

**Exhibit 506.02-E(1): Student Directory Information - Authorization for Releasing  
Information**

**Status:** DRAFT - 2nd  
Reading

**Original Adopted Date:** 02/20/2023 | **Last Reviewed Date:** 02/20/2023

*See PDF on the next page.*

Code no. 506.02 E1

## **Student Directory Information - Authorization for Releasing Student Directory Information**

The Dallas Center - Grimes Community School District has adopted a policy designed to assure parents and students the full implementation, protection and enjoyment of their rights under the Family Educational Rights and Privacy Act of 1974 (FERPA). A copy of the school district's policy is available for review online within the district website.

This law requires the school district to designate as "directory information" any personally identifiable information taken from a student's educational records prior to making such information available to the public.

The school district has designated the following information as directory information:

- Student's name
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Photograph
- Degrees, honors, and awards received
- Dates of attendance
- Grade level
- The most recent educational agency or institution attended
- Release of information on the District's website will be limited to information that does not allow for the identification of individual students by address or telephone numbers.

You have the right to refuse the designation of any or all of the categories of personally identifiable information as directory information with respect to your student provided that you notify the school district in writing **by the first day of school each year**. If you desire to make such a refusal, please complete and return the slip attached to this notice.

If you have no objection to the use of student information, you do not need to take any action.

### **RETURN THIS FORM**

Dallas Center-Grimes Community School District Parental Directions to  
Withhold Student/Directory Information for Education Purposes, for 20\_\_-20\_\_ school year.

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

(Signature of Parent/Legal Guardian/Custodian of Child) (Date)

This form must be returned to your child's school no later than the first day of school each year.

Additional forms are available at your child's school.

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<b>I.C. Iowa Code</b>	<b>Description</b>
Iowa Code § 22	<a href="#">Open Records</a>
Iowa Code §622.10	<a href="#">Evidence - Communications in Professional Confidence</a>
<b>I.A.C. Iowa Administrative Code</b>	<b>Description</b>
281 I.A.C. 12.3	<a href="#">Administration</a>
281 I.A.C. 41	<a href="#">Special Education</a>
<b>U.S.C.- United States Code</b>	<b>Description</b>
20 U.S.C. § 1232g	<a href="#">Education -FERPA</a>
<b>C.F.R. - Code of Federal Regulations</b>	<b>Description</b>
34 C.F.R. Pt. 99	<a href="#">Education - Family Rights and Privacy</a>

### Cross References

<b>Code</b>	<b>Description</b>
901	<a href="#">Public Examination of School District Records</a>
902.04	<a href="#">Live Broadcast or Recording</a>

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<b>C.F.R. - Code of Federal Regulations</b>	<b>Description</b>
34 C.F.R. Pt. 99	<a href="#">Education - Family Rights and Privacy</a>
<b>I.A.C. Iowa Administrative Code</b>	<b>Description</b>
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<b>I.C. Iowa Code</b>	<b>Description</b>
Iowa Code § 22	<a href="#">Open Records</a>
Iowa Code § 622.10	<a href="#">Evidence - Communications in Professional Confidence</a>
<b>U.S.C - United States Code</b>	<b>Description</b>
20 U.S.C. § 1232g	<a href="#">Education - FERPA</a>
<b>Cross References</b>	<b>Description</b>
901	<a href="#">Public Examination of School District Records</a>