Laurie Thompson at the close of the 2025-2026 school year and approve the 2025-2026 Early Retirement Incentive under Board Policy Code 407.06. We would like to express gratitude for Laurie's 30 years of service to the school district, teachers, and students of Dallas Center-Grimes Schools.

Motion made by: Meg Dickinson

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

**o. Retirement of DeEtta Rosa**

Approve the resignation and retirement of DeEtta Rosa effective April 3, 2026. We would like to express gratitude for DeEtta's 20 years of service to the school district, teachers and students of Dallas Center-Grimes schools.

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

**p. Concert Choir Trip That Crosses State Line**

Approve the Concert Choir trip on January 16, 2026 that crosses the state line to Onalaska, WI to participate in a competition.

Motion made by: Meg Dickinson

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

**q. 1st Reading of Listed Policies**

Approve the first reading of listed policies that were updated to align with current law and administrative changes.

**NEW Policies**

**Administrative Updates (policies with suggested changes)**

507.02-R(1) Administration of Medication to Students

**IASB Primer Updates**

**Annual/Mandatory Review (no changes recommended)**

200.02 General Powers and Duties Board  
201 Elections to the Board  
202.01 Membership of the Board  
202.02 Oath of Office  
202.03 Term of Office of Board Members  
202.04 Vacancies

**Rescind**

Motion made by: Meg Dickinson  
Motion seconded by: Julie Quandt  
Voting:  
Unanimously Approved

**r. Deny Open Enrollment IN Application**

Deny Open Enrollment IN application for KH from Johnston due to insufficient classroom/program space.

Motion made by: Meg Dickinson  
Motion seconded by: Nancy Baker Curtis  
Voting:  
Unanimously Approved

**s. Students Graduating Early**

Approve the list of students working to graduate at the end of listed Term. These students are all on track to complete DCG Graduation Requirements.

Gavin Reeck - Term 2  
Elijah Dolsen - Term 2  
Jonah Scarborough - Term 3  
Finley Welch - End of 25-26 School Year (Junior Year)

Motion made by: Shaylee Vander Velden  
Motion seconded by: Meg Dickinson  
Voting:  
Unanimously Approved

**t. Consider High School Sculpture II Course Addition**

It is recommended that the School Board approves this course for the 2026-2027 school year.

Motion made by: Nancy Baker Curtis

Motion seconded by: Julie Quandt

Voting:

Unanimously Approved

**u. Consider 2025-2026 High School Course Description Book**

It is recommended that the Board of Directors vote to approve the 2025-2026 DCG High School Course Description Book including HS Sculpture II as well.

Motion made by: Meg Dickinson

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

**v. Financial Statements**

Approve the financial statements as presented for October 2025.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**w. Move December 2025 Board Meeting Date**

Approve the recommendation to move the December 15, 2025 regular meeting to December 17, 2025 due to unavoidable scheduling conflicts.

Motion made by: Nick Fiala

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**x. Board Commendations**

Approve Board Commendations.

Motion made by: Shaylee Vander Velden

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**12. Written and Oral Communications**

**a. Next Regular Board Meeting**



Next regular board meeting is Wednesday, December 17, 2025 at 5:30 p.m. A work session will precede the regular meeting.

### 13. Adjourn Regular Meeting

Motion to adjourn at 7:23 p.m.

Motion made by: Meg Dickinson

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved