



MEETING MINUTES

Please contact Superintendent Dr. Scott Blum or Board Secretary Michelle Wearmouth if you would like to speak about items appearing on the agenda @ scott.blum@dcgschools.com , michelle.wearmouth@dcgschools.com

Link to meeting details: <https://tinyurl.com/DCGSimbl>

Attendance

Voting Members

Ryan Carpenter, President
Monica Malmberg, Vice-President
Brandon McNace, Board Director
Nancy Baker Curtis, Board Director
Nick Fiala, Board Director
Shaylee Vander Velden, Board Director
Meg Dickinson, Board Director

Non-Voting Members

Scott Blum, Superintendent
Mr. Greg Carenza, Associate Superintendent
Michelle Wearmouth, Board Secretary

1. Members Present/Acknowledge Quorum

Board President Ryan Carpenter called the regular meeting to order at 5:30 p.m. A roll call was taken by the secretary and a quorum was acknowledged.

2. Pledge of Allegiance

President Ryan Carpenter led the Pledge of Allegiance for those present.

3. Receive Visitors and Read Miscellaneous Communications

President Carpenter welcomed visitors and asked if there were any visitors who wished to speak to an item on the agenda. No one spoke.

4. Approval of Agenda

Approve Agenda with the amendment to include facility update and board work sessions under superintendent report and add board member update from Meg Dickinson under Board Reports.

Motion made by: Brandon McNace

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

5. Approved Minutes of Previous Meetings

Approve the minutes from the regular board meeting on Monday, November 25, 2024.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

Director Baker - Curtis asked if work sessions as discussed in the previous meeting are not mentioned on this agenda. She would like to be able to get any possible work sessions on her calendar. Dr. Blum will address this under Superintendent report.

6. Presentation of Bills for Approval

Approve the bills as presented.

Motion made by: Brandon McNace

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

7. Consent Agenda

Approve the consent agreement as presented.

Motion made by: Brandon McNace

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

a. Open enrollment

b. Contract Approvals, Resignations and Changes

c. Interagency Agreements for Special Education

d. Updated Master DCG Student Teaching Practicum Agreement

e. Addendum to Student Teaching and Practicum Agreement with University of Iowa

f. Contract for Special Education Services with Metro West Learning Center

g. Bus Driver Supplemental Pay Agreement

8. Reports

a. Written Reports

b. Building Level Reports

Director of Technology Steven Hopper addressed the Board regarding the work of the technology department at Dallas Center-Grimes. He reviewed the department's core processes and noted a thirteen percent increase in work tickets over the previous year. He reviewed FY25 E-Rate projects, processes to sell old devices, and discussion of plans for technology and security in a possible future bond project. Finally, he discussed phishing attempts targeting the district and training all the staff.

c. Associate Superintendent

i. State and Federal Reporting

Dr. Greg Carenza presented updates regarding state reporting including Preschool Desk Audit and Dropout Prevention Reporting completed in November and December. He also discussed upcoming reporting due in January 2025.

1. Applications within State Reporting

2. Applications within Federal Reporting

ii. Teacher Quality (TQ) Committee Updates

Dr. Carenza reviewed Teacher Quality committee meetings and work that was completed in December 2024.

iii. Wellness Committee Meeting Update

Dr. Greg Carenza reported on the first Wellness Committee Meeting of the school year that was held on Monday, December 9, 2024.

iv. ESSA Designation Requirements

Dr. Greg Carenza stated that based on the information provided in the ISPP, both Dallas Center-Grimes High School and Oak View School have been identified as a TARGETED school building with an emphasis on addressing improvement within the following subgroups: Students with Disabilities (IEP). He stated that both Dallas Center-Grimes High School and Oak View buildings will continue with their work to identify opportunities for further growth and improvement.

Director Baker Curtis asked questions about how the district will address the designations, and staff training on accommodations and Dr. Carenza reviewed how we are moving toward closing the gaps in these areas.

d. Superintendent

i. Building Permits within the District

Dr. Blum reviewed building permits filed within the district.

ii. Enrollment

Dr. Blum reviewed updated enrollment information.

iii. Strategic Planning Update

Dr. Blum provided an update on the work of the Strategic Planning Committee. This includes assessing our reality, describing our vision, mapping our plan, and implementation of that plan. The committee will continue to meet and will develop action steps in the implementation and action stage.

Director Dickinson asked who manages the surveys, and Dr. Blum stated that Teamworks has provided the surveys and the data is kept by her and provided anonymously.

iv. Facilities Update

Dr. Blum stated that OPN Architects has begun the process of district facility review, and next steps will be educational planning review with staff members.

v. Board Work Session Ideas

Dr. Blum reviewed the plan for three to four work sessions to be held in January, February, April, and possibly May. Dr. Blum will send data on possible dates and topics to Board members soon.

e. Business Manager

i. Revenue and Expenditure Summary Report

Director of Business Services Michelle Wearmouth reviewed the revenue and expenditure comparison report for the month ending December 2024.

ii. Public Budget Comparison

Director of Business Services Michelle Wearmouth reviewed the Public Budget Comparison Report for the month of December 2024.

iii. Dropout Prevention Application for Modified Supplemental Authority (MSA)

Director of Business Services Michelle Wearmouth noted that DC-G has had Dropout Prevention At Risk program since 1998-99. She noted that in the Dropout Prevention application, allowable growth is granted for 75% (\$1,348,537.19) of the program and it requires 25% (\$449,537.19) match from District general funds. She noted that the estimated total DOP at risk expenditures for 24-25: \$1,798,049.59.

f. Board Members

Director Meg Dickinson discussed a conversation with F3 Law firm at the Iowa Association of School Boards and their offer for a work session to our board or staff on various topics.

9. Old Business

a. Second Reading of Board Policies

Approve the second reading of the listed policies:

Annual/Mandatory Review (no changes recommended)

310.03 Administrative Structure

10. New Business

a. Consider At Risk Drop Out Prevention Modified Supplemental Aid application to Dept of Education

Approve District's application to the SBRC for At Risk Dropout prevention modified supplemental aid in the amount of \$1,348,537.19 with a local match of \$ 449,512.40 which is solely for the purpose of implementing the at risk dropout prevention program.

Motion made by: Nancy Baker Curtis

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

b. Set Public Hearing Date for 2025-26 District Calendar

Approve by Resolution the Public Hearing Date for January 27, 2025 at 5:30 PM located at 2405 W 1st St, Grimes, IA on the approval of the 2025-26 District Calendar.

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

c. Resolution Ordering Election on the Question of Continuing to Levy a Voter Approved Physical Plant and Equipment Property Tax; Resolution Approving Revenue Purpose Statement, Ordering an Election on a Revenue Purpose Statement to Authorize Expenditures From Revenue Received From the State Secure an Advanced Vision for Education Fund; and Ordering the Publication of a Notice of Election

Approve the resolution Ordering Election on the Question of Continuing to Levy a Voter Approved Physical Plant and Equipment Property Tax; Resolution Approving Revenue Purpose Statement, Ordering an Election on a Revenue Purpose Statement to Authorize Expenditures From Revenue Received From the State Secure an Advanced Vision for

Education Fund; and Ordering the Publication of a Notice of Election.

Motion made by: Brandon McNace

Motion seconded by: Shaylee Vander Velden

Voting:

Ryan Carpenter - Yes

Monica Malmberg - Yes

Brandon McNace - Yes

Nancy Baker Curtis - Yes

Nick Fiala - Yes

Shaylee Vander Velden - Yes

Meg Dickinson - Yes

d. Early Resignation/Retirement Notification Incentive

Approve the Early Resignation Notification Incentive of \$1,500 for the following employees:

Talia Monroe

Briana Wilson

Lara Mollett

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

e. Retirement of Jane Altman

Approve the retirement of Jane Altman at the close of the 2024-2025 school year and approve the 2024-2025 Early Retirement Incentive under Board Policy Code 407.06.

Motion made by: Nancy Baker Curtis

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

f. Retirement of Donna Gladfelder

Approve the retirement of Donna Gladfelder at the close of the 2024-2025 school year and approve the 2024-2025 Early Retirement Incentive under Board Policy Code 407.06.

Motion made by: Monica Malmberg

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

g. Retirement of Christin Grant

Approve the retirement of Christin Grant at the close of the 2024-2025 school year and approve the 2024-2025 Early Retirement Incentive under Board Policy Code 407.06. We would like to express gratitude for Christin's 22 years of service to the school district,

teachers and students of Dallas Center-Grimes Schools.

Motion made by: Meg Dickinson

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

h. Retirement of Staci Osborn

Approve the retirement of Staci Osborn at the close of the 2024-2025 school year and approve the 2024-2025 Early Retirement Incentive under Board Policy Code 407.06.

Motion made by: Shaylee Vander Velden

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

i. Deny Open Enrollment IN Application

Deny Open Enrollment IN application for AK from Waukee due to lack of good cause.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

j. Sale of Buses on GovDeals

Approve the recommendation to sell 2 buses on GovDeals:

- 1) Bus 9 VIN 1T88S4C2171284551, 2007 Thomas MVP transit school bus. 130,500 miles.
- 2) Bus 10 VIN 1T8854C2671284545. 2007 Thomas MVP transit school bus. 125,500 miles.

Motion made by: Nick Fiala

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

k. Financial Statements

Approve the financial statements as presented for November 2024.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

I. Board Commendations

Approve Board Commendations.

Motion made by: Monica Malmberg

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

11. Written and oral communications

a. Next regular board meeting,

Next regular board meeting is scheduled for Monday, January 27, 2025.

12. Adjourn Regular Meeting

Motion to adjourn at 6:55 p.m.

Motion made by: Meg Dickinson

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved