1. Copy the whole “Crop\_Origins\_Phylo\_v\_live” to the “old\_versions\_Crop\_Origins\_Phylo\_v\_live” folder.
2. At \crop\_origins\_v\_live copy “crop\_origins\_live\_db.csv” to “crop\_origins\_live\_db – copia.csv”. Open “crop\_origins\_live\_db – copia.csv”.
3. At \database\_categorical\data open “database\_categorical.xls”.
4. Go sps by sps (don’t forget sources columns) updating database\_categorical, database\_categorical\_partim and sources\_database\_categorical sheets in database\_categorical.xls, and also crop\_origins\_live\_db – copia.csv.
5. at the same time, add the new refs to mendeley.
6. Order alphabetically and export the whole mendely folder to Bibtext. Add this text “#this list of references is in BibTeX format and in alphabetical order by author #the link with the source ids in Crop Origins database is the article Citation Key (e.g. 136 for the first reference in the list)” at the beginning. Rename to “sources\_crop\_origins\_live”, and substitute the old “sources\_crop\_origins\_live” in \crop\_origins\_v\_live
7. save database\_categorical.xls
8. save .csv of database\_categorical\_partim and of database\_categorical.
9. Save “crop\_origins\_live\_db – copia.csv” and rename it to “crop\_origins\_live\_db.csv”, substituting the former version.
10. Upload the new “crop\_origins\_live\_db.csv” and “sources\_crop\_origins\_live” to Github, substituting the old files.
11. Make notes in the “Issues” tab on what has changed