

RUBENS MARCOLINO

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Education

Bachelor of Applied Science - Software Engineering

Ensign College

2029
Salt Lake City, UT

Certificate - Computer Science

- Programming Proficiency
- Teamwork & Agile Methodologies
- Databases Structures and Analysis
- Debugging & Testing

Technical Career - Mechanics

Instituto Federal do Rio Grande do Norte

2025
Natal/RN, Brazil

Certificate - Mechanics

- Project Management
- Technical Drawing
- Technical Classes of Applied Physics and Math
- Systems Analysis

Web and Computer Programming

BYU-Pathway Worldwide

2024

Certificate - Programming Fundamentals

- Python Programming Language
- Microsoft Office

Experience

Patriarchal Blessing Scribe

Church of Jesus Christ of Latter-Days-Saints

2024 - 2025
Natal/RN, Brazil

- Transcribed 40+ oral blessings carefully proofreading, finalizing and formatting in quick manner
- Produced 40+ Patriarchal blessings from dictation ensuring accuracy and quality

Ward Assistant Clerk

Church of Jesus Christ of Latter-Days-Saints

2024 - 2025
Natal/RN, Brazil

- Provided administrative support weekly and managed event logistics demonstrating organizational leadership
- Took initiative to improve record-keeping system ensuring accuracy and accessibility for 250+ member records

Media and Content Creation on Student Council

Church Educational System

2024 - 2025
Natal/RN Brazil

- Designed and developed content strategies to increase institute recognition increasing visibility by 40% across digital platforms
- Instructed 150+ students providing instructions for attending the institute of religion enhancing attendance

Receptionist for Foreign Exchange Students

AFS Intercultural Brasil

2024 - 2024
Natal/RN, Brazil

- Guided 2+ international students during cultural exchange program providing facilitated intercultural communication enhancing understanding and engagement during daily lectures

Sportive and Cultural Leader in Student Council

Instituto Federal do Rio Grande do Norte

2023 - 2024
Natal/RN, Brazil

- Developed monthly cultural activities to meet students needs improving school experience
- Organized interstate games with institutes from 9 states encouraging sportsmanship and participation

Skills

- Fluent Portuguese/English/Spanish
- Organization
- Basic Programming
- Technical Troubleshooting & Systems Analysis
- Problem-Solving
- Time management
- Projects Coordination & Development
- Leadership
- Microsoft Office