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> **ISO INTERNAL AUDITOR AND RISK ANALYST**

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# PRO UNLIMITED AT SYMANTEC - ISO INTERNAL AUDITOR AND RISK ANALYST Resume Example

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## ISO INTERNAL AUDITOR AND RISK ANALYST

### CAREER OVERVIEW

To join the Walmart Risk/Cybersecurity Team as Risk Lead Cybersecurity - IT Audit Communication is a key to my success. Throughout my career, I have communicated policies, instructions, and directives with a direct approach and simplified as possible. I have coaxed the most recalcitrant auditees to provide me information and evidence needed to complete an audit or risk assessment. LEADERSHIP \*Strong leadership skills, including the ability to influence without authority and ability to collaborate effectively across multiple business and product groups. Some situations call for a take-charge attitude while others take an active listening role. My leadership skills and training allow me to deliver required Information Security Risk Management Services, while monitoring and continuously improving processes.

### WORK EXPERIENCE

**01/2015 to 11/2015      ISO INTERNAL AUDITOR AND RISK ANALYST  
PRO UNLIMITED AT SYMANTEC**

- 11 MONTHS) Prepare and execute ISO/IEC 27001:2013 internal audits for Symantec business units Create ISO/IEC 27001 internal audit reports in accordance with ISO/IEC 27001 requirements and internal processes Monitors, analyzes, and remediates IT security risks and vulnerabilities by adhering to defined operating procedures; reviewing metrics to identify outliers, inefficiencies, and non-standard actions.
- Prepare and conduct Security Risk & Threat Assessments for Symantec business units with occasional support to vendor assessment team with the vendor selection process; ensuring compliance to vendor contracts.

- Create Risk Assessment Report reporting the findings; identifying improvement opportunities and providing feedback to senior team members and management; Held review meetings for any initiatives or tasks that would alter current processes.
- Supports the implementation of security governance by leading the process of governance administration and maintenance; ensuring compliance with Symantec Information Security policies, standards, procedures and best practices; modeling various governance concepts, i.e., ITIL, COBIT, and reviewing remediation for gaps in security governance and policies through collaboration and consensus building; and comparing and contrasting Symantec practices with industry standards.
- Built relationships and partnerships with key stakeholders; aligning business needs with processes and practices while monitoring progress and results.
- Recognized and capitalized on improvement opportunities while adapting to competing demands, organizational changes, and new responsibilities.

**02/2014 to 06/2014      SENIOR INFORMATION SECURITY CONSULTANT  
MICROSOFT | KRA SECURITY CONSULTING**

- Information Security Risk Management - Security Monitoring, Threat and Data Analysis, Use Case Creation & Modeling, High Value Asset (HVA) protection strategy, practices, principles and control objectives.
- Analyzed and identified risk by understanding factors of influence to impact and likelihood; building working knowledge and relationships between risk and governance; building expertise in risk analysis and use case scenarios to support multiple layers of security to protect high value assets.

**01/2014 to 07/2014      SENIOR INFORMATION SECURITY CONSULTANT  
DATA PROTECTION CHAMPION @ MICROSOFT | REVEL CONSULTING**

- Planning and Conducting ISO 27001:2013 Compliance assessments for Cloud Services.
- Guiding and assisting Microsoft (MS) service group's process owners with cloud compliance efforts, focus on getting services ISO certified.
- Maintain the Statement of Applicability (SoA), ISMS controls mapping to risk register, and develop continuous monitoring procedures.
- Review and document MS service groups' related policies, procedures, processes & other required documentation in compliance with certification standard.
- Document narratives of current processes, and work with teams to identify and analyze gaps between current processes and the certifiable state of controls.

- 02/2013 to 02/2014** • Planning and Conducting ISO 27001:2005 Compliance assessments for IaaS, PaaS and SaaS, and Cloud Security Alliance (STAR\* Registry) preparation and adherence.
- Security, Trust & Assurance Registry Guided and assisted Windows Intune Team and WSSC service groups process owners with cloud compliance efforts, focusing on getting services ISO certified, created common security framework using ISO, NIST and CSA standards and established IT SSAE 16 controls mapping.
  - Mapped PCI DSS controls to ISO 27001:2005 clauses.
  - Coordinated with Windows Intune Teams and WSSC service groups to identify requirements; performed risks assessment and compliance gap analysis.
  - Reviewed and documented Windows Intune Teams and WSSC service group's related policies, procedures, processes & other required documentation in compliance with certification standard.
  - Documented narratives of current processes, and worked with teams to identify and analyze gaps between current processes and the certifiable state of controls.

**07/2012 to 02/2014      SR. INFOSEC & TECHNOLOGY COMPLIANCE SPECIALIST  
MICROSOFT | RYLEM, LLC**

**07/2012 to 01/2013**

**06/2011 to 07/2012      SR. INFOSEC & TECHNOLOGY ANALYST  
T-MOBILE USA | RANDSTAD**

- 1 YEAR 1 MONTH).
- PCI DSS 2.0 Attestations using Symantec Control Compliance Suite Response assessment module, PCI asset management, Conducting Technical Compliance Audits.
- Additional duties: Sarbanes-Oxley (SOX) control audits and Customer Proprietary Network Information (CPNI) control audits, comprehensive user IAM reviews and business IAM approval reviews.

