

iTask™

Overview

- Sophisticated Task Management
- List View
- Board View

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Project

- Includes its own set of tasks
- Includes multiple boards

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List

- A list of tasks

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Board

- Includes a set of tasks
- The **master** board shows all tasks in a project
- Other boards have selected or filtered subsets

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Task

- Title
- Description
- Category
- Status
- Tag

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Status

- Backlog
- Todo
- Doing
- Done

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Tag

- Business
- Personal
- Family
- Society

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Value

- Normal
- High
- Low

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Significant

- Needs focused attention

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Urgent

- Get this out of the way

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Database

- All of a user's tasks is in one database
- iCloud is best

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