

Yu-Chen Dong /(Ruby)

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Education:

CUNY Queens College

Expected June 2027

Major: Bachelor of Art of Computer Science

Relevant Coursework: Object-Oriented Program in Java, Object-Oriented Program in C++,
Algorithmic Problem Solving, Discrete Math, Computer Architecture, Calculus, Physics

Job Experience:

The UPS Store, Flushing, NY

July 2023 - Feb 2024

- Utilized UPS shipping and tracking systems to provide customer information, assisting 100+ customers and mailing 70+ packages per day.
- Collaborated with 2 team members to handle diverse tasks including high-volume printing, returns, package mailing, and mailbox services.

Jungle Adventure Indoor Playground, Whitestone, NY

June 2025 - Current

- Collaborated with colleagues to maximize efficiency by providing mutual support as needed.
- Assisted in organizing and supporting 50+ private parties.
- Communicated effectively with guests of all ages to address needs while delivering announcements that guided activities and maintained event flow, ensuring events ran smoothly and on schedule.

Skills:

Computer: HTML, CSS, Microsoft certified Azure AI Fundamentals, Microsoft Office

Programming Language: C++, Java, Python

Soft skills: Collaboration, Time Management, Flexibility, Communication Skills

Language: Mandarin Chinese (Native)

Other Experience:

- Toastmasters: Participated in meetings and delivered speeches in small group settings to develop public speaking skills.
- Collaborative Online International Learning (COIL) Cultural Project with Abdelmalek Essaâdi University.
- Elementary Winter Camp: Led health education sessions and activities for elementary school students during a winter program.
- Summer Camp: Guided children in creating arts and crafts projects and facilitated play activities in a recreational camp setting.