**03/2010 to 06/2011      E-DISCOVERY AND IT SERVICES | TOLLESEN LAW**

- Recovering deleted data for litigation and IT Services.

**02/2007 to 03/2010      INFORMATION TECHNOLOGY AUDITOR | THE BOEING COMPANY**

- Developed SOX Control Testing Plans, Conducted SOX control testing for financial system governance.
- Team Lead for SOX Compliance and governance for this Global Defense Contractor.

**04/2006 to 02/2007      TECHNOLOGY RISK MANAGEMENT PROFESSIONAL | JEFFERSON WELLS, INTL**

- 11 MONTHS).
- Developed SOX Control Testing Plans, Conducted SOX control testing for financial system governance.
- Team Lead for SOX Compliance and governance at The Boeing Company.

**08/2004 to 05/2006      MANAGER  
SOX CONSULTING | CONTROL SOLUTIONS, INTL**

- 1 YEAR 10 MONTHS).
- Developed SOX Control Testing Plans, Information Security Policies and Conducted SOX control testing for financial system compliance.
- Top Clients: Pemco Aviation, Dycom Industries, Helen of Troy, LifeCell, Artesyn Embedded Technologies.

**05/1996 to 02/2004      INDEPENDENT CONSULTANT  
HEALTHCARE, OIL & ENERGY | INFOSEC AND TECHNOLOGY University of Texas Medical Branch Patient Finance and Home Health Agency, Northrop Grumman Space Technology**

- Anderson Cancer Centers, Shell Oil via Computer Sciences Corporation, British Petroleum Refineries, Cockrell Oil and Nippon Oil.

**EDUCATION AND TRAINING**

**JAN 2014      TLG LEARNING, BELLEVUE \*ITILv3 Foundation (IT Service Management Best Practices) License Registration Number: 265169915 \* Validation Number: 1904427647 \*SharePoint**

**CERTIFICATE OF COMPLETION AND CERTIFICATION**

**2013** Foundation (Site Owner) DIPLOMA OF NETWORKING TECHNOLOGIES |

**FEB 2000** | SOUTHERN METHODIST UNIVERSITY \*Triple Certification Program - Microsoft Certified System Engineer (MCSE), Certified Novell Administrator, and CompTIA A+

**AUG 1984** Bachelor of Science: Studio Art  
LAMAR UNIVERSITY

Studio Art and Military Science

**PERSONAL INFORMATION**

Final Rank: Captain \*Link to unit: <http://www.globalsecurity.org/military/agency/army/75d.htm> Page | 1  
<https://www.linkedin.com/in/thesoxitauditor>

**ADDITIONAL INFORMATION**

- PRIOR MILITARY SERVICE | CHIEF, INFORMATION MANAGEMENT | 75TH MANEUVER AREA COMMAND, HOUSTON, TEXAS Final Rank: Captain Link to unit: <http://www.globalsecurity.org/military/agency/army/75d.htm> Page | 1  
<https://www.linkedin.com/in/thesoxitauditor>

**SKILLS**

A+, asset management, Cancer, Compliance Audits, contracts, Clients, Data Analysis, documentation, Engineer, financial, focus, Information Security, internal audits, internal audit, ISO, ITIL, Team Lead, litigation, meetings, Microsoft Certified, MCSE, SharePoint, Windows, Modeling, Monitors, NETWORKING, Network, Certified Novell Administrator, Oil, organizational, PCI, policies, processes, progress, reporting, risk analysis, Risk Assessment, Risk Management, SOX Compliance, Sarbanes-Oxley, Shell, strategy, Symantec, Validation

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PRO UNLIMITED AT SYMANTEC  
MICROSOFT | KRA SECURITY CONSULTING  
DATA PROTECTION CHAMPION @ MICROSOFT | REVEL CONSULTING  
MICROSOFT | RYLEM, LLC  
T-MOBILE USA | RANDSTAD  
E-DISCOVERY AND IT SERVICES | TOLLEFSEN LAW  
INFORMATION TECHNOLOGY AUDITOR | THE BOEING COMPANY  
TECHNOLOGY RISK MANAGEMENT PROFESSIONAL | JEFFERSON WELLS, INTL  
SOX CONSULTING | CONTROL SOLUTIONS, INTL  
HEALTHCARE, OIL & ENERGY | INFOSEC AND TECHNOLOGY University of Texas Medical Branch Patient Finance and Home Health Agency, Northrop Grumman Space Technology

**School Attended**

CERTIFICATE OF COMPLETION AND CERTIFICATION  
LAMAR UNIVERSITY

**Job Titles Held:**

ISO INTERNAL AUDITOR AND RISK ANALYST  
SENIOR INFORMATION SECURITY CONSULTANT  
SR. INFOSEC & TECHNOLOGY COMPLIANCE SPECIALIST  
SR. INFOSEC & TECHNOLOGY ANALYST  
MANAGER  
INDEPENDENT CONSULTANT

**Degrees**

TLG LEARNING, BELLEVUE \*ITILv3 Foundation (IT Service Management Best Practices) License Registration Number: 265169915 \* Validation Number: 1904427647 \*SharePoint Foundation (Site Owner) DIPLOMA OF NETWORKING TECHNOLOGIES |  
| SOUTHERN METHODIST UNIVERSITY \*Triple Certification Program - Microsoft Certified System Engineer (MCSE), Certified Novell Administrator, and CompTIA A+  
Bachelor of Science : Studio Art

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