

Meeting Agenda

Date	Year 2023	Month 03	Day 02
Location	Room 5.58, Ingkarni Wardli Building		
Participants	Dr. Nguyen Koi Tran, Hei Nga Chan, Yiwei Shen, Yizhi Xing, Ziheng Jing		
Copy to			
Meeting Topics	Discussion about the project requirements		

Meeting Key Takeouts

1. Detailed information about the project background, probably with written documents.
2. Functions that need to be included.
3. Specific requirements for the user interface, such as layout.
4. The technology and tools needed for this project.
5. Requirements for drafting milestones.