

## MEETING MINUTES

---

Please contact Superintendent Dr. Scott Blum or Board Secretary Michelle Wearmouth if you would like to speak about items appearing on the agenda @ [scott.blum@dcgschools.com](mailto:scott.blum@dcgschools.com) or [michelle.wearmouth@dcgschools.com](mailto:michelle.wearmouth@dcgschools.com)

Link to meeting details: <https://tinyurl.com/DCGSimbli>

### Attendance

---

#### Voting Members

Ryan Carpenter, President  
Monica Malmberg, Vice-President  
Nancy Baker Curtis, Board Director  
Nick Fiala, Board Director  
Shaylee Vander Velden, Board Director

#### Non-Voting Members

Scott Blum, Superintendent  
Mr. Greg Carenza, Associate Superintendent  
Michelle Wearmouth, Board Secretary

### 1. Members Present/Acknowledge Quorum

Board President Ryan Carpenter called the regular meeting to order at 5:45 p.m. A roll call was taken by the secretary and a quorum was acknowledged.

### 2. Pledge of Allegiance

President Ryan Carpenter led the Pledge of Allegiance for those present.

### 3. Receive Visitors and Read Miscellaneous Communications

President Carpenter welcomed visitors and asked if there were any visitors who wished to speak to an item on the agenda. No one requested to speak.

### 4. Approval of Agenda

Approve Agenda as published.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

## **5. Approved Minutes of Previous Meetings**

Approve the minutes from the regular board meeting on Monday, November 24, 2025 - Old Board, the board meeting on Monday, November 24, 2025 - New Board, the special meeting on December 9th, 2025 and the worksession on December 9th, 2025.

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

## **6. Presentation of Bills for Approval**

Approve the bills as presented.

Motion made by: Shaylee Vander Velden

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

## **7. Consent Agenda**

Approve the consent agreement as presented.

Motion made by: Nancy Baker Curtis

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

### **a. Open Enrollment**

### **b. Contract Approvals, Resignations and Changes**

### **c. Interagency Agreements for Special Education**

### **d. Musical Theatre International Contract for OV Spring Play**

## **8. Reports**

### **a. Written Reports**

### **b. Building Level Reports**

Director of Technology Steven Hopper presented to the board about the technology department's initiatives, partnering with other district departments, and plans for the five-year budget cycle. He reviewed current year E-Rate activities, and technology updates associated with general obligation bond improvements. He also reviewed implementation and progress with equipment repair claims with Remi and also discussed information regarding cybersecurity.

Director of Custodial and Buildings Travis Donahue presented to the board cleaning with ozone water for disinfection and general cleaning within the district. It is also effective on carpet and glass. He notes that utilizing ozone water can provide the same level of disinfection as bleach water can provide. He notes that one benefit of this product is cost savings as well as being environmentally friendly. He discussed the testing of an elementary, reviewing scores on surfaces, door handles, and other areas. Use of this product may also enhance the life cycle of custodial equipment. He notes that this will result in health benefits for students and staff as it is safer to utilize than other chemicals, and to bring consistency to cleaning methods throughout the district.

**c. Ad Hoc Presentation**

Director of Human Resources Cary Justmann reported to the board regarding the work of the ad hoc committee implemented last year. Work covered by this committee included teacher retention metrics and ideas to show staff appreciation, such as the Creator awards, Qualtrics surveys to poll staff, and upcoming "stay interviews" to be held with staff beginning in January. He reported that the Ad Hoc committee has formed two subgroups (elementary and secondary). The elementary subgroup focus will include preschool with wrap-around care, attracting and retaining staff, and long-term goals and items to investigate.

**d. Associate Superintendent**

**i. State and Federal Reporting**

Dr. Greg Carenza presented updates regarding state and federal reporting.

**ii. Teacher Quality (TQ) Committee Updates**

Dr. Greg Carenza updated regarding work that the teacher quality committee has done.

**iii. Professional Development Updates**

Dr. Greg Carenza updated the board on professional development work completed in the month of December 2025.

**e. Superintendent**

**i. Building Permits within the District**

Dr. Scott Blum reviewed the six building permits filed within the District for the month of December 2025.

**ii. Enrollment**

Dr. Scott Blum reviewed enrollment, which indicates a current decrease of 34.90 students in the actual enrollment.

**iii. Facilities Update**

Dr. Scott Blum reviewed continuing plans for work performed under the general

obligation bond approved on November 4, 2025. The benchmarking kickoff meeting with North Ridge was held today with OPN and staff. He also discussed the group that toured CTE facilities in various schools visited in Missouri. Director Malmberg discussed items that they saw during the tour, designs and programs.

#### **iv. Creator Award**

Dr. Blum shared and celebrated the staff recipients of the December Creator Award.

#### **f. Business Manager**

##### **i. Revenue and Expenditure Summary Report**

Director of Business Services Michelle Wearmouth presented the revenue and expenditure comparison report for the month ending December 2025.

##### **ii. Public Budget Comparison**

Director of Business Services Michelle Wearmouth presented the public budget comparison report for December 15, 2025.

##### **iii. Dropout Prevention Application for Modified Supplemental Authority (MSA)**

Director of Business Services Michelle Wearmouth presented information regarding the dropout prevention application to the SBRC for modified supplemental authority.

#### **g. Board Members**

### **9. Old Business**

#### **a. Second Reading of Board Policies**

Approve the Second reading of listed policies that have been updated by DCG to align with IASB or current law:

##### **NEW Policies**

##### **Administrative Updates (policies with suggested changes)**

507.02-R(1) Administration of Medication to Students

##### **IASB Primer Updates**

##### **Annual/Mandatory Review (no changes recommended)**

200.02 General Powers and Duties Board

201 Elections to the Board

202.01 Membership of the Board

202.02 Oath of Office

202.03 Term of Office of Board Members

**Rescind**

Motion made by: Nancy Baker Curtis

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

**10. New Business**

**a. Approve the At-Risk, Alternative School, and Returning Dropouts and Dropout Prevention Programs (AR/DOP) Program Plan/Handbook**

Approve the At-Risk, Alternative School, and Returning Dropouts and Dropout Prevention Programs (AR/DOP) Program Plan/Handbook.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**b. Consider At Risk Drop Out Prevention Modified Supplemental Aid Application to Dept of Education**

Approve District's application to the SBRC for At Risk Dropout prevention modified supplemental aid in the amount of \$1,359,837 with a local match of \$ 453,279 which is solely for the purpose of implementing the at risk dropout prevention program.

Motion made by: Nick Fiala

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

**c. Students Graduating Early**

Approve the list of students working to graduate at the end of Term 1, Term 2 and Term 3. These students are all on track to complete DCG Graduation requirements at the end of the noted term:

Caleb Stover: Term 2

Motion made by: Nancy Baker Curtis

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

**d. First Reading of Listed Board Policies**

Approve the first reading of listed policies that were updated to align with current law and administrative changes.

## **New Policies**

### **Administrative Updates (policies with suggested changes)**

507.08-R(1) Student Special Health Services

### **IASB Primer Updates**

### **Annual/Mandatory Review (no changes recommended)**

507.08 Student Special Health Services

705.01 Purchasing - Bidding - Procurement

705.01-R(1) Purchasing - Bidding - Procurement - Suspension and Department of Vendors and Contractors Procedure

705.01-R(2) Purchasing - Bidding - Procurement - Purchasing - Bidding - Using Federal Funds in Procurement Contracts

### **Rescind**

801.08 Final Building Specifications

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

### **e. Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement, and Authorizing the Execution of Same**

Approve Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement, and Authorizing the Execution of Same for \$14,300,000 General Obligation School Bonds, Series 2025.

Motion made by: Nick Fiala

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

### **f. Approval of Form of Tax Exemption Certificate**

Approve Form of Tax Exemption Certificate for \$14,300,000 General Obligation School Bonds, Series 2025.

Motion made by: Nancy Baker Curtis

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

### **g. Approval of Continuing Disclosure Certificate**

Approve Continuing Disclosure Certificate for \$14,300,000 General Obligation School Bonds, Series 2025.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

#### **h. Resolution Authorizing the Issuance of Bonds**

Approve the Resolution Authorizing the Issuance of Bonds for the \$14,300,000 General Obligation School Bonds, Series 2025

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

#### **i. Set Public Hearing Date for 2026-27 District Calendar**

Approve by Resolution the Public Hearing Date for January 26, 2026 at 5:30 PM located at 2405 W 1st St, Grimes, IA on the approval of the 2026-27 District Calendar.

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

#### **j. 2025-2026 Student Handbook Mid-Year Updates**

Approve the outlined changes for the 2025-2026 school year to reflect state or local policy requirements or district information.

There are three changes from the board-approved handbook in August.

- 1) Updating School Board member names following November elections. (Page 2)
- 2) Added a line to the discipline policy to reference Preschool Discipline in a later portion of the handbook. (Page 9)
- 3) Added an updated link to Board Policy 507.16 under "Snacks Information" section (Page 23)

Motion made by: Shaylee Vander Velden

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

#### **k. OPN Architects, Inc. Standard Form of Agreement for Dallas Center-Grimes CSD Phase I Projects**

Recommend to Approve the Standard Form of Agreement with OPN Architects, Inc for the Dallas Center-Grimes Phase I Projects that include:

- High School Renovations & Additions
- Middle School Renovations
- Dallas Center Elementary Renovations
- North Ridge Elementary Renovations
- District Operations Center
- District Playgrounds

Motion made by: Shaylee Vander Velden

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

**l. Bishop Engineering Survey Contract for DCG High School Phase I Site Survey Proposal**

Recommend to approve the Agreement with Bishop Engineering Company, Inc for the Dallas Center-Grimes High School Phase I Site Survey Proposal Scope of Services for a site survey fee of \$25,500.00.

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

**m. Bishop Engineering Survey Contract for DCG Middle School Site Survey Proposal**

Recommend to approve the Agreement with Bishop Engineering Company, Inc for the Dallas Center-Grimes Middle School Site Survey Proposal Scope of Services for a site survey fee of \$13,500.00.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**n. Bishop Engineering Survey Contract for DCG District Operations Site Survey Proposal**

Recommend to approve the Agreement with Bishop Engineering Company, Inc for the Dallas Center-Grimes Operations Site Survey Proposal Scope of Services for a site survey fee of \$10,500.00.

Motion made by: Monica Malmberg

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**o. Bishop Engineering Survey Contracts for the Playground Site Survey Proposal for Dallas Center Elementary, Heritage, North Ridge, South Prairie**

Recommend to approve the Agreement with Bishop Engineering Company, Inc for the Playground Site Survey Proposal Scope of Services for a site survey fee of \$5,800.00 at Dallas Center Elementary, \$4,500.00 site survey fee at Heritage Elementary, \$8,500.00 site



survey fee at North Ridge Elementary, and \$4,000.00 site survey fee at South Prairie Elementary.

Motion made by: Nancy Baker Curtis

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

**p. DCI Group Standard Form of Agreement for DCG Phase I Projects**

Approve the standard form of agreement between DCI Group and Dallas Center-Grimes Community School District for the DCG Phase I Projects to DCG High School, DCG Middle School, Dallas Center Elementary, North Ridge Elementary and District Operations.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

**q. Transfinder Agreement for Upgrade**

Recommend to approve an agreement with Transfinder to upgrade the technology service for the transportation department for an initial cost of \$70,107.00 and an annual cost of \$15,480 for the 2nd year and \$16,236 for the 3rd year.

Motion made by: Nancy Baker Curtis

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

**r. Sale of Items on GovDeals**

Approve the sale of listed items on GovDeals.

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

**s. Financial Statements**

Approve the financial statements as presented for November 2025.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

**t. Board Commendations**

Approve Board Commendations.

Motion made by: Nancy Baker Curtis  
Motion seconded by: Shaylee Vander Velden  
Voting:  
Unanimously Approved

## **11. Written and Oral Communications**

### **a. Next Regular Board Meeting**

Next regular board meeting is scheduled for Monday, January 26, 2026.

## **12. Adjourn Regular Meeting**

Motion to adjourn at 7:01 p.m.

Motion made by: Monica Malmberg  
Motion seconded by: Nick Fiala  
Voting:  
Unanimously Approved