

Group Portfolio - Project Initiation Document (PID)

Industrial Consulting Project (COM617)

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COVER SHEET

Name of project, group member names, supporting tutor and project sponsor names and a link to your completed product/artefact if applicable.

PROJECT SUMMARY & INTRODUCTION

Provide a summary of the project purpose, background, and context

PROJECT OBJECTIVES

This section identifies the key project objectives - what specifically will this project achieve?

REQUIREMENTS

Point by point statement of project requirements (based research and the gathering of appropriate project requirements from sprint 1)

SCOPE AND EXCLUSIONS

Describe the main work streams, work packages and products that will be delivered. What was done and was excluded.

MONITORING AND EVALUATION

How testing and feedback was collected, stored, and analyzed. If user testing was undertaken, you need to present sample sizes which need to be back up, referenced, and justified.

PROJECT ORGANISATION STRUCTURE

Who did what and when

PROJECT DELIVERABLES

Provide a complete list of the deliverables/products the project produced

PROJECT MILESTONES & MANAGEMENT

List the project milestones (key points in a project life cycle). They will be the target dates that had been met

IMPLEMENTATION

Documentation of the design and implementation of your product (use appendices for extra evidence)

RESULTS

Presentation of results of testing, feedback, and a valuation

CONCLUSIONS AND RECOMMENDATION

Summary and presentation of the final product/artefact/solution and recommendations for any further work

REFERENCES

APPENDICES