

## **Wildcat ID Card Replacement Request**

Bring a valid government-issued photo ID. Cards are typically ready same day.

### **Student/Employee Information**

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**Name**

**ID Number**

**Status**

☐ Student

☐ Faculty

☐ Staff

**Phone**

**Email**

### **Reason for Replacement**

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**Reason**

☐ Lost

☐ Stolen

☐ Damaged

☐ Name Change

☐ Photo Update

**Additional Details (if lost/stolen, where/when)**

## Fee Information

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I understand a \$25 replacement fee applies

## Payment Method

Charge to Student Account

Payroll Deduction (Employees)

Cash/Card at ID Office

## Agreement

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I understand my old card will be deactivated

I will surrender my damaged card (if applicable)

Signature

\_\_\_\_\_

Date:

\_\_\_\_\_

Sign above

Date

(MM/DD/YYYY)

## Office Use Only

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New Card Number

Date Issued

(MM/DD/YYYY)

Issued By

Sign above

Date: