

When to Ask Questions

<p>You should ask questions at any critical point, when what will follow depends on common understanding of what has already been covered, and:</p>		
<p>To begin a topic or lesson:</p> <ul style="list-style-type: none"> • To help determine what learners already know • To allow speculation by learners 		
<p>During presentation of material:</p> <ul style="list-style-type: none"> • To help clarify • To help build on learners' experiences • To aid in the development of a topic or key points 		
<p>At the end of a specific topic or point:</p> <ul style="list-style-type: none"> • To help clarify • To gain feedback of extent of learner understanding • To provide for application of principles learned 		
<p>At the end of a unit or lesson:</p> <ul style="list-style-type: none"> • To provide general summarization • To ask recall of major points • To give final opportunity for clarification 		
<p>Whenever receiving negative feedback:</p> <ul style="list-style-type: none"> • To clarify nonverbal feedback, such as puzzled looks or frowns • To correct undesired behavior, such as daydreaming or talking 		
<i>Before training:</i>	<i>During training:</i>	<i>After training:</i>
<ul style="list-style-type: none"> • Motivate learners • Help them discover information 	<ul style="list-style-type: none"> • Test knowledge of facts • Test comprehension of concepts • Test application of concepts • Relate old to new • Analyze what is begin learned • Test ability to evaluate 	<ul style="list-style-type: none"> • Have learners recap what they've learned • Have learners relate current information to upcoming information

For Training Purposes Only

