



Compose



From rugvedmahadev@gmail.com



To



Application for 3 days leave

Dear Madam

I am Rugved Surve, a student of FYIT class. I request you to allow me two day's leave because I am not feeling well. I have a cold and fever, and do not have the position to attend the class. Again I'm requesting you for two leave from 31st january to 3rd February . I will be very thankful to you

Sincerely

Name: Rugved milind surve

Roll no. 104

Class: FYIT