

MEETING MINUTES

Please contact Superintendent Dr. Scott Blum or Business Manager Michelle Wearmouth if you would like to speak about items appearing on the agenda @ scott.blum@dcgschools.com or michelle.wearmouth@dcgschools.com.

Attendance

Voting Members

Ryan Carpenter, President
Monica Malmberg, Vice-President
Nancy Baker Curtis, Board Director
Nick Fiala, Board Director
Shaylee Vander Velden, Board Director
Meg Dickinson, Board Director

Non-Voting Members

Scott Blum, Superintendent
Mr. Greg Carenza, Associate Superintendent
Michelle Wearmouth, Board Secretary

1. Members Present/Acknowledge Quorum

Board President Ryan Carpenter called the regular meeting to order at 5:30 p.m. A roll call was taken by the secretary and a quorum was acknowledged.

2. Pledge of Allegiance

President Ryan Carpenter led the Pledge of Allegiance for those present.

3. Receive Visitors and Read Miscellaneous Communications

President Carpenter welcomed visitors and asked if there were any visitors who wished to speak to an item on the agenda. No one requested to speak.

4. Approval of Agenda

Approve Agenda as published.

Motion made by: Monica Malmberg

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

5. Approved Minutes of Previous Meeting

Approve the minutes from the work session on Monday, September 22, 2025 and the regular meeting on Monday, September 22, 2025.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

6. Presentation of Bills for Approval

Approve the bills as presented.

Motion made by: Meg Dickinson

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

7. Consent Agenda

Approve the consent agreement as presented.

Motion made by: Monica Malmberg

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

a. Open Enrollment

b. Contract Approvals, Resignations, and Changes

c. DCG Staff Committee Work Outside of DCG Organization 2025-26

d. Interagency Agreements for Special Education

e. Fundraising Activities for 2025-26

f. Trademark License Agreements

g. LifeTouch Yearbook Agreements 2025-2026

h. Special Olympics Agreement for 2025-26 School Year

i. Townsend Company Bleacher Inspection Agreement

j. LastPass Renewal Agreement**k. MOA with IVRS and Heartland AEA****l. CultureAll West African Village Drumming Presentation Agreement for Oak View****m. Bus Driver Supplemental Pay Agreement****8. Reports****a. Written Reports****b. Math Stars Recognition**

Dr. Blum stated that he was notified by the Iowa Department of Education that nine DCG students scored in the top 2% of all ISASP Math scores during their third grade year in 2024-2025. The Board recognized these nine students for their achievement of an elite score and Dr. Blum presented each with an academic medal. The students included Luke Folkerts, Blake Gustafson, Max Kemp, Quinn Markey, Jackson McKnight, Rowan Miller, Addison Pelton, Ellery Snow, and Harper Woolworth. These students received accolades and applause from all present.

c. Operations Department Update

Director of Custodial and Buildings Travis Donahue and Director of Maintenance and Grounds Sean Shatava presented to the Board regarding equipment inventory and equipment purchased in this fiscal year. Uses and changes in practices, including district snow removal, were reviewed. Snow bids were reviewed and recommendations were provided by three companies across the various facilities. Director Donahue discussed the general maintenance position recently advertised, and the night/weekend custodial position to support night and weekend facilities utilized by renters and district events, as well as building checks during weekend hours. Director Donahue notes that the custodial crew is now fully staffed. Director Shatava discussed the need for batting cages at the complex in Dallas Center, and plans include a 3-bay hitting facility.

d. Piper Sandler Presentation

Mr. Tim Oswald, Piper Sandler, discussed the prospect of selling general obligation bonds in 2025 should the election pass on November 4, 2025. The IRS regulates interest earnings on bonds sold, and you cannot earn a rate of interest higher than the rate of the bond sold as part of the regulations. There are a few exceptions to that regulation, such as selling a minimal amount (\$15M or less) in a given calendar year. If more than \$15M of bonds are sold in a calendar year, funds must be expended within two years and interest earnings may be

kept for district use. A prudent plan would include selling \$15M in the 2025 calendar year and an increased amount in the spring of 2026.

e. Building Level Reports

Principal Patty Morris welcomed the kindergarten teaching team to discuss Kindergarten Kickstart, a new pilot program that began this school year. Instructors shared insights about the success of the new program from both the teacher and parent viewpoints. Ideas for improvements for the future were discussed.

Principal April Heitland discussed the transitional kindergarten program and reviewed the content areas covered in a day. Director Malmberg asked for thoughts about full-day or half-day programs for transitional kindergarten programs, and those opinions were shared.

f. Associate Superintendent

i. State Reporting Updates

Associate Superintendent of School Improvement Greg Carenza reviewed state reporting completed last month.

ii. Professional Development

Dr. Carenza reviewed professional development activities planned or completed in October 2025.

iii. School Improvement Advisory Committee (SIAC) Update

Dr. Carenza discussed the work of the School Improvement Advisory Committee (SIAC) from the first meeting of the year held October 20, 2025.

iv. District Career and Academic Planning (DCAP)

Dr. Carenza reviewed the work of the District Career and Academic Planning (DCAP) team in October 2025.

g. Superintendent

i. Building Permits within the District

Dr. Scott Blum reviewed building permits filed within the District for the month of September 2025.

ii. 2025-26 Certified Enrollment

Dr. Scott Blum reviewed enrollment, noting that total certified enrollment is 3404.65

(resident students that count for state dollars). He stated that Certified enrollment is down 41.60 students, which includes a decrease of 42.10 resident students and a .50 increase of CPI dual enrolled students. Resident students attending another district remained the same. He stated that we had an increase of 16.60 non-resident students attending our district and a 6.0 increase in PK4 students.

iii. Bond Information

Dr. Scott Blum noted that an informational forum regarding the bond and candidate forum will be held tomorrow in the auditorium and the public is encouraged to attend. He noted that the election will be held on November 4, 2025.

iv. Creator Award

Dr. Blum reviewed the Creator Award recipients for the month of October 2025.

v. Superintendent Goals for 2025-2026

Dr. Blum reviewed the superintendent's goals for the 2025-2026 fiscal year. Focus on implementation of the strategic plan is the primary goal reviewed and implementation of the facilities master plan.

h. Business Manager

i. Public Budget Comparison Report

ii. LEP Allowable Costs Application to the SBRC

Director of Business Services Michelle Wearmouth discussed that all school districts may request Modified Supplemental Authority (MSA) from the SBRC for the costs in excess of weightings and/or other resources for providing it's Limited English Proficiency (LEP) program. The calculation utilizes costs for students served in an English Language Learner (ELL) program during the 2024-2025 school year. At DCG, she noted that resources generated to provide ELL Services in 2024-2025 were \$212,768.00 and the expenditures to provide ELL Services in 2024-2025 were \$328,059.15. This results in the opportunity to request the maximum remaining amount as MSA \$115,291.15 from the School Budget Review Committee.

iii. Audit Fiscal Year 2025

Director of Business Services Michelle Wearmouth reviewed the fiscal audit for the year ended June 30, 2025.

i. Board Members

Director Monica Malmberg reviewed an opportunity she had to visit and tour all school district buildings. She noted that she witnessed so many phenomenal activities with teachers, associates, and principals and expressed appreciation for all staff.

9. Old Business

a. Second Reading of Board Policies listed below.

Approve second reading of listed policies:

New Policies

401.12 Employee Use of Cell Phones

401.12-R(1) Employee Use of Cell Phones - Regulation

506.02-R(1) Student Directory Information - Use of Directory Information

906 Unmanned Aircraft/Drones

906-E(1) Unmanned Aircraft/Drones

Administrative Updates (policies with suggested changes)

102-E(6) Equal Educational Opportunity -Disposition of Complaint Form

506.02-E(1) Student Directory Information - Authorization for Releasing Information

507.03 Communicable Diseases

507.03-R(1) Communicable Diseases - Regulation

507.04 Injury or Illness at School

507.04-R(1) Injury or Illness at School

507.16 Life-Threatening Allergy Policy

602.29-R(1) Dual Enrollment

607.04 Class Size - Class Grouping

IASB Primer Updates

Annual/Mandatory Review (no changes recommended)

100 Legal Status of the School District

101 Educational Philosophy

103 Long-Range Needs Assessment

103-R(1) Long-Range Needs Assessment - Administrative Regs

403.02 Employee Injury on the Job

403.03 Communicable Diseases - Employees

403.03-R(1) Communicable Diseases - Employees - Universal Precautions

403.03-E(1) Communicable Diseases - Employees - Hepatitis B Vaccine Information and Record

505.08 Parent and Family Engagement District-Wide Policy

505.08-R(1) Parent and Family Engagement District-Wide Policy

506.02 Student Directory Information
602.29 Dual Enrollment
607.04-R(1) Class Size - Class Grouping
707.07 Fraud Reporting
707.08 Personally Identifiable Protection
709 Insurance Programs

Rescind

Motion made by: Meg Dickinson

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

10. New Business

a. Students Graduating Early

Approve the list of students working to graduate at the end of Term 1, Term 2, and Term 3. These students are all on track to complete DCG Graduation Requirements at the end of the noted term.

First Term:

Reagyn Golly
Preston Heck
Edin Suljic

2nd Term:

Joren Andreasen
Ava Bachman
William Benne
Henry Deaver
Jace Kiley
Caitilin Leonard
Faustin Nsabimana
Lillian Schneider
Lilah Veach
Anastasia Venales-Tapia

3rd Term:

Lucas Lampe

4th Term:

Micah Mason - as a Junior

Franklin Morin - as a Junior

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

b. Reconsideration Committee

Approve the listed proposed membership of the Reconsideration Committee based on Regulation 605.03 - R(1).

Administrator: Shana Olson

Staff Member: Lindsay Kasperbauer

Staff Member: Austin Rix

Staff Member: Lacey Sedrel

Community Member: Nicole Baier

Community Member: Jeremy Hamp

Community Member: Gina Mandernach

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

c. American Education Week Proclamation

Approve the proclamation designating the week of November 17-21, 2025 as American Education Week at the Dallas Center-Grimes, and to thank the students, patrons, and staff for their contribution to education at Dallas Center-Grimes.

Motion made by: Nick Fiala

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

d. LEP Allowable Costs

Authorize district administration to submit a request to the School Budget Review Committee (SBRC) for a modified supplemental amount of \$115,291.5 due to excess costs of providing the EL program in the prior year.

Motion made by: Nancy Baker Curtis

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

e. 1st Reading of Listed Policies

Motion made by: Meg Dickinson

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

f. Consider Offering Certified Employee Early Retirement Incentive under Board Policy 407.06

Authorize enacting Policy 407.06 Certified Employee Early Retirement Incentive for the 2025-2026 fiscal year for up to ten certified teachers and/or nurses.

Motion made by: Nick Fiala

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

g. Approve 2025-26 Resignation/Retirement Early Notification Incentive

Approve the 2025-26 Resignation/Retirement Early Notification Incentive.

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

h. Deny Open Enrollment Out Application

Deny open enrollment out application for JI to attend Johnston CSD due to lack of good cause.

Motion made by: Nancy Baker Curtis

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

i. Accept into Record Bids Received for Surplus Technology

Approve and accept the following bids into record for the sale of Lots 1 and 2 of surplus technology.

| Company | Lots | Bid | Notes/Comments |
|--------------------------------|------|-------------|---------------------|
| Tech to School | 1,2 | \$38,082.00 | *Recommended Vendor |
| Cornerstone Technologies, Inc. | 1,2 | \$22,820.00 | |

| | | | |
|--------------------------------|-----|-------------|--|
| GDI Trading | 1,2 | \$20,577.18 | |
| efurb | 1,2 | \$20,177.97 | |
| K12 Computers | 1,2 | \$19,014.50 | |
| Secured Tech | 1,2 | \$14,520.00 | |
| STS Recycling | 1,2 | \$11,500.00 | |
| Diamond Assets | 1,2 | \$11,400.00 | |
| YYWireless | 1,2 | \$11,000.00 | |
| Electronic Asset Security, LLC | 1,2 | \$6,767.73 | |
| Motor City Computer | 1,2 | \$5,939.70 | |

Motion made by: Shaylee Vander Velden

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

j. Award the Sale of Lots 1 and 2 of Surplus Technology to Tech to School

Approve and award the sale of Lots 1 and 2 of surplus technology to Tech to School in the amount of \$38,082.00.

Motion made by: Meg Dickinson

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

Director Dickinson thanked Director Hopper for his work on this project.

k. Consider Snow Removal Bids 25-26

The recommendation is to accept all bids into record, and award the following businesses at the designated facility:

CLK: Middle School and Dallas Center Elementary at a rate of \$100/hr for pickup, \$135/hr for skid loader, \$65/hr for shovels/snow blower, \$100/hr for additional equipment.

Stripes: Oak View at a rate of \$200/hr for end loader and \$70/hr for shovels/snow blower.

Moran: High School, North Ridge Elementary, Heritage Elementary, South Prairie Elementary, Transportation Building at a rate of \$125/hr for pickup, \$150/hr for skid loader, \$250/hr end loader, \$65/hr for snow blowing.

Motion made by: Meg Dickinson

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

I. Consider Athletic Equipment Quote

Recommend to accept the quote from Patriot Athletic Equipment for batting cages and turf for the baseball field in Dallas Center for a total amount of \$67,485.60.

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

m. Accept into Record Audit FY25

Accept into Record Audit FY25.

Motion made by: Nancy Baker Curtis

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

n. Accept into Record Bids Received for Loader

Accept bids into record from 3 vendors for the purchase of a new loader to be used for the building and grounds department.

- VanWall: \$100,000.00 - no trade in allowance
- Bobcat: \$100,960.77 - no trade in allowance
- Central Iowa Farm Store: \$56,406.20 - this includes a trade-in allowance of \$48,200

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

o. Award Loader Bid to Central Iowa Farm Store

Recommendation to award the bid for a new loader to Central Iowa Farm Store in the amount of \$56,406.20 that includes a trade allowance of \$48,200.00.

Motion made by: Monica Malmberg

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

p. Superintendent Goals 2025-26

Approve 2025-26 goals of the superintendent.

Motion made by: Shaylee Vander Velden

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

q. Financial Statements

Approve the financial statements as presented for September 2025.

Motion made by: Meg Dickinson

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

r. Board Commendations

Approve Board Commendations.

Motion made by: Meg Dickinson

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

11. Written and Oral Communications

a. Next Regular Board Meeting

Next regular board meeting, Monday, November 24, 2025

12. Adjourn Regular Meeting

Motion to adjourn at 7:33 p.m.

Motion made by: Meg Dickinson

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved