LUNG CENTER OF THE PHILIPPINES
Department of Radiology

September 25, 2020

MS. FLORDELIZA F. DELA CRUZ
Officer-In-Charge, PPSD

Dear Ms. Dela Cruz,
I would like to request the following consumables be included for bidding this year. These supplies are used for diagnostic imaging in our Department.

Thank you.

CT SCAN	1 YEAR CONSUMPTION	AMOUNT
IOPROMIDE 300 mg / 50 ml	5,300 vials (₱1,000.00/vial)	₱5,300,000.00
IODIXANOL 320 mg / 50 ml	1,500 vials (₱1,516.55/vial)	₱2,274,825.00
Medrad Stellant Dual Syringe Kit	200 kits (₱1,800.00/kit)	₱360,000.00
Medrad Stellant Connector Tube	100 pcs. (₱245.00/tube)	₱24,500.00
Medrad Salient Single Syringe Kit	100 kits (₱650.00/kit)	₱65,000.00
		₱8,024,325.00

MRI		
GADOBUTROL 1.0 mmol / 5.0 ml	1,000 vials (₱1,800.00/vial)	**1,800,000.00**

Grand Total **9,824,325.00**

9/28/20

Sincerely yours,

ALEXANDER B. FLORES, RRT.
Radiologic Technologist III

Noted by:

JOSEPH LEONARDO Z. OBUSAN, M.D.
Department Manager III

LUNG CENTER OF THE PHILIPPINES
Quezon Avenue, Quezon City

DEPARTMENT OF RADIOLOGY / CT-MRI SECTION

TERMS OF REFERENCE (TOR)
FOR CT SCAN AND MRI CONTRAST MEDIA

1. The company must be in the Philippines for at least five (5) years.
2. The company must submit the following:
   - 2.1 Certificate of Product Registration issued by the Food and Drug Administration
     - 2.1.1 Must not be expired or if expired, must have an official receipt for renewal of less than one year.
     - 2.1.2 Must be certified by an authorized official/supplier/distributor.
     - 2.1.3 Must submit the original or certified true copy of the original certificate.
   - 2.2 Certificate of Good Manufacturing Practice
     - 2.2.1 Must be valid at the time of bidding.
     - 2.2.2 If expiring during the period of award, must be renewed on time, otherwise, the payment will be withheld or delivery will not be allowed.
     - 2.2.3 Must be from the same company as what is written in the Certificate of Product Registration.
     - 2.2.4 Must be certified by the authorized official supplier or distributor and authenticated by the consul or ambassador of country of origin.
     - 2.2.5 Must be issued by the Ministry of Health or its equivalent office from the country of origin.
   - 2.3 Must provide a document/copy of its inclusion in the Philippine National Drug Formulary (PNDF) or if not included, a Certificate of Exemption from the Food and Drug Administration.
   - 2.4 Certificate of "No Reported Serious Adverse Reaction (ADR)" issued by the end user or the Lung Center of the Philippines, Department of Radiology.
   - 2.5 No problem or issue raised or reported by the end user to the Bids and Awards Committee, regarding solubility, ease of preparation, discoloration, defective packaging or breakages, sensitivity to temperature changes and the like.
   - 2.6 Must be ISO Certified (Quality Management System).
   - 2.7 Must provide Certificate of Exclusive Distributorship or Authorized Distributorship.
   - 2.8 Must provide five (5) Certificates of **very satisfactory performance** issued by the following:
     - Department of Radiology of the Lung Center of the Philippines
     - Four (4) other government or private hospitals.

3. Other requirements:
   3.1 Must submit complete product information and its specification.
   3.2 Supplier or distributor is allowed to join the bidding process provided the product had passed the evaluation of the end-user.
   3.3 There shall be no complaints or written report raised by the end user to the Bids and Awards Committee regarding the product or its distributor.
   3.4 The product to be offered must be in the market for at least five (5) years.
   3.5 Must provide a notarized certification of availability of stock.
   3.6 The procurement is subject to ordering agreement.
   3.7 Supplier or distributor who will bid must comply with the requirements of BAC.
   3.8 Sworn and duly notarized statement of the prospective distributor or supplier that their company has not been blacklisted to participate in biddings by any government agency, LGU, or GOCC.
   3.9 In the event the declared lowest calculated and responsive bidder failed to supply or to continue to deliver the awarded item, the second lowest and responsive bidder shall take over the contract of the supply of the same item but at the bid price of the lowest calculated bidder.
   4.0 The winning bidder who failed to supply or failed to continue to supply the awarded item will be required to submit an explanation letter stating its reason why it has failed to deliver the required products.

4. Contrast Media Specifications:
   4.1 Product may be used for intravenous or oral administration.
   4.2 Product may be in a glass vial, plastic vial or pre-filled syringe.

CT SCAN	1 YEAR CONSUMPTION	AMOUNT
IOPROMIDE 300 mg / 50 ml	5,300 vials (₱1,000.00/vial)	₱5,300,000.00
IODIXANOL 320 mg / 50 ml	1,500 vials (₱1,516.55/vial)	₱2,274,825.00

MRI	1 YEAR CONSUMPTION	AMOUNT
GADOBUTROL 1.0 mmol / 5.0 ml	1,000 vials (₱1,800.00/vial)	1,800,000.00

Prepared by:

ALEXANDER B. FLORES, RRT.
Radiologic Technologist III

Reviewed by:

MICHAEL C. NOEL
Administrative Aide VI

Recommending Approval:

EULALIA M. ESGUERRA, RRT.
Radiologic Technologist V

Approved by:

JOSEPH LEONARDO Z. OBUSAN, M.D.
Department Manager III

LUNG CENTER OF THE PHILIPPINES
Quezon Avenue, Quezon City

DEPARTMENT OF RADIOLOGY / CT-MRI SECTION

TERMS OF REFERENCE (TOR)
FOR STELLANT DUAL SYRINGE KIT
AND
SALIENT SINGLE SYRINGE KIT

1. The company must be in the Philippines for at least five (5) years.

2. The company must submit the following:
   - 2.1 Certificate of Product Registration issued by the Food and Drug Administration
     - 2.1.1 Must not be expired or if expired, must have an official receipt for renewal of less than one year.
     - 2.1.2 Must be certified by an authorized official supplier/distributor.
     - 2.1.3 Must submit the original or certified true copy of the original certificate.
     - 2.1.4 The required Certificate of Product Registration must be approved by the FDA and not on hold or pending for approval status.
   - 2.2 Certificate of current Good Manufacturing Practice
     - 2.2.1 Must be valid at the time of bidding.
     - 2.2.2 If expiring during the period of award, must be renewed on time, otherwise, the payment will be withheld or delivery will not be allowed.
     - 2.2.3 Must be from the same company as what is written in the Certificate of Product Registration.
     - 2.2.4 Must be certified by the authorized official supplier or distributor and authenticated by the consul or ambassador of country of origin.
     - 2.2.5 Must be issued by the Ministry of Health or its equivalent office from the country of origin.
   - 2.3 No problem or issue raised or reported by the end user to the Bids and Awards Committee, regarding solubility, ease of preparation, discoloration, defective packaging or breakages, sensitivity to temperature changes and the like.
   - 2.4 Must be ISO Certified (Quality Management System).
   - 2.5 Must provide in any of the following Certificate: Exclusive Distributorship, Authorized Distributorship or Sub-distributorship from Bayer Philippines, Inc .
   - 2.6 Must provide five (5) Certificates of **very satisfactory performance** issued by the following:
     - Department of Radiology of the Lung Center of the Philippines
     - Four (4) other government or private hospitals.

3. Other requirements:
   - 3.1 Must submit complete product information and its specification.
   - 3.2 Supplier or distributor is allowed to join the bidding process provided the product had passed the evaluation of the end-user.
   - 3.3 There shall be no complaints or written report raised by the end user in the usage of the product.
   - 3.4 The product to be offered must be in the market for at least five (5) years.

