

MEETING MINUTES

Please contact Superintendent Dr. Scott Blum or Board Secretary Michelle Wearmouth if you would like to speak about items appearing on the agenda at scott.blum@dcgschools.com or michelle.wearmouth@dcgschools.com

Link to meeting details: <https://tinyurl.com/DCGSimbli>

Attendance

Voting Members

Ryan Carpenter, President
Monica Malmberg, Vice-President
Brandon McNace, Board Director
Nick Fiala, Board Director
Shaylee Vander Velden, Board Director
Meg Dickinson, Board Director

Non-Voting Members

Mr. Greg Carenza, Associate Superintendent
Michelle Wearmouth, Board Secretary
Scott Blum, Superintendent

1. Members present/Acknowledge quorum

Board President Ryan Carpenter called the regular meeting to order at 5:30 p.m. A roll call was taken by the secretary and a quorum was acknowledged.

2. Pledge of Allegiance

President Ryan Carpenter led the Pledge of Allegiance for those present.

3. Receive Visitors and Read Miscellaneous Communications

President Carpenter welcomed visitors and asked if there were any visitors who wished to speak to an item on the agenda. No one requested to speak.

4. Approval of Agenda

Approve Agenda as published.

Motion made by: Monica Malmberg

Motion seconded by: Brandon McNace

Voting:

Unanimously Approved

5. Approved minutes of previous meeting

Approve the minutes from the regular board meeting on Monday, May 20, 2024 and the special board meeting minutes on May 28, 2024.

Motion made by: Shaylee Vander Velden

Motion seconded by: Brandon McNace

Voting:

Unanimously Approved

6. Presentation of bills for approval

Approve the bills as presented.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

7. Consent Agenda

Approve the consent agreement as presented.

Motion made by: Brandon McNace

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

a. Open enrollment

b. Contract Approvals, Resignations and Changes

c. Student Teaching and Practicum Agreements

d. Agent of Record: GIT Insurance

e. Garratt Callahan Agreement

f. Everline Pavement Maintenance Agreement

g. Wetland Study DCG High School Site - Foth Infrastructure & Environment, LLC

h. EFR Employee & Family Resources Addendum to Agreement

i. Designated hot lunch representative, hearing officer, approve hot lunch application, and set charges.

j. Fixed Asset Inventory

k. Sale of Items on GovDeals

l. Ala Carte Pricing FY25

m. Communication Innovators billing \$48,375.00

8. Reports

a. Written Reports

b. Building Level Reports

Activities Director Brent Buttjer, Activities Director, visited with the Board regarding the Activities department and student activities during 2023-2024. He noted that 86% of our high school student body participate in at least one activity, and 9-12 students who participate in activities have an average GPA of 3.81. He reviewed the many celebrations of the achievements of DCG students during this last year.

c. Associate Superintendent

i. Every Student Succeeds Act (ESSA) Updates

Associate Superintendent Greg Carenza reported on High School and Oak View teams which have completed their ESSA review work for the school year. As you will recall, these two teams are engaged in this work as a result of having been designated as schools needing "Targeted Assistance" on the Iowa School Performance Profile due to needing to close gaps within student groups. He stated that ESSA action plans begin in August 2024.

ii. State Reporting Updates

Dr. Carenza reviewed state reporting that has been completed.

iii. Anti-Bullying and Harassment Data and Follow-Up

Dr. Carenza discussed the School Improvement Advisory Committee and DC-G school leaders goal for the 2023-2024 school year to "address anti-bullying and harassment efforts with a trauma-informed focus on the conditions of safety and belonging." He stated that as a district, we have taken several key steps to ensure a safe and secure learning environment for all of our students. He reviewed highlights of that work.

iv. ENCORE and CTE Meetings

Dr. Carenza reviewed K-12 ENCORE Teams and our 7-12 CTE staff meetings and discussion around perceived needs and focus areas for the 2024-2025 school year. In preparation for focused PD time next year on Flex Days and with Career and Technical Education (CTE) teachers in year 3 of the Curriculum Review Cycle, these meetings will give our School Improvement Team with important direction in our planning for the upcoming school year.

v. School Improvement Process Update

Dr. Carenza reviewed the school improvement plan for 2024-25.

