

**Regulation 410.06-R(1): Student Teachers - Student Teacher Acceptance Process**

**Status:** ADOPTED

**Original Adopted Date:** 07/01/2012 | **Last Revised Date:** 11/27/2023 | **Last Reviewed Date:** 11/27/2023

- Director of Teaching and Learning surveys teachers to determine interest in serving as a cooperating teacher and maintains documentation
  - Building principal must approve the teacher(s) to have a student teacher
  - Requests for Student Teachers go through the Director of Teaching and Learning
  - Director of Teaching and Learning ensures a contract agreement is in place
  - Building principals review student teacher documents provided by the requesting institution
  - Building principal shares acceptance of student teacher with the Director of Teaching and Learning
  - Director of Teaching and Learning contacts the point person at the requesting institution for acceptance or denial
  - DCG teachers should only have a student teacher every two years with the exception of high need areas
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