



## MEETING MINUTES

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Please contact Superintendent Dr. Scott Blum or Business Manager Michelle Wearmouth if you would like to speak about items appearing on the agenda at [scott.blum@dcgschools.com](mailto:scott.blum@dcgschools.com) or [michelle.wearmouth@dcgschools.com](mailto:michelle.wearmouth@dcgschools.com).

Link to meeting details: <https://tinyurl.com/DCGSimbli>

### Attendance

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#### Voting Members

Ryan Carpenter, President  
Monica Malmberg, Vice-President  
Brandon McNace, Board Director  
Nancy Baker Curtis, Board Director  
Nick Fiala, Board Director  
Shaylee Vander Velden, Board Director  
Meg Dickinson, Board Director

#### Non-Voting Members

Scott Blum, Superintendent  
Mr. Greg Carenza, Associate Superintendent  
Michelle Wearmouth, Board Secretary

#### 1. Members Present/Acknowledge Quorum

Board President Ryan Carpenter called the regular meeting to order at 5:45 p.m. A roll call was taken by the secretary and a quorum was acknowledged.

#### 2. Pledge of Allegiance

President Ryan Carpenter led the Pledge of Allegiance for those present.

#### 3. Receive Visitors and Read Miscellaneous Communications

President Carpenter welcomed visitors and asked if there were any visitors who wished to speak to an item on the agenda. No one spoke.

#### 4. Approval of Agenda

Approve Agenda as published.

Motion made by: Meg Dickinson

Motion seconded by: Brandon McNace



Voting:

Unanimously Approved

## **5. Approved Minutes of Previous Meeting**

Approve the minutes from the regular board meeting on Monday, April 28, 2025 and the special meeting on May 12, 2025.

Motion made by: Monica Malmberg

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

## **6. Presentation of Bills for Approval**

Approve the bills as presented.

Motion made by: Nick Fiala

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

## **7. Consent Agenda**

Approve the consent agreement as presented.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

**a. Open Enrollment**

**b. Contract Approvals, Resignations and Changes**

**c. Interagency Agreements for Special Education**

**d. Student Teaching, Practicum, and Internship Agreement**

**e. DMACC Youth Consortium Credit Recovery Program Agreement**

**f. Fundraising Activities for 25-26 School Year**

- g. ParentSquare Contract for 2025-26 School Year**
- h. Brightly Software Inc Contract Renewal for Asset Essentials**
- i. CSC Security Services Contract 2025-26**
- j. BCP Services Agreement 2025-2026**
- k. Everline Pavement Maintenance Agreement**
- l. Qualtrics Agreement for 2025-2026**
- m. Bus Driver Supplemental Pay Agreement**
- n. Prom Location Contract Spring 2026**
- o. IASB Membership Dues 2025-26**
- p. IASB Policy Primer Renewal**

#### **8. Presentation by City of Dallas Center**

Danny Beyer, Mayor of Dallas Center, Iowa, and City Administrator John Cook presented to the Board regarding upcoming improvements and housing growth planned for Dallas Center. Plans for housing include doubling the number of homes in Dallas Center, beginning with the Burkett plat and Sky View plat. The City is working on welcoming young families and other specific plans for accessory dwelling units. Director Dickinson thanked the City for bringing unique ideas to the table. Director Vander Velden asked about infrastructure readiness for new housing plats and Mayor Beyer is currently cognizant of this issue.

#### **9. RSP Presentation**

Ginna Wallace from RSP-Associates presented demographic information and projections. The report presented was broken down in four parts reviewing enrollment and demographics, development and growth plans, projections, and next steps.

RSP's executive summary K-4 projects enrollment to increase, 5-8 to stabilize and 9-12 to increase.

#### **10. School Board Member Recognition Month**

The Dallas Center-Grimes Community School District would like to express our gratitude to the DCG School Board. This group works collaboratively to support the needs of our students, staff

and community. Please join us in thanking these seven individuals during School Board Recognition Month.

## **11. Reports**

### **a. Written Reports**

### **b. Building Level Reports**

Roxanne Cumings, Director of Student Services, and Shana Olson, Director of Teaching and Learning, discussed the year in review for the Student Services department and the year in review for the Teaching and Learning department. Both of these departments focused on school improvement for the 24-25 school year through professional development. Deb Cale, Dallas Center Elementary Principal, provided information on the kindergarten section at DCE for the upcoming school year.

### **c. Associate Superintendent**

#### **i. School Improvement Advisory Committee (SIAC) Update**

Dr. Greg Carenza presented regarding the third and final SIAC Meeting of the school year. This meeting was presented in an asynchronous video format where both Dr. Blum and Dr. Carenza presented topics related to the SIAC team and our district as a whole.

#### **ii. Teacher Quality (TQ) Meeting Updates**

Dr. Carenza discussed the Teacher Quality (TQ) Committee's final meeting of the year on Monday, May 12, 2025 and accomplishments of the committee's work this school year.

#### **iii. Professional Development**

Associate Superintendent Greg Carenza presented information about recent professional development held in the District.

### **d. Superintendent**

#### **i. Building Permits within the District**

Dr. Scott Blum reviewed building permits filed within the District including 49 Single Family building permits in Grimes for the District in April 2025.

#### **ii. Enrollment**

Dr. Blum reported that since the October 1, 2024 certified enrollment count, there is a

decrease of 36.80 students in the actual enrollment of resident students but an increase of 22.80 non-resident students attending our district.

### **iii. Class Size Guidelines**

Dr. Scott Blum discussed the Board's policy for class size guidelines, exceptions requested for the upcoming year, and recommends no change to board policy.

Dr. Blum also reviewed a short Legislative update.

### **iv. Staff Update**

Dr. Scott Blum provided an update on staffing for the 2025-26 school year which included an update on counseling at Dallas Center Elementary and Heritage Elementary scheduling, and the possible need for additional counseling time.

## **e. Business Manager**

### **i. Revenue and Expenditure Summary Report**

Director of Business Services Michelle Wearmouth reviewed the revenue and expenditure summary report for the month of May 2025.

### **ii. Public Budget Comparison**

Director of Business Services Michelle Wearmouth reviewed the public budget comparison report for the month of May 2025.

### **iii. Iowa Local Government Risk Pool WoodRiver Energy**

Director of Business Services Michelle Wearmouth reviewed possible participation in the Iowa Local Government Risk Pool administered by Wood River Energy.

### **iv. Education Support Personnel Salary Supplement**

Director of Business Services Michelle Wearmouth reviewed the Education Support Personnel Salary Supplement distribution plan for classified staff members retention incentive.

## **f. Board Members**

## **12. Old Business**



**a. Second Reading of Listed Policies**

Approve the 2nd Reading of listed Policies:

**Administrative Updates (policies with suggested changes)**

403.04-R(1) Hazardous Chemical Disclosure - Administrative Regs

507.09-R(1) Wellness Policy - Wellness Regulation

605.03-R(1) Objection to Instructional Materials - Reconsideration of Instructional Materials Regulation

705.01 Purchasing-Bidding-Procurement

**Annual/Mandatory Review (no changes recommended)**

507.09 Wellness Policy

Motion made by: Meg Dickinson

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**13. New Business**

**a. Class Size Guidelines for 25-26**

Approve motion to maintain classroom guidelines for the 2025-2026 school year with the exception of 26 in the kindergarten class at Dallas Center Elementary with an added full time classroom associate.

Motion made by: Monica Malmberg

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**b. First Reading of Listed Board Policies**

Approve the first reading of listed policies.

Director Dickinson asked why gender identity is being removed from policy. Dr. Carenza noted that after recent legislation, IASB makes these recommendations for



change to school boards in Iowa.

Motion made by: Nick Fiala

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

**c. Consider Contract for DCG High School Principal**

Approve the DCG High School Principal contract to Matthew Blackmore in the amount of \$140,000.00 with standard administrative benefit package for the 25-26 school year.

Director Dickinson asked about the \$140,000 salary rate in comparison to our exiting principal, and whether there was commensurate experience.

Motion made by: Brandon McNace

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

**d. Consider Distribution of Education Support Personnel Salary Supplement to Classified Staff Members**

Approve the distribution of retention stipends to classified staff during June 2025 based upon years of experience at Dallas Center - Grimes.

Motion made by: Meg Dickinson

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

**e. Cooperative Sharing Agreement w/Johnston CSD**

Approve Cooperative Sharing Agreement w/Johnston CSD.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**f. School Bus Use Agreement with North Polk CSD**

Approve the School Bus Use Agreement with North Polk CSD to provide a bus and driver to transport student to and from Winterset Elementary at a cost per day of \$263.44.

Motion made by: Meg Dickinson

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

**g. 2025-26 Transportation Fees**

Approve 2025-26 Transportation Fees as presented.

Motion made by: Monica Malmberg

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**h. School Fees for 25-26 School Year**

Approve the school fees for the 2025-26 school year as presented.

Motion made by: Shaylee Vander Velden

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**i. Baker Group Engineering Study for DCG Administration Facility**

Approve the scope of work for the ductwork at the administration facility for a budget cost of \$23,580.00

Motion made by: Brandon McNace

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

**j. Woodman Controls Company Contract for High School Heat Pump Loop**

Approve the contract with Woodman Controls Company for \$20,418.00 for the heat pump look at the DCG High School.

Motion made by: Brandon McNace

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved



**k. Participation in Wood River Natural Gas Energy Pooling Program**

Approve the Board Resolution to participate in the 28E joint agreement establishing a Iowa Local Government Risk Pool.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**l. Contract for Transfer of State Funding**

Approve the three year contract for the transfer of state AEA Special Education Funding to establish an automatic process for the transfer of 90% of the state funds allocated to the School District for AEA special education support services under Iowa Code Section 257.10(7). This contract is from July 1, 2025 to June 30, 2028.

Motion made by: Nancy Baker Curtis

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**m. Financial Statements**

Approve the financial statements as presented for April 2025.

Motion made by: Shaylee Vander Velden

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

**n. Board Commendations**

Approve Board Commendations.

Motion made by: Meg Dickinson

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

**o. Closed Session Pursuant to Iowa Code Chapter 21.5(1)(a)**

Time: 8:16 p.m. Enter into closed session pursuant to Iowa Code 21.5(1)(a) of the open meetings law to review or discuss settlement agreement terms contained in a confidential personnel document. Adjourn. Time: 8:21 p.m.



Motion made by: Meg Dickinson

Motion seconded by: Nick Fiala

Voting:

Ryan Carpenter - Yes

Monica Malmberg - Yes

Brandon McNace - Yes

Nancy Baker Curtis - Yes

Nick Fiala - Yes

Shaylee Vander Velden - Yes

Meg Dickinson - Yes

**p. Approve Separation Agreement**

Approve separation agreement with employee P.N.

Motion made by: Monica Malmberg

Motion seconded by: Brandon McNace

Voting:

Unanimously Approved

**14. Written and Oral Communications**

**a. Next Regular Board Meeting**

Next regular board meeting, Monday, June 23, 2025.

**15. Adjourn Regular Meeting**

Adjourn. Time: 8:22 p.m.

Motion made by: Meg Dickinson

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved