

LARGE GROUP MUSICAL THEATRE APPLICATION & PERUSAL FORM



DUG - CSD

Name of Organization

Account Number

25580 Jazwood Dr

Address

Grimes, IA 50111

City, State, Zip

(515) 986-9747

Phone

Fax

Dear Licensing Agent:

Dallas Center - Grimes located in Grimes, IA, will perform in the Large Group category as part of the ☒ DISTRICT ☐ STATE Competition to be held from 1/24/26 to 1/24/26 in Des Moines, IA. We are asking for written permission from you to use material represented by your company in the performance.

The selection our group would like to perform is ☐ a song ☐ a scene ☒ both

from Forget about the Bay (Name of Song) and/or (Scene #) Tha Modern Millie
by Millie (Name of Show) by Tesori (Author(s))

By signing below, I agree to terms and rules of MTI as listed on the attached page.

Board President
Signature
Title

Ryan Carpenter
PRINT Name
11-24-25
Date

☒ Our group will need materials to perform the music and/or scene. Enclosed is \$75.00 for materials.

If music is needed please enclose check or money order payable to Music Theatre International or fill out the enclosed Credit Card information. PURCHASE ORDERS ARE NOT ACCEPTED.

AMOUNT TO BE CHARGED: \$ 75.00 ☐ VISA ☐ MASTERCARD ☐ AMEX

CARD NUMBER: _____ EXPIRATION DATE ____/____

NAME (AS IT APPEARS ON CARD): _____

BILLING ADDRESS OF CREDIT CARD: _____

(City, State, Zip)

I AGREE TO PAY THE ABOVE LISTED AMOUNT _____

(Signature of Card Holder and Date)

APPLICABLE DEPOSIT REFUND WILL BE PAID ONLY BY CHECK

PLEASE MAKE MY REFUND CHECK PAYABLE TO: ☐ ORGANIZATION ☐ INDIVIDUAL NAMED ON CARD

A countersigned copy of this document will serve as Music Theatre International's permission for the above named organization to perform the selection listed above at the district and state level for one school calendar year from the date below.

Music Theatre International Representative

Title

Date

LARGE GROUP MUSICAL THEATRE APPLICATION & PERUSAL FORM



DCG - CSD
 Name of Organization Account Number
255 SW Jozzwood Dr
 Address
Grimes, IA 50111
 City, State, Zip
(515) 986-9747
 Phone Fax

Dear Licensing Agent:

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The selection our group would like to perform is ☐ a song ☐ a scene ☒ both
"Summer in Ohio" & "Nobody Needs to Know"
 from The Last Five Years by Jason Robert Brown

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Board President Signature Title
Ryan Carpenter PRINT Name
11-24-25 Date

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Music Theatre International Representative

Title

Date

LARGE GROUP MUSICAL THEATRE APPLICATION & PERUSAL FORM



DCG CSD

Name of Organization

Account Number

255 SW Jazzwood Dr

Address

Grimes, IA 50111

City, State, Zip

515-986-9747 ext. 5

Phone

Fax

Dear Licensing Agent:

Dallas Center Grimes
High School

(Organization Name)

located in Grimes, Iowa

(City, State)

category as part of the ☒ DISTRICT ☒ STATE Competition to be held from 1/24/20 to 1/24/20

(Date)

(Date)

in DSM, IA

(City, State)

We are asking for written permission from you to use material represented by your company in the performance.

The selection our group would like to perform is ☐ a song ☐ a scene ☒ both

A year with frog & toad, Spring, The Kite, Shivers, Merry

(Name of Song) and/or (Scene #)

from A Year With frog and toad

(Name of Show)

by Willie Peale, Robert Peale

(Author(s))

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Board President

Title

Ryan Carpenter

11-24-20

Date

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AMOUNT TO BE CHARGED: \$ 75.00

☐ VISA ☐ MASTERCARD ☐ AMEX

CARD NUMBER: _____ EXPIRATION DATE ____/____

NAME (AS IT APPEARS ON CARD): _____

BILLING ADDRESS OF CREDIT CARD: _____

(City, State, Zip)

I AGREE TO PAY THE ABOVE LISTED AMOUNT _____

(Signature of Card Holder and Date)

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A countersigned copy of this document will serve as Music Theatre International's permission for the above named organization to perform the selection listed above at the district and state level for one school calendar year from the date below.

Music Theatre International Representative

Title

Date



Should your organization not have an account with MTI, you must submit the IHSSA form along with a letter of intent on your organization letterhead. (If your organization representative is not a member of school faculty, then a faculty rep or principal must make the initial contact to open the account.) Each organization (school) may have only one account. Please do **not** attempt to open separate accounts for Theatre, Music, Choir, Speech, etc. MTI has the ability for multiple contacts within each organization.

All MTI titles (except The Broadway Jr. Collection & those titles completely restricted for amateur production) are available for competition.

If you intend to produce an MTI title for both public performance AND competition: titles could be restricted and subject to approval thus **may not** be available to license for public performance whereas you **may** use the title for competition. You must use the MTI License Application form (not available from IHSSA) in order to license public performances. Applications are accepted up to one year prior to your opening date. If a license is granted for public performance, the \$50.00 portion of the materials fee (below) - if competing with the same title – will be waived. (The \$25.00 competition royalty will be invoiced.)

Provisions for competition include, but are not limited to:

- Videotaping is **never** permitted.
- Audio recording is permitted within IHSSA guidelines. Audio recordings must be destroyed following final competition.
- Audio recording is **never** permitted for public performances (non-competition).
- Excerpts/cuts of scenes/songs in the material is permitted. Additions (new music, lyrics, dialogue, text, improvisations, etc.) to the material are not permitted.
- Excerpts may not be given public performance, regardless of for-profit status or admission charges. ALL non-competition public performance must first be licensed and include the title in its' entirety.
- MTI additional resources (Rehearscore, OrchEXTRA, LogoPak, Transpositions, etc.) are not available for competition.
- MTI materials are available for rental only; no materials may be purchased.

- Photocopies of the cutting may be duplicated for ensemble and adjudicators at organization expense. Said photocopies must be destroyed following final competition.
- The \$75.00 materials fee is not negotiable. Payment must be in advance. PO's will not be accepted. MTI will not invoice prior to shipment of materials.
- Shipping/handling amount of materials fee = \$25.00. Once materials have shipped, the S/H amount is non-refundable regardless of cancellation of competition or organization participation in competition.
- Refundable amount of materials fee = \$50.00, assuming safe, undamaged, timely return of materials to our library.
- Materials fee includes up to FIVE libretto/vocal books (a/k/a scripts) and ONE score. Type of materials is not negotiable. Using a lesser quantity of materials will not alter the materials fee.
- Shipment of materials is by ground rate (usually 3-5 business days following application processing). Overnight express shipping *may be available for an additional charge of \$125.00. Additional costs may also apply.*

IF NO MATERIALS ARE REQUIRED BY YOUR ORGANIZATION, SIMPLY COMPLETE THE LARGE GROUP APPLICATION FORM AND RETURN TO MTI FOR OFFICIAL APPROVAL & SIGNATURE. ALLOW 3-5 BUSINESS DAYS FOR PROCESSING.

IF MATERIALS ARE REQUIRED, COMPLETE THE LARGE GROUP APPLICATION FORM AND ENCLOSE PAYMENT OR COMPLETE THE CREDIT CARD PAYMENT BOX. ALLOW 3-5 BUSINESS DAYS FOR PROCESSING PLUS 3-5 BUSINESS DAYS FOR GROUND SHIPMENT OF MATERIALS.

Please retain this sheet for future reference.

Allow a minimum of four to six weeks for processing of \$50.00 refund check following return of materials to MTI library.

MTI Address: 423 West 55th Street, Second Floor, New York, NY 10019

Great news! Negotiations with MTI (Music Theatre International) have been completed. MTI will allow any IHSSA membership school to do any of their selections as a cutting for the Musical Theatre area of Large Group Competition. (except The Broadway Jr. Collection & those titles completely restricted for amateur production) Here is what you will have to do:

- 1) Get the MTI Musical Theatre rights form off the IHSSA website. Do not contact MTI for this form!
- 2) Complete the form.
- 3) Send in \$75.00 to MTI with the form (**This cannot be a PO. It must be a check or a money order**). If you don't have an account with MTI, you will need to send in a letter on school letterhead with your order form and money. This letter must state you are a member of the IHSSA and you will be doing this cutting for the IHSSA contest series. Include the school address, phone number, and contact person. Most schools in Iowa already have an account with MTI. If you have produced a show with MTI in the past, you will have an account.

Address is:

MTI
423 West 55th Street, Second Floor
NY, NY 10019

- 4) MTI will send you a perusal copy of the show. This includes 1 score and 5 scripts.
- 5) In turn, you will be allowed to cut any scene and do any song/dialogue from that show. You are allowed to make copies for your ensemble if needed.
- 6) You can use recorded music which is required by the IHSSA constitution (Article XXIX, Section 4, Clause 7).
- 7) Finally, when you are done performing said selection, send back the perusal and then MTI will refund \$50.00 of your original \$75.00. MTI address: 423 West 55th Street, New York, NY 10019

This is great news from MTI! For only \$25 you will be able to do a cutting from any of their shows for every level of the IHSSA Large Group contest series. Total cost even if you earn the right to go to All-State will be only \$25.00. Plus, BMI and ASCAP have allowed you to do any of their material free for the IHSSA contest series. Special thanks

to Michael McDonough and MTI for their extra work for the IHSSA. This is a group that really cares about young people and theatre. Thank you, MTI!