

MCI Project Weekly Time Sheet

Team4 Student IC1865524

Week starting: Mar 20, 2023

Day	Date	Time In	Time Out	Total hours	Task	How does it fit into project plan?	Outcome/Next action
Monday	20-Mar-23						
Tuesday	21-Mar-23	8:00 PM	9:00 PM	1	group meeting	project tracking	
Wednesday	22-Mar-23						
Thursday	23-Mar-23	1:30 PM	6:30 PM	3	client and group meeting, preparing for the pitch and minutes	project tracking, project assessment	
Friday	24-Mar-23	5:00 PM	10:00 PM	4	Pitch preparation and recording	project assessment	
Saturday	25-Mar-23	3:00 PM	11:00 PM	8	group meeting, preparing business case	project tracking, project assessment	continue on business case
Total				16			