

February 5, 2026

Office for Human Research Protections (OHRP)
U.S. Department of Health and Human Services
1101 Wootton Parkway, Suite 200, Rockville, MD 20852

Re: Authorization to File a Federalwide Assurance (FWA) for the Protection of Human Subjects

Dear OHRP Officials:

I, Dr. Herman J. Felton, Jr., in my capacity as President and Chief Executive Officer of Wiley University, hereby authorize the filing of a Federalwide Assurance (FWA) with the Office for Human Research Protections (OHRP) in accordance with Title 45, Code of Federal Regulations, Part 46 (45 CFR 46), the Common Rule.

Wiley University is committed to the ethical conduct of research involving human subjects and to upholding the principles of *The Belmont Report*. As an institution of higher learning founded in 1873, Wiley University recognizes its responsibility to safeguard the rights, welfare, and well-being of all research participants.

By authorizing this Federalwide Assurance, Wiley University commits to the following:

1. All human subjects research will be guided by the ethical principles of *The Belmont Report*, including respect for persons, beneficence, and justice.
2. The institution will establish and maintain an Institutional Review Board (IRB) meeting the requirements of 45 CFR 46, with appropriate membership composition, to provide initial and continuing oversight of all covered human subjects research.
3. Sufficient resources, meeting space, and qualified staff will be provided to support the IRB in fulfilling its review and recordkeeping responsibilities.
4. All investigators and IRB members will complete appropriate human subjects research training through the CITI Program or equivalent prior to engaging in research activities.
5. Written procedures will be established for prompt reporting of unanticipated problems, noncompliance, and any suspension or termination of IRB approval to the IRB, institutional officials, supporting federal agencies, and OHRP.
6. The institution will comply with all applicable federal, state, and local laws and regulations pertaining to the protection of human subjects, including HHS Subparts B, C, D, and E of 45 CFR 46.

I affirm that all information provided in connection with this Assurance is accurate and current. I understand that false statements may cause invalidation of the Assurance and may lead to additional administrative or legal action. I am fully authorized to represent and commit Wiley University and all of its components to the terms of this Federalwide Assurance.

Respectfully submitted,

Dr. Herman J. Felton, Jr., Ph.D., J.D.
17th President & Chief Executive Officer, Wiley University

Date: _____