d. Superintendent

i. Building Permits within the District

Dr. Scott Blum, Superintendent, reviewed building permits filed within the District in the month of May 2024. There are 54 permits for the year which is about double the past year.

ii. Facilities

Superintendent Blum provided an update to construction projects currently occurring including the corridor addition, and final items associated with high school renovation. He noted that the LED lighting project is underway as is the renovation of high school alternative education area. He noted that summer projects are progressing nicely.

iii. Enrollment

Dr. Blum reviewed enrollment figures noting a seven student increase since October 2023.

iv. Staff Update

Dr. Blum reviewed staffing for the 2024-2025 school year. The new Director of HR begins on July 1, 2024. There is one math position for the high school unfilled, and discussed contingency plans if that position remains unfilled in August. He also discussed the behavior analyst position, a district-wide position, to address student behaviors and mitigating challenges in this area.

v. Strategic Planning Process

Dr. Blum discussed the strategic planning process that the District will undergo in 2024-25.

vi. IASB Annual Board Awards

Dr. Blum reviewed IASB annual board awards and Director Nancy Baker-Curtis received an individual achievement award.

e. Business Manager

i. Revenue and Expenditure Summary Report

Director of Business Services Michelle Wearmouth reviewed the revenue and expenditure summary for the month of June 2024.

ii. Public Budget Comparison

Director of Business Services Michelle Wearmouth reviewed the Public Budget Comparison report as of June 20, 2024.

f. Board Members

9. Old Business

a. Second Reading of Listed Board Policies

Approve Second Reading of listed Policies.

- 411.02 Classified Employee Qualifications, Recruitment, Selection: *IASB Update*
- 504.05 Student Fundraising: *Rescind- New Policy at 705.07*
- 504.05R1 Student Fundraising Regulation: *Rescind - New Policy at 705.07R1*
- 504.05R2 Student Fundraising: *Rescind - New Policy at 705.07R1*
- 507.08R1 Student Special Health Services Regulation: *IASB Update*
- 704.01 Local-State-Federal-Miscellaneous Revenue: *IASB Update*
- 705.07 Fundraising Within the District: *New Policy*
- 705.07R1 Fundraising Within the District Regulation: *New Policy*
- 706.02 Payroll Deductions: *IASB Update*
- 706.03 Reduction in Employee Pay: *Name Change Only*
- 707.01 Presentation and Publication of Financial Information: *Currently Titled Secretary's Report - Combines IASB Policies and Updates (707.01,707.02, 707.03)*
- 707.02 Treasurer's Annual Report: *Rescind to Combine*
- 707.04 Audit: *IASB Update*
- 707.06 Publication of Financial Reports: *Rescind to Combine*

Motion made by: Meg Dickinson

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

10. New Business

a. 1st Reading of Title IX Policy Updates

Approve the first reading of Board Policies 106.1 and corresponding regulations and exhibits, and policies 501.12 and 708, with an effective date of August 1 to align with the new Title IX implementation date. This policy shall replace Board Policy 106 and 106R1 and its corresponding regulations and exhibits which shall be automatically rescinded following approval of Board Policy 106.1. Should the new Title IX rule become enjoined by the Courts impacting Iowa at any time after approval of this Policy corresponding regulations and exhibit, this Board Policy 106.1 and the accompanying regulations and exhibit, and policies 501.12 and 708, shall be automatically suspended and the prior Title IX policy and regulations currently at 106 and 106R1, and in effect as of June 2024, shall be immediately reinstated until further Board action.

Motion made by: Shaylee Vander Velden

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

b. 1st Reading of Listed Policies

Approve the first reading of the listed policies.

104 Anti-Bullying/Harassment (Update per Admin)

104-R(1): Anti-Bullying/Harassment - Investigation Procedures (Updates and Name Change)

104-E(1): Anti-Bullying/Harassment - Bullying/Harassment Incident Reports (DCG Update to match form)

104-E(2): Anti-Bullying/Harassment - Bully/Harrassment Investigation Form (rescind)

104-E(3): Anti-Bullying/Harassment- Incident Follow-up (rescind)

200.04: Board Member Social Media Engagement (Update per IASB)

206.03: Secretary-Treasurer of the Board (Update per Admin)

213: Public Participation in Board Meetings (*Update*)

401.06: Limitations to Employment References (Update per IASB)

402.03: Abuse of Students by School District Employees (Update per IASB)

407.01: Resignation of Certified Personnel (Update per Admin)

501.03 - Compulsory Attendance (Update per IASB)

502.06: Weapons (Update per IASB)

505.02: Student Promotion - Retention - Acceleration (Update per IASB)

603.01: Basic Instruction Program (Update per IASB)

603.17: Postsecondary Education Counseling (Update per IASB)

607.02: Student Health Services (Update per IASB)

710.01: Nutrition Program Sales and Account Balances (Update per IASB)

801.03: Educational Specifications for Buildings and Sites (Update per IASB)

803.02: Lease, Sale, or Disposal of School (Update per IASB)

905.03: Weapons in the School District (Update per IASB)

Motion made by: Meg Dickinson

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

c. Teamworks Consultant Agreement

Approve the consultant agreement with Teamworks to provide a Classroom to Boardroom Strategic Planning Proposal to include consulting, coaching, research, analysis and related planning/organizational development services.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

d. 2024-25 Transportation Fees

Approve 2024-25 Transportation Fees as presented.

Motion made by: Monica Malmberg
Motion seconded by: Meg Dickinson
Voting:
Unanimously Approved

e. 2024-25 Phone and Data Stipends

Approve 2024-25 phone / data stipends for cabinet administrators and on-call individuals.

Motion made by: Nick Fiala
Motion seconded by: Monica Malmberg
Voting:
Unanimously Approved

f. Substitute Classified Staff and Non-Teacher Rates for 2024-25

Approve classified substitute rates for 2024-25 as presented.

Motion made by: Shaylee Vander Velden
Motion seconded by: Meg Dickinson
Voting:
Unanimously Approved

g. Consider Letter of Agreement - City of Grimes - to survey properties North Ridge and South Prairie

Approve the letter of intent to survey properties with the City of Grimes, Iowa.

Motion made by: Monica Malmberg
Motion seconded by: Nick Fiala
Voting:
Unanimously Approved

h. Agreement with Stronge and Associates Educational Consulting for Classified and Para Evaluation Frameworks

Approve this agreement with Stronge and Associates Educational Consulting for para and classified evaluation frameworks at \$17/staff member.

Motion made by: Monica Malmberg
Motion seconded by: Meg Dickinson
Voting:
Unanimously Approved

i. Job Description - Behavior Analyst

Approve the job description of Behavior Analyst and have the Superintendent post the new position.

Motion made by: Monica Malmberg
Motion seconded by: Shaylee Vander Velden
Voting:

Unanimously Approved

j. High School Band Trip - Walt Disney World - March 2025

Approve High school band trip to Florida - March 2025 with Group Dynamic Tours.

Motion made by: Meg Dickinson

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

k. 2024-2025 School Year District and Building Goals

Approve the annual and long-term school improvement goals as presented for the 2024-2025 school year.

Motion made by: Monica Malmberg

Motion seconded by: Brandon McNace

Voting:

Unanimously Approved

l. Waiver to Allow Athletic Participation P.E.

Approve the 90 day ineligibility waiver to allow athletic participation for P.E.

Motion made by: Brandon McNace

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

m. Waiver to Allow Athletic Participation K.C.

Waive the 90 day ineligibility to allow athletic participation for open enrolled student, K.C.

Motion made by: Brandon McNace

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

n. Waiver to Allow Athletic Participation L.H.

Waive the 90 day ineligibility to allow athletic participation for open enrolled student, L.H..

Motion made by: Brandon McNace

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

o. Financial Statements

Approve the financial statements as presented for May 2024.

Motion made by: Shaylee Vander Velden

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

p. Board Commendations

Approve Board Commendations.

Motion made by: Monica Malmberg

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

11. Written and oral communications

a. Next regular board meeting,

Next regular board meeting, Monday, July 22, 2024.

12. Adjourn Regular Meeting

Adjourn. Time: 7:05 p.m.

Motion made by: Meg Dickinson

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved