

## Resume Of Mst Rokaiya Akter

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Address :Balakandi(satvita),Rajarhat,Kurigram



### Objective :

Dedicated graduated in Bangla and skilled at Sound Communication, Public Relations, Customer Service Management, Time Management, Leadership, Teamwork, Multitasking. Event Management and Problem Solving Encouraged to apply in Program Organizer IDP (BRAC) Willing to achieve a Dynamic and Challenging post at BRAC to utilize my academic knowledge, work experience and potentiality for the interest of the Organization as well as my Career through working with dedication , sincerity and honesty to glorify my life

### Co-Curriculum Activities:

- 1.National Honor Society.
- 2.School and collage school team.
- 3.Volunteering
- 4.Organizing cultural events at school and college.
- 5.Participation in debates, quizzes.

### Educational qualification:

Bachelor of social science in sociology		2021-2025
University name	:Begum Rokeya University ,Rangpur	
Department name	:Sociology	
Session	:2020-2021	
Result	:3.32 (out of 4.00)	
Passing year	:2025	

Higher School Certificate Examination(H.S.C)		2020
Institution name	:Kurigram Government Women's Collage	
Board	:Dinajpur Education Board	
Group	:Humanities	
Result	:5.00(out of 5.00)	
Passing year	:2020	

Secondary School Certificate Examination(S.S.C)		2018
Institution	:Satvita Hazi Abdur Rahman High School	
Group	: Science	
Board	:Dinajpur	
Result	:5.00	
Passing year	:2018	

### Language:

Good command in reading and writing both in Bengali and English.



### Personal attribute

- Self motivated, able to set effective priorities and implement decision to meet operational.
- Adapt easily to new concept and responsibility.
- Ability to work with other, ability to meet challenges, punctuality.

### Computer skills

Microsoft word, power point, Microsoft Excel, Microsoft Access, Data browsing.

### Personal Details

Name : Mst. Rokaiya Akter

Father's Name : Late. Abdur Razzak

Mother's Name : Mst. Sumsunnaher Begum

Present Address : Parkermore, Rangpur.

Permanent Address : Vill: Balakandi(satvita), P.O: Farkerhat  
Thana: Rajarhat, District: Kurigram.

Date of Birth : 30 march 2001

Nationality : Bangladeshi(by birth)

Marital status : Unmarried

Sex : Female

Blood Group : B(+ve)

Religion : Islam

### Reference

Reference: 01	Reference:02
Name : Muhammad Ilias Sabbir	Name : Mirza Amirun Nesa
Institution : Begum Rokeya University	Institution : Begum Rokeya University
Designation : Professor of Sociology Dept.	Designation : Professor of Sociology Dept.
Mobile : 01747830948	Mobile : 01732705623
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Relation : Academic	Relation : Academic

## Declaration

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination that of employment at any point in the future if I am hired. I authorize of any or all.

রোকিয়া আক্তার

Mst. Rokaiya Akter

Date:03/01/2025