

# Meeting Minutes

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## Summary

- Amit will improve audio preprocessing by Friday. Rupal will prepare the final presentation and documentation by Monday.

## Key Points

- Today we discussed the progress of the AI meeting minutes generator project.■■
- Rupal explained that the NLP pipeline is now complete and working correctly.
- Amit mentioned that the audio transcription feature has been tested on sample recordings.■■
- It was decided that the application will be deployed on Streamlit Cloud next week.
- Neha raised concerns about background noise affecting transcription accuracy.■■

## Decisions

- It was decided that the application will be deployed on Streamlit Cloud next week.
- The team agreed that the project is ready for final review.

## Action Items

- It was decided that the application will be deployed on Streamlit Cloud next week.
- Amit will improve audio preprocessing by Friday.
- Rupal will prepare the final presentation and documentation by Monday.