

**Policy 909.03: Camps, Clinics and Tournaments**

**Status:** ADOPTED

**Original Adopted Date:** 04/01/2008 | **Last Revised Date:** 09/01/2022 | **Last Reviewed Date:** 09/01/2022

Camps/Clinics will be allowed for the benefit of DC-G students in DC-G facilities, although the Dallas Center-Grimes School District does not sponsor Camps/Clinics.

1. District Staff Camps/Clinics: All activities camps, clinic, and tournaments held in Dallas Center-Grimes facilities under this section will adhere to the following guidelines:
  - a. All Camps/Clinics under this section must have a majority of the participants from the DC-G School District.
  - b. Camps/Clinics can be held by any Head Coach/Director of an Activity in the field in which he/she is currently contracted as a coach/director within the District, or District employees approved by the superintendent. Camp directorship is given first choice to head coach, then to assistants in order of what grade level they coach.
  - c. All Camps/Clinics held within the Dallas Center-Grimes School District and by DC-G staff must be scheduled through the Activities Director.
  - d. The Camp Director will collect all Registrations and Monies and not deposit any of funds in the Student Activity Fund.
  - e. Any salaries paid will be the responsibility of the Camp/Clinic director. Also, all tax and tax laws will be the responsibility of the Camp/Clinic director.
  - f. Payment made to employees of the Camp/Clinic will be made by the individual who applies to hold a Camp/Clinic and are therefore responsible for any/all legal requirements for payment to said employees of the Camp/Clinic.
  - g. A reasonable charge for Camp/Clinic is set at \$6.00 per contact hour. A request to charge more can be made if there is sound reason to do so. (Bringing in a "big name" person, giving additional incentives that have cost to them, etc.) The Activities Director must approve any charge greater than \$6.00 per hour.
  - h. Rental Fees will be determined by FACILITY FEE STRUCTURE AND FACILITY USAGE GROUP.
  - i. A signed Facility Usage Contract must be on file with the Activities Office prior to the start of camp. In addition each camp director must provide a copy of a valid Liability Insurance Contract meeting the districts requirements and also a signed Hold Harmless Agreement. Payment for Rent of the Facilities should be made to Central Office within 15 days of the completion of the Camp.
  - j. No District workers' compensation insurance will apply to any directors or employees for the Camp/Clinic.
2. The Camp Director will be responsible for any damages to equipment or facilities incurred during the contracted camp.
  - a. The Camp Director should verify that all participants have valid health insurance.
3. Non-District Staff Camps/Clinics: If individuals or groups does not meet the requirements as a school employee and/or does not wish to administer Camp/Clinic as identified in Section 1 of this policy, board policy for rental and insurance requirements will apply.