3.7 Supplier or distributor who will bid must comply with the requirements of BAC.
3.8 Sworn and duly notarized statement of the prospective distributor or supplier that their company has not been blacklisted to participate in biddings by any government agency, LGU, or GOCC.
3.9 In the event the declared lowest calculated and responsive bidder failed to supply or continue to deliver the awarded item, the second lowest and responsive bidder shall take over the contract of the supply of the same item but at the bid price of the lowest calculated bidder.
4.0 The winning bidder who failed to supply or failed to continue to supply the awarded item will be required to submit an explanation letter stating its reason why it has failed to deliver the required products.

4. Medrad Stellant Dual Syringe Specifications:
   4.1 Must be Medrad approved disposable product only.
   4.2 Companies offering Non-Medrad or generic products must submit a Certificate from Bayer Philippines attesting that their product is fully compatible and tested to work with the Medrad Stellant Power Injection System with Certegra Workstation.
   4.3 Syringe and connector must withstand a pressure rating of not less than 325 psi
   4.4 Must have an ultra-clear barrel.
   4.5 Must have a patented Fluidot Indicators.
   4.6 Dual syringe kit must contain the following:
      4.5.1 Two (2) 200 ml syringes
      4.5.2 One (1) 60" T-connector and prime tube
      4.5.3 One (1) Quick fill tube

	1 YEAR CONSUMPTION	**AMOUNT**
Medrad Stellant Dual Syringe Kit	200 kits (₱1,800.00/kit)	₱360,000.00
Medrad Stellant Connector Tube	100 pcs. (₱245.00/tube)	₱24,500.00

5. Medrad Salient Single Syringe Specifications:
   5.1 Must be Medrad approved disposable product only.
   5.2 Companies offering Non-Medrad or generic products must submit a Certificate from Bayer Philippines attesting that their product is fully compatible and tested to work with the Medrad Salient Single Head Power Injection System.
   5.3 Syringe and connector must withstand a pressure rating of not less than 300 psi
   5.4 Must have an ultra-clear barrel.
   5.5 Must have a patented Fluidot Indicators.
   5.6 Single syringe kit must contain the following:
      5.5.1 One (1) 190 ml syringe
      5.5.2 One (1) connector tube
      5.5.3 One (1) Quick fill tube

	1 YEAR CONSUMPTION	**AMOUNT**
Medrad Salient Single Syringe Kit	100 kits (₱650.00/kit)	₱65,000.00

Prepared by:

MICHAEL C. NOEL
Administrative Aide VI

Reviewed by:

ALEXANDER B. FLORES, RRT.
Radiologic Technologist III

Recommending Approval:

EULALIA M. ESGUERRA, RRT.
Radiologic Technologist V

Approved by:

JOSEPH LEONARDO Z. OBUSAN, M.D.
Department Manager III

September 28, 2020
Date

LUNG CENTER OF THE PHILIPPINES
Quezon Avenue, Quezon City

DEPARTMENT OF RADIOLOGY / CT-MRI SECTION

DELIVERY TERMS/RETURN POLICIES FOR CT SCAN AND MRI CONTRAST MEDIA

GUIDELINES:

1. All items indicated in the ITB (Invitation To Bid) will be for one (1) year consumption and delivery will be as necessary depending on the need of the institution and will follow the Standard Operating Procedure in the Ordering Agreement (Center Order No. 164-A, S2017).
2. The authorized company representative will be given three (3) days to sign the Delivery Order (DO) after its transmission to the company through fax or email by the BAC Secretariat of LCP. Failure to sign the delivery order after 3 days, DO will be presumed as **"conformed/received"** and the delivery period will start immediately. The company will be given 10 working days after the receipt of the delivery order to complete the delivery of the item. In case of failure to make the delivery within the same stated period, a penalty of one tenth ($1/10^{th}$) of one percent for everyday of delay shall be imposed.
3. The winning bidder must deliver the same product/item previously evaluated and approved by the end user; non-compliance will result in the rejection of the delivery.
4. Failure to deliver within two consecutive Delivery Orders based on the date of delivery stated will be unacceptable, and the contract with the winning distributor will be rescinded for the remaining validity of the contract period. The institution will have the option to award the contract to the next winning bidder.
5. Expiry dates should not be less than twelve (12) months upon delivery date (Example: Delivery date-January 2018, Expiry date-at least December 2018). In the event that the company will deliver the items less than twelve (12) months, an assurance/guarantee letter shall be provided before the delivery. The letter shall indicate that the company will accept returns in the event that the items are not consumed beyond the expiration date. Only upon the approval of the assurance/guarantee by the Department Manager of Radiology shall the delivery be accepted.
6. Winning distributor/company must replace contrast media that are damaged, defective and mislabelled items within thirty (30) days after being reported by the end user to the distributor or supplier with no additional cost to the Lung Center of the Philippines.
7. Stocks expiring within three (3) months must be replaced within thirty (30) days after receiving due notice from the section. Failure to replace within the prescribed period will result in the automatic deduction of the amount corresponding to the expiring/expired stocks from the hospital accounts payable to the supplier/distributor.
8. Bid price will be maintained throughout the validity of the contract period.
9. The winning bidder must indicate the Stock Keeping Unit (SKU) or product reference in the invoice and packaging.

CONFORME:

_____

Printed Name and Signature / Date
(Authorized Representative)

LUNG CENTER OF THE PHILIPPINES
Quezon Avenue, Quezon City

DEPARTMENT OF RADIOLOGY / CT-MRI SECTION

DELIVERY TERMS/RETURN POLICIES
FOR STELLANT DUAL SYRINGE
AND
SALIENT SINGLE SYRINGE KIT

GUIDELINES:

1. All items indicated in the ITB (Invitation To Bid) will be for one (1) year consumption and delivery will be as necessary depending on the need of the institution and will follow the Standard Operating Procedure in the Ordering Agreement (Center Order No. 164-A, S2017).
2. The authorized company representative will be given three (3) days to sign the Delivery Order (DO) after its transmission to the company through fax or email by the BAC Secretariat of LCP. Failure to sign the delivery order after 3 days, DO will be presumed as **"conformed/received"** and the delivery period will start immediately. The company will be given 10 working days after the receipt of the delivery order to complete the delivery of the item. In case of failure to make the delivery within the same stated period, a penalty of one tenth ($1/10^{th}$) of one percent for everyday of delay shall be imposed.
3. The winning bidder must deliver the same product/item previously evaluated and approved by the end user; non-compliance will result in the rejection of the delivery.
4. Failure to deliver within two consecutive Delivery Orders based on the date of delivery stated will be unacceptable, and the contract with the winning distributor will be rescinded for the remaining validity of the contract period. The institution will have the option to award the contract to the next winning bidder.
5. Expiry dates should not be less than twelve (12) months upon delivery date (Example: Delivery date-January 2018, Expiry date-at least December 2018). In the event that the company will deliver the items less than twelve (12) months, an assurance/guarantee letter shall be provided before the delivery. The letter shall indicate that the company will accept returns in the event that the items are not consumed beyond the expiration date. Only upon the approval of the assurance/guarantee by the Department Manager of Radiology shall the delivery be accepted.
6. Winning distributor/company must replace the items that are damaged, defective and mislabelled items within thirty (30) days after being reported by the end user to the distributor or supplier with no additional cost to the Lung Center of the Philippines.
7. Stocks expiring within three (3) months must be replaced within thirty (30) days after receiving due notice from the section. Failure to replace within the prescribed period will result in the automatic deduction of the amount corresponding to the expiring/expired stocks from the hospital accounts payable to the supplier/distributor.
8. Bid price will be maintained throughout the validity of the contract period.
9. The winning bidder must indicate the Stock Keeping Unit (SKU) or product reference in the invoice and packaging.

CONFORME:

_____

Printed Name and Signature / Date
(Authorized Representative)

LUNG CENTER OF THE PHILIPPINES
RADIOTHERAPY SECTION
For 2021

September 14, 2020

Ms. Flordeliza F. Dela Cruz
OIC, PPSD
Lung Center of the Philippines

Dear Ms. Dela Cruz;

Listed below are the following thermoplastic masks for Radiotherapy section, Department of Radiology. These supplies are included in the bidding yearly.

Item/s	Thermoplastic masks	Yearly consumption	Amount/PC	Amount
1	Head masks	30	2,715	81,450.00
2	Head- neck-shoulder masks	40	7,104	284,160.00
3	Lung masks	40	8,076	323040.00
4	Pelvic masks	40	8,076	323,040.00
Total				1,011,690.00

9/28/20

Thank you,
Respectfully Your's,

Dr. Sherwin I. Cala
Section Head, Radiotherapy

Noted by:

Dr. Joseph Leonardo Z. Obusan
Dept. Manager, Radiology

Lung Center of the Philippines
Radiotherapy section
Radiology Department

Product specifications of Thermoplastic Masks

1. **Head mask**

   1.1 Should be able to immobilize head area.
   1.2 Head mask – compatible with the existing immobilization board of the RT section including locking mechanism.
   1.3 Push pin locks
   1.4 should be 2.3 mm to 3.0 mm thickness
   1.5 Perforated

2. **Head – neck- shoulder mask**

   2.1 Should be able to immobilize head, neck, shoulder up to below the clavicle area.
   2.2 Neck- shoulder- mask compatible with the existing immobilization board of the RT section including locking mechanism.
   2.3 Push pin locks
   2.4 should be 2.3 mm to 3.0 mm thickness
   2.5 Perforated

3. **Lung mask**

   3.1 should be able to immobilize from below armpit area to upper abdomen.
   3.2 Lung mask – compatible with the compatible with the existing immobilization board of the RT section including locking mechanism.
   3.3 should be 3.0 mm to 3.2 mm thickness
   3.4 Perforated

4. **Pelvic mask**

   4.1 should be able to immobilize lumbar area to mid thigh.
   4.2 Pelvic mask – compatible with the compatible with the existing immobilization board of the RT section including locking mechanism.
   4.3 should be 3.0 mm to 3.2 mm thickness
   4.4 Perforated

LUNG CENTER OF THE PHILIPPINES
Quezon Avenue, Quezon City

RADIOLOGY DEPARTMENT
Radiotherapy section

TERMS OF REFERENCE (TOR)
Thermoplastic masks

1. The company must be in the Philippine industry for at least __5__ years.
2. The company must submit the following:
   - 2.1 Certificate of Product Registration
     - 2.1.1 Must not be expired or if expired, must have an official receipt for renewal of less than one year.
     - 2.1.2 Must be certified by an authorized official/supplier/distributor.
     - 2.1.3 Must submit the original or certified true copy of the original certificate.
   - 2.2 Certificate of current Good Manufacturing Practice
     - 2.2.1 Must be valid at the time of bidding.
     - 2.2.2 If expiring during the period of award, must be renewed on time, otherwise, the payment would be withheld or delivery will not be allowed.
     - 2.2.3 Must be from the same site as what is written in the Certificate of Product Registration.(2.1.1, 2.1.2, 2.1.3)
     - 2.2.4 Must be issued by Ministry of Health or its equivalent (Food and Drug Admin.)
   - 2.3 Certificate of "No Reported Serious Adverse Reaction (ADR)" issued by the LCP ADR Committee or any Government hospital and Private hospital.
   - 2.4 No problem or issue raised or reported to the concerned area (i.e. Pharmacy/CSR) by end-users, i.e. solubility, ease of preparation, discoloration, defective packaging,, sensitivity to temperature changes, sharpness (blade), etc.
     - 2.4.1 Must be an ISO Certified (Quality Management System).
   - 2.5 Must provide Certificate of Exclusive Distributorship / Authorized Distributorship from the company.
   - 2.6 Must provide a certification of very satisfactory record on after sales services, and performance issued by Lung Center of the Philippines or other hospitals/laboratory being served.(Government and Private).

3. Other requirements

3.1 Must submit complete product information and its specification.

3.2 Supplier or distributor is allowed to join the bidding process provided the product Had passed the evaluation of the end - user.

3.3 There shall be no complaints or written report raised by the end user in the usage of the product.

3.4 The brand or model to be offered must be in the market for at least __3__ years.

3.5 The thermoplastic masks are available on scheduled time frame for post-evaluation.

3.5 The thermoplastic masks must be compatible with the existing base plate in Radiotherapy.

3.5 Must provide a notarized certification of availability of stock.

3.6 The procurement is subject to ordering agreement.

3.7 Supplier or distributor who will bid must comply with the requirements of the BAC.

3.8 Sworn and duly notarized statement of the prospective distributor or supplier that their company has not been blacklisted to participate in biddings by any Government agency, LGU, or GOCC.

3.9 In the event the declared lowest calculated and responsive bidder failed to supply or to continue to deliver the awarded item, the second lowest and responsive bidder shall take over the contract of the supply of the same item but at the bid Price of the lowest calculated bidder.

3.10 The winning bidder who failed to supply or failed to continue to supply the awarded item will be required to submit an explanation letter stating its reason Why it has failed to deliver the required products.

Prepared by:

Alan B. Bombom
Radiologic Tech. II

Reviewed by:

Ferdinand B. Dancel
Radiologic Tech. III

Recommending Approval:

Dr. Sherwin I. Cala
Medical Specialist IV
Radiotherapy section

Approved by:

Dr. Joseph Leonardo Z. Obusan
Department Manager III
Radiology Department

LUNG CENTER OF THE PHILIPPINES
Quezon Avenue, Quezon City

Radiology Department
Radiotherapy Section

DELIVERY TERMS/ RETURN POLICIES
Thermoplastic Masks

Guidelines:

1. All items indicated in the ITB (Invitation to Bid) will be for one (1) year consumption and delivery will be as necessary depending on need of the institution and will follow the Standard Operating Procedure in the Ordering Agreement (Center Order No. 164-a s.2017).
2. The authorized company representative will be given five (5) days to sign the Delivery Order (DO) after its transmission to the company through fax/e-mail by the BAC Secretariat of LCP. Failure to sign the delivery order after 5 days, DO will be presumed as **"conformed /received"** and the delivery period will start immediately. The company will be given 10 working days after the receipt of delivery order to complete the delivery of the item. In case of failure to make the delivery within the same stated period, a penalty of one tenth (1/10) of one percent for everyday of delay shall be imposed.
3. The winning bidder must deliver the same product/item previously evaluated and approved by the end-user, non-compliance will result in the rejection of delivery.
4. Failure to deliver within two consecutive Delivery Orders based on the date of delivery stated will be unacceptable, and the contract with the winning distributor will be rescinded for the remaining validity of the contract period. The institution will have the option to award contract to the next winning bidder.
5. Expiry dates should not be less than 12 months upon delivery date (Example: Delivery date-January 2021 Expiry date-at least July 2021). In the event that the company will deliver medicines/supplies less than _12_ months, an assurance/guarantee letter shall be provided before the delivery. The letter shall indicate that the company will accept returns in the event that the items are not consumed beyond the expiration date. Only upon approval of the assurance/guarantee by the [state the area/approval authority] shall the delivery be accepted.

6. Winning distributor/company must replace [state items/s] which cannot be read / identified by the machine, damaged, defective and mislabelled items within __14_ days of reporting by the [state the end-user] to the distributor/supplier.

7. Stocks expiring within three (3) months must be replaced within thirty days (30) after receiving due notice from the section. Failure to replace within the prescribed period will result in automatic deduction of the amount corresponding to the expiring reagents / expired stocks from the hospital accounts payable to the supplier / distributor.
8. Bid price will be maintained throughout the validity of the contract period.
9. The winning bidder must indicate the Stock Keeping Unit (SKU) or product reference in the invoice and packaging.

Conforme:

_____

Printed Name and Signature / Date
(Authorized Representative)