

MEETING MINUTES

Please contact Superintendent Dr. Scott Blum or Business Manager Michelle Wearmouth if you would like to speak about items appearing on the agenda at scott.blum@dcgschools.com or michelle.wearmouth@dcgschools.com.

Link to meeting details: <https://tinyurl.com/DCGSimbli>

Attendance

Voting Members

Ryan Carpenter, President
Monica Malmberg, Vice-President
Nancy Baker Curtis, Board Director
Nick Fiala, Board Director
Shaylee Vander Velden, Board Director
Meg Dickinson, Board Director

Non-Voting Members

Scott Blum, Superintendent
Mr. Greg Carenza, Associate Superintendent
Michelle Wearmouth, Board Secretary

1. Members Present/Acknowledge Quorum

Board President Ryan Carpenter called the regular meeting to order at 5:30 p.m. A roll call was taken by the secretary and a quorum was acknowledged.

2. Receive Visitors and Read Miscellaneous Communications

President Ryan Carpenter led the Pledge of Allegiance for those present.

3. Approval of Agenda

President Carpenter welcomed visitors and asked if there were any visitors who wished to speak to an item on the agenda. No one spoke.
Approve Agenda as published.

Motion made by: Meg Dickinson

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

4. Approved Minutes of Previous Meeting

Approve the minutes from the special board meeting for a public hearing on March 31, 2025, the regular board meeting on March 31, 2025, the special board meeting on April 10, 2025 and the workshop meeting on April 15, 2025.

Motion made by: Monica Malmberg

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

5. Public Hearing for the Proposed Plans, Specifications, and Form of Contract, and Estimated Total Cost of the Public Improvement Project Dallas Center-Grimes Elementary School Roof Replacement Project 2025

President Carpenter stated: "This is the time and place for the public hearing regarding the proposed plans, specifications, and form of contract, and estimated total cost of the public improvement of the proposed Dallas Center-Grimes Elementary School Roof Replacement Project 2025. Are there any questions, comments, or objections from those present?" No one responded. President Carpenter asks: "Michelle Wearmouth, as Board Secretary, have you had any objections or comments filed in the Secretary's Office?" Mrs. Wearmouth indicated that no objections have been filed. President Carpenter declare the hearing on the Dallas Center-Grimes Elementary School Roof Replacement Project 2025 to be closed.

6. Public Hearing for Proposed Budget for the 2025-2026 School Year

President Carpenter states: "This is the time and place for the public hearing and for meeting on the matter of the proposed budget for the 2025-2026 fiscal year." Are there any questions, comments, or objections from those present?" No one responded. President Carpenter asks: "Michelle Wearmouth, as Board Secretary, have you had any objections or comments filed in the Secretary's Office?" Mrs. Wearmouth indicated that no objections have been filed. President Carpenter declared the hearing on the proposed budget for the 2025-2026 fiscal year to be closed.

7. Presentation of Bills for Approval

Approve the bills as presented.

Motion made by: Monica Malmberg

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

8. Consent Agenda

Approve the consent agreement as presented.

Director Dickinson asked questions about job descriptions under item c.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

a. Open Enrollment

b. Contract Approvals, Resignations and Changes

c. Job Descriptions for Director of Maintenance & Grounds/Director of Custodial Services & Buildings

d. Interagency Agreements for Special Education

e. Heartland Area Education Agency Service Agreement for School Year 25-26

f. Exchange Visiting Teachers from Spain Program Agreement

g. Junior Achievement District Partnership Agreement 2025-2026

h. Medicaid Claiming Services Renewal

i. Food Service Management Company First Year Extension with Chartwells

j. EFR Employee & Family Resources Annual Agreement 25-26 (EAP-Employee)

k. EFR Employee & Family Resources Annual Agreement 25-26 (SAP-Student)

l. Notation File Agreement with Box Six

m. Accept Into Record the Moody's Annual Issuer Comment Report for Dallas Center-Grimes Community S.D., IA

9. Reports

a. Written Reports

b. Building Level Presentations

c. District Career and Academic Plan (DCAP) Updates

In the state of Iowa, a District Career and Academic Plan (DCAP) outlines how school districts support students in developing academic and career goals in alignment with the state's Individual Career and Academic Plan (ICAP) requirements. The district DCAP leadership team, Nathan Gross, Joan Cundiff, and Austin Roy, provided information in the process to identify key actions DCG could take to improve the score. The team focused on enhancing support for career exploration, strengthening alignment with post secondary

opportunities, and expanding access to planning resources across grade levels. These updates aim to ensure all students are better prepared for success beyond high school.

d. Associate Superintendent

i. State Reporting

Associate Superintendent Greg Carenza presented information regarding state reporting completed and upcoming.

ii. Professional Development

Associate Superintendent Greg Carenza presented information about recent professional development held in the District.

iii. ISASP

Associate Superintendent Greg Carenza discussed Iowa Statewide Assessment of Student Progress (ISASP) testing which recently occurred within the District.

iv. Wellness Committee

Associate Superintendent Greg Carenza discussed meetings of the Wellness Committee with the help of two student members of the committee.

e. Superintendent

i. Building Permits within the District

Superintendent Dr. Scott Blum reviewed building permits filed within the district, noting six new building permits for single-family homes in Grimes and one building permit in Dallas Center.

ii. District Facilities Update

Superintendent Dr. Scott Blum reviewed district facilities updates.

iii. Enrollment

Dr. Blum reported that since the October 1, 2024 certified enrollment count, there is a decrease of 33.80 students in the actual enrollment of resident students but an increase of 22.80 non-resident students attending our district.

iv. Strategic Planning

Superintendent Blum provided an update on the strategic planning process.

v. SSA Information

Superintendent Blum discussed state supplemental aid information and proposed

legislation which may impact the district. He specifically reviewed proposed study bills associated with property tax reform, and potential implications for the District and its taxpayers.

vi. Senior Leadership Team Highlights

Dr. Blum gave an update on progress this school year from the senior leadership team.

f. Business Manager

i. Revenue and Expenditure Summary Report

Director of Business Services Michelle Wearmouth reviewed the revenue and expenditure summary report for the month of April 2025.

ii. Public Budget Comparison

Director of Business Services Michelle Wearmouth reviewed the public budget comparison report for the month of April 2025.

iii. Discussion of Committed Fund Balance Designation

The board has typically taken action to commit funds for the increased costs associated with the opening of a new facility, increased staffing, and curriculum cycle costs. This is a prudent action to take in this budget year to correctly allocate funds for contracts issued for new positions to be staffed in the amount of \$145,000. The 25-26 new positions include: Spanish at secondary level and one additional elementary teacher. Also included in the total is \$400,000 to committed fund balance for curriculum purchases in 2025-26 which will focus upon math and music curriculum.

g. Board Members

10. Old Business

11. New Business

a. 1st Reading of Listed Policies

Approve the first reading of the policies listed.

NEW Policies

Administrative Updates (policies with suggested changes)

403.04-R(1) Hazardous Chemical Disclosure - Administrative Regs

507.09-R(1) Wellness Policy - Wellness Regulation

605.03-R(1) Objection to Instructional Materials - Reconsideration of Instructional Materials Regulation

705.01 Purchasing-Bidding-Procurement

Annual/Mandatory Review (no changes recommended)

507.09 Wellness Policy

Motion made by: Meg Dickinson

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

b. Completion and Final Acceptance of High School Corridor Addition Project

Approve the Completion and Final Acceptance of the High School Corridor Addition Project.

Motion made by: Shaylee Vander Velden

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

c. Approve Proposed Plans, Specifications, Form of Contract and Estimated Total Cost of the Public Improvement Project Dallas Center-Grimes Elementary School Roof Replacement Project 2025

Approve Proposed Plans, Specifications, Form of Contract and Estimated Total Cost of the Public Improvement Project Dallas Center-Grimes Elementary School Roof Replacement Project 2025.

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

d. Accept into Record Bids Received for Dallas Center-Grimes Elementary Roofing Project 2025

Accept into record the bids received for Dallas Center - Grimes Elementary Roofing Project 2025.

Brockway Roofing: \$1,493,582

Academy Roofing: \$1,398,338

ForSure Roofing: \$1,443,585

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

e. Approve Low Bid and Award Contract for Dallas Center-Grimes Elementary Roof Project 2025

Approve the low bid of \$1,398,338 from Academy Roofing and award the contract for the

Dallas Center-Grimes Elementary Roof Project 2025.

Motion made by: Nancy Baker Curtis

Motion seconded by: Meg Dickinson

Voting:

Unanimously Approved

f. Accept into Record Bids Received for the 2025-26 Student Device Refresh

Accept the listed bids for the 2025-26 student device refresh into record.

<u>Vendor</u>	<u>Bid</u>	<u>Terms/Notes</u>
Sterling Computers	\$292,700.00	Devices (\$308.00 ea.), Licenses (\$31.00 ea.)
Blue Ally	\$293,600.00	Devices (\$309.00 ea.), Licenses (\$31.00 ea.)
SHI	\$399,161.00	Devices (\$426.29 ea.), Licenses (\$31.00 ea.)
Embark IT	\$420,372.00	Devices (\$450.53 ea.), Licenses (\$29.79 ea.)
Tech to School	\$431,795.00	Devices (\$459.00 ea.), Licenses (\$31.99 ea.)
TechnologyPlusSolutions	\$450,850.00	Devices (\$484.00 ea), Licenses (30.50 ea.)

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

g. Award Low Bid to Sterling Computers for the 2025-26 Student Device Refresh and Authorize the District to Proceed with Purchase

Award and approve the low bid to Sterling Computers for the 2025-26 student device refresh in the amount of \$292,700 and authorize the district to proceed with purchase.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

h. Consider Commitment of Fund Balance for Identified Purposes for the 2025-2026 Fiscal Year

Approve commitment of fund balance in the amount of \$545,000 to the purpose of new positions and curriculum cycle planned for the 2025-2026 school year.

Motion made by: Nick Fiala

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

i. Certified Budget FY2025-2026

Approve the 2025-26 Certified Budget for FY26.

Motion made by: Shaylee Vander Velden

Motion seconded by: Monica Malmberg

Voting:

Ryan Carpenter - Yes

Monica Malmberg - Yes

Nancy Baker Curtis - Yes

Nick Fiala - Yes

Shaylee Vander Velden - Yes

Meg Dickinson - Yes

j. Daycare Agreements for Summer 2025

Approve Daycare Agreements for Summer 2025.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

k. Consider Contract for Director of Custodial Services & Buildings

Approve the contract of Travis Donahue, Director of Custodial Services & Buildings, in the amount of \$115,000.00 with standard administrative benefit package for the 25-26 school year.

Director Dickinson asked questions regarding the salary set for this specific position. Dr. Blum discussed the process to which this salary was set. Director Dickinson discussed her thoughts regarding additional costs associated with the two positions in the operations area and the timing for increases. Dr. Blum reviewed the timing of these two separate positions and the value of the talents of an educator's insight into the position. Director Dickinson asked if these two positions would pick up snow removal to save costs. Director Fiala asked about coordination of HVAC duties and assistance from specific staff to save costs on these items in the future. Director Dickinson asked if there is a one-time consulting firm to streamline processes instead of a new position, and if this is the best time to be making these financial decisions. Dr. Blum notes that there have been two positions of leadership in the operations departments, and this action continues those two positions.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

l. Students Graduating Early

Approve the list of students working to graduate at the end of the listed Term/Year. These students are all on track to complete DCG Graduation Requirements at the end of the noted

term:

Green, Jordyn - Term 3 Grad

Garland, Natalie - End of Junior Year (May 2025)

Motion made by: Meg Dickinson

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

m. Graduation List for Class of 2025

Approve the graduation list for the Class of 2025.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

n. Retirement of Theresa Sandstrom

Approve the resignation and retirement of Theresa Sandstrom at the close of the 2024-2025 school year. We would like to express gratitude for Theresa's 20 years of service to the school district, teachers and students of Dallas Center-Grimes Schools.

Motion made by: Monica Malmberg

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

o. Retirement of Joe Edmondson

Approve the resignation and retirement of Joe Edmondson at the close of the 2024-2025 school year. We would like to express gratitude for Joe's 31 years of service to the school district, teachers and students of Dallas Center-Grimes Schools.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

p. 2024-25 Service Awards

Approve the service awards for the 2024-25 school year and to thank staff members reaching a five-year interval of service.

Motion made by: Meg Dickinson

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

q. High School PE Class Exemption Waiver 2025-2026 School Year

Approve High School PE Class Exemption Waiver for 2025-2026 School Year.

Motion made by: Meg Dickinson

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

r. Approval of DCG High School Exchange Students for 25-26 School Year

Approve to accept up to 6 spots for Foreign Exchange students at DCG High School for the 2025-2026 school year and to partner with World Link, Inc. and AFS Intercultural Programs to coordinate placement of students.

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

s. Termination of Employee N.B. for Cause

Recommendation to terminate employee N.B. for cause.

Motion made by: Monica Malmberg

Motion seconded by: Nick Fiala

Voting:

Unanimously Approved

t. Financial Statements

Approve the financial statements as presented for March 2025.

Motion made by: Shaylee Vander Velden

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved

u. Sale of Items on GovDeals

Approve the sale of Unit 44, 1997 Ford E350 Service Truck on GovDeal.

Motion made by: Meg Dickinson

Motion seconded by: Monica Malmberg

Voting:

Unanimously Approved

v. Board Commendations

Approve Board Commendations.

Director Baker Curtis thanked staff for an early release of the agenda.

Motion made by: Monica Malmberg

Motion seconded by: Shaylee Vander Velden

Voting:

Unanimously Approved

12. Written and oral communications

a. Next Regular Board Meeting

Next regular board meeting is May 19, 2025, 5:30 p.m.

13. Adjourn Regular Meeting

Adjourn. Time: 7:04 p.m.

Motion made by: Meg Dickinson

Motion seconded by: Nancy Baker Curtis

Voting:

Unanimously Approved