

Undertaking form for Reimbursement of Excess Paid Fee

Applied Refund Amount 1,50,600/- INR

To
The HD
Accounts Department,

I, Pankaj Kumar Sinha (Parents/Guardian) of Rupali Sinha (Name of the student) having registration number 12213891 undertakes that my ward has paid excess fee due to reason below: -

(A) Loan Case: -

1. Name of the Bank _____
2. Contact No of the bank _____
3. Amount Received from the bank _____

*Loan account holder should be personally liable for any dispute with bank and In case student has taken loan from the bank for hostel fee and if he/she is not availing university hostel facility then there is need of NOC from bank (i.e. bank have no objection that whether student would stay inside the University hostel or outside the campus)

(B) Scholarship from State Govt.: -

1. Name of the State Govt. _____
2. Contact no of the department _____
3. Amount Received from the Govt. _____

(C) Any other Reason (Specify the reason to deposit the excess fee)

Due to Delay by the Bihar Gov., I paid my hostel, mess and semester fee by own but latter Bihar Gov. also paid 150600 rupees. So kindly refund my excess amount.

Note: -

1. Fill this form with correct information and upload the same to the following UMS pathway.

UMS Navigation → FMS → Fee Dashboard → Apply Reimbursement

2. Pass book copy of parents is required in case if reimbursement amount is more than Rs 10000/- and below Rs 10000/- students can give their pass book copy and to be noted that bank details i.e., Account holder name, bank account number and IFSC code should be very clear
3. All process of reimbursement will take 15-20 days from the date of submission of documents as well as completion of all above mentioned reimbursement formalities

Regards,

पंकज कुमार सिन्हा
Signature of the Parent/Guardian

Father
Relationship with Student

25/02/2023
Signing Date

9661218573
Parent's Mobile No

7903016593
Student's Mobile No.

anujkumarsinha@gmail.com
Parent's Email ID