

**Policy 802.01: Maintenance Schedule**

**Status:** DRAFT - 1st  
Reading

**Original Adopted Date:** 11/01/1995 | **Last Reviewed Date:** 03/01/2015

The District buildings and sites, including the grounds, buildings and equipment, will be kept clean and in good repair. Employees ~~should~~ will complete the work order process and notify the building principal when something is in need of repair or removal, including graffiti.

It shall be the responsibility of the Superintendent or his/her designee to maintain the District buildings and sites. As part of this responsibility, a maintenance schedule shall be created and adhered to in compliance with this policy.

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**I.C. Iowa Code**

	<b>Description</b>
Iowa Code § 279.8	<a href="#">Directors - General Rules - Bonds of Employees</a>
Iowa Code § 280.14	<a href="#">Uniform School Requirements - Administrators</a>
Iowa Code § 280.3	<a href="#">Education Program - Attendance Center Requirements</a>

**Cross References**

	<b>Description</b>
502.02	<a href="#">Vandalism (Elementary &amp; Secondary)</a>
802.02	<a href="#">Requests for Improvements</a>
804.01	<a href="#">Facilities Inspections</a>