Project :- NOC , Drainage

NOC Application Form

I.   Master Plan Details

I.I   Is Site Under Master Plan?

- **Click on the dropdown to choose whether the site is under the Master Plan and choose Yes/No from there.**

I.II Choose the Master Plan

- **Click on the Master Plan dropdown to choose the master plan under which the site lies.**
