

Policy 209.06: Review and Revision of Policy

Original Adopted Date: 05/01/1989 | **Last Revised Date:** 04/01/2021 | **Last Reviewed Date:** 04/01/2021

The Board shall, at least once every five years, review board policy. Once the policy has been reviewed, even if no changes were made, a notation of the date of review shall be made on the face of the policy statement.

The Board will review one-fifth of the policy manual annually according to the following subject areas:

- Series 200
- Series 300 and 400
- Series 500
- Series 100 and 600
- Series 700, 800, 900 and 1000

It shall be the responsibility of the Superintendent to keep the Board informed as to legal changes at both the federal and state levels. The Superintendent shall also be responsible for bringing proposed policy statement revisions to the board's attention.

If a policy is revised because of a legal change over which the Board has no control or a change which is minor, the policy may be approved at one meeting at the discretion of the Board.
