



Training Manager's Monthly Call

November 20, 2015
2 - 3pm Eastern Time



Do You Remember?...

Where you can find recordings of the Training Manager Monthly Calls?





Do You Know?...

After conducting classroom training, I assigned my employees the related TMS item and need them to complete the survey for course credit.

Is there an easy way to point them in the right direction?





What do you think?...

One of my employees is having trouble submitting a survey for a Compensation Service NTC course.

She already passed the assessment.

Should I just assign credit?





EDT

Welcome to the TM Monthly Call!

Tuesday, November 20, 2015 2-3pm ET

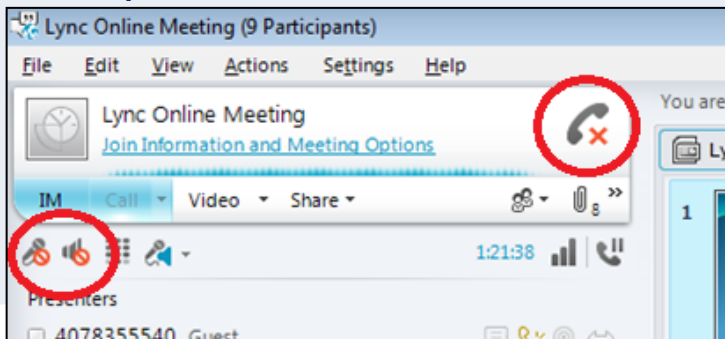
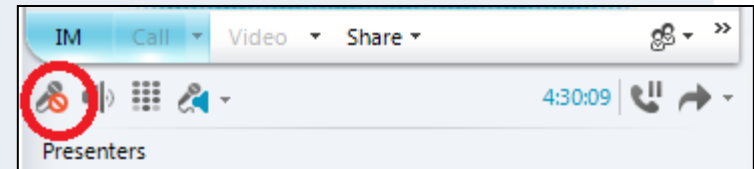
If you are connecting to Lync by...

Phone:

1. Call: 1-855-767-1051
2. Enter Conference ID: **135990095#**
3. Once connected to the call, mute your phone. Do **NOT** put your phone on hold!
4. Please mute microphone and speaker:

Headset with microphone:

Please mute microphone:



If you need assistance, put a 'sad face' icon in the chat box (on the bottom left of the Lync screen).

A ☹



EDT

Audio Check

- Note: I am speaking. If you cannot hear me, please put a 'sad face' icon in the chat window.



Debbie Violet

Course Advocate

EDT Support Team

Deborah.violett@va.gov

407-835-5619





Agenda

Speaker	Department	Topic
Christy Chesnut	Camber Corp. in support of EDT	Pre-Call Activity: Did You Know? and Do You Remember?
Lamoyd Figures	VR&E Service	VRC Skills Certification and New Counselor Training
Debbie Violet	GDIT in support of EDT	Virtual Training Best Practices
Christy Chesnut	Camber Corp. in support of EDT	VBA Evaluation Results Updates
Joshua Townsend	Camber Corp. in support of EDT	FY16 NTC Progress Reporting Application
Ariadna Crawford	EDT, Training Performance and Improvement (TPI)	Training Managers Information Session
Christy Chesnut	Camber Corp. in support of EDT	Q&A and Pre-Call Activity Wrap-Up

Note: Please hold all questions until the end of each presentation. You can post your questions on the whiteboard.



VRC Skills Certification

Lamoyd Figures

VR&E Training Specialist



VRC Skills Certification Update

- Per VR&E Hotline Bulletin Volume 9, Issue 11 (September 2015) VR&E Service, NFFE and AFGE have agreed to discontinue the use of the Vocational Rehabilitation Counselor (VRC) Skills Certification program.
- Counselors who passed the test received the designation of Certified Veterans Rehabilitation Counselor (CVRC).
- The CVRC designation will continue to be recognized by VA.



VR&E New Counselor Training

VR&E Officers and Training Managers coordinate to identify the new VRC hires. The Training Managers are then responsible for notifying VR&E Service of newly hired VRCs by sending an email to the [VR&E Service New Counselor Training Mailbox](#) with the following information:

Name	Regional Office	Email Address	TMS User ID	Hire Date	GS 9/11/12	IDES (Y/N)	VSOC (Y/N)	Supervisor's Email	Training Manager's Email

Please work with VR&E Division Leaders to notify VR&E Service of newly hired VRCs for the next tentatively scheduled IWT session for **February 22-26, 2016**.

Please submit all participant information no later than COB, February 08, 2016.



Virtual Training Best Practices / Classroom Courtesies

Debbie Violet

Course Advocate Program Coordinator in support of EDT





VBA Evaluation Results Updates

Christy Chesnut

VBA Curriculum Support Team Lead

https://www.ttande.org/evaluation/uniserv_level1/results/login.asp





FY16 NTC Progress Reporting Application

Joshua Townsend

VBA Curriculum Support Team





Training Manager Information

Ariadna Crawford

**Project Manager/Instructional Systems Specialist, Training
and Performance Improvement (TPI)
Office of Employee Development and Training**





Questions





Do You Remember?...

Q: Where you can find recordings of the Training Manager Monthly

VBA Virtual Schoolhouse

English - United States (en_us) My Dashboard My Courses You

HOME / COURSES / ON GOING / SCHOOLHOUSE FOR TMS

VBA Virtual Schoolhouse for Training Managers

Training Managers, Welcome to YOUR Schoolhouse Site!

If you have any questions about upcoming Training Manager monthly calls, please contact Ariadna Crawford: ariadna.crawford@va.gov Phone: 407-835-5628.

If you have any questions related to VBA Virtual Schoolhouse, please contact Debbie Violet: deborah.violett@va.gov Phone: 407-835-5619.

****Next TM Monthly Call****
Friday - November 20 - 2:00 to 3:00 PM ET

Topics for the November call:

Speaker	Department	Topic
Christy Chesnut	Camber Corp. in support of EDT	Pre-Call Activity: Did You Know? and Do You Remember?
Lamoyd Figures	VR&E Service	VRC Skills Certification and New Counselor Training
Debbie Violet	GDIT in support of EDT	Lync Meeting Best Practices
Christy Chesnut	Camber Corp. in support of EDT	VBA Evaluation Results Updates
Joshua Townsend	Camber Corp. in support of EDT	FY15 NTC Progress Reporting Application
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Recordings

PowerPoints from TM Monthly Calls

Link to Training Managers Resource Center (TMRC)

Training Manager's Lounge Area

Please feel free to use this space to network with one another through discussion and information sharing by adding a topic.

A: VBA Virtual Schoolhouse



Do You Know?...



Q: After conducting classroom training, I assigned my employees the related TMS item and need them to complete the survey for course credit. Is there an easy way to point them in the right direction?

A: You can create a TMS direct link that takes employees directly to the item's online content (e.g., survey or assessment).

Follow these steps:

1. From your TMS Admin screen, click **System Admin**
2. Under **Tools**, click **Direct Link**
3. Select **Online Content** from the **Direct Link Type** drop-down menu
4. Locate the item by its Item ID
5. Click **Display Link**
6. Paste the link into an email to employees or post it on your local SharePoint site



What do you think?...



Q: One of my employees is having trouble submitting a survey for a Compensation Service NTC course. She already passed the assessment. Should I just assign credit?

A: No. Any NTC item completed without a survey will be considered non-compliant, and credit may be removed.

But don't worry . . . we've got you covered!

When survey issues arise, reach out to VBACurriculumSupport@Camber.com, and the support staff will assist by troubleshooting the issue and/or providing proper credit and noting a compliance report exception.