**JOB DESCRIPTION**

**JOB TITLE: Cook**

Department: Environmental Services

Supervised by: Facility Manager

Supervises: None

* **Primary Job Description**: Prepare food and oversee presentation for all food, including special functions from start to finish. Follows all State of Florida Department of Health Safe food handling procedures.  
    
  Job Performance Standards:  
  ● Provide outstanding customer service to residents and guests at Good Samaritan Retirement Home  
  ● Follows and has knowledge of safety and sanitation rules and practices.  
  ● General knowledge of regulatory requirements regarding proper portion sizes and medical preparation of food items such as pureed and slurry.  
  ● Produce all entrees and accompaniments & any special functions or catering.  
  ● Oversee employees in the preparation of the next day's menu and oversee the work as necessary.  
  ● Maintain a clean and sanitary work area at all times. Clean and sanitize work station at the end of each shift.  
  ● Keep reach-in refrigerators and freezer clean and organized with stored items dated and labeled per State of Florida Department of Health regulations  
  ● Able to demonstrate ability to communicate effectively with residents, co-workers, Facility Manager and Administrator  
  ● Communicates regularly with the Manager regarding problems with resident care, staffing problems and facility environmental/maintenance concerns  
  ● Demonstrates strong conflict resolution skills in a manner that is respectful and dignified.  
    
  **QUALIFICATIONS:**  
  ● Must have at least 2 years of cook experience..  
  ● Ability to read, speak and understand English.  
  ● Attention to detail, follow through and good interpersonal/problem solving ability  
  ● Formal cooking school training is a plus.  
  ● Must successfully pass a health screening including an approved tuberculosis test  
  ● Must successfully pass a Level 2 Background Screening  
  ● Good understanding of group home care  
    
  **PHYSICAL/SENSORY REQUIREMENTS:** (with or without corrective devices)  
  ● Able to move continually throughout the facility during the work day  
  ● Able to cope effectively with physical and mental performance elements  
  ● Demonstrate emotional stability  
  ● Able to lift, push, pull up to 50 pounds  
  ● Hearing adequate to communicate with peers and residents.

I have read, acknowledged and understand the job description and the duties required.

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Employee Name Date

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Signature