

**Policy 103: Long-Range Needs Assessment**

**Status:** DRAFT - Board  
Review

**Original Adopted Date:** 09/01/1999 | **Last Revised Date:** 09/30/2024 | **Last Reviewed Date:** 09/30/2024

Long-range needs assessment enables the District to analyze assessment data, get feedback from the community about its expectations of students and determines how well students are meeting student learning goals. The Board shall conduct an ongoing and in-depth needs assessment, soliciting information from business, labor, industry, higher education and community members, regarding their expectations for adequate student preparation as responsible citizens and successful wage earners.

In conjunction with the in-depth needs assessment of the District, the Board shall authorize the appointment of a committee, representing administrators, employees, parents, students and community members, to make recommendations and assist the Board in determining the priorities of the District in addition to the basic skills areas of the education program.

In addition to a District committee to provide recommendations to the Board regarding priorities for the District, the administration will gather input from other District committees, staff, and patrons as a means of providing feedback to the Board.

It shall be the responsibility of the Superintendent to ensure the District community is informed of students' progress on state and locally determined indicators. The Superintendent shall report annually to the Board about the means used to keep the community informed.

As a result of the Board and committee's work, the Board shall determine major educational needs and rank them in priority order; develop long-range goals and plans to meet the needs; establish and implement short-range and intermediate-range plans to meet the goals and to attain the desired levels of student performance; evaluate progress toward meeting goals and maintain a record of progress under the plan that includes reports of student performance and results of school improvement projects; and annually report the District's progress made under the plan to the committee, community and Iowa Department of Education.

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**I.A.C. Iowa Administrative Code**

281 I.A.C. 12.8

**Description**

[General Accreditation Standards - Student Achievement](#)

**I.C. Iowa Code**

Iowa Code § 21

**Description**

[Open Meetings](#)

Iowa Code § 256.7

[DE - Duties of State Board](#)

Iowa Code § 280.12

[Uniform School Requirements - School Improvement Advisory Committee](#)

**Cross References**

**Description**

101

[Educational Philosophy](#)

200.03

[Responsibilities of the Board of Directors](#)

208

[Ad Hoc Committees](#)

208-E(1)

[Ad Hoc Committees - AD HOC Committees Exhibit](#)

602.01

[Curriculum Development](#)

602.02

[Curriculum Implementation](#)

603.01

[Basic Instruction Program](#)

606.06

[Insufficient Classroom Space](#)

801.01

[Site Acquisitions and Building Construction](#)

801.02

[School Facilities Surveys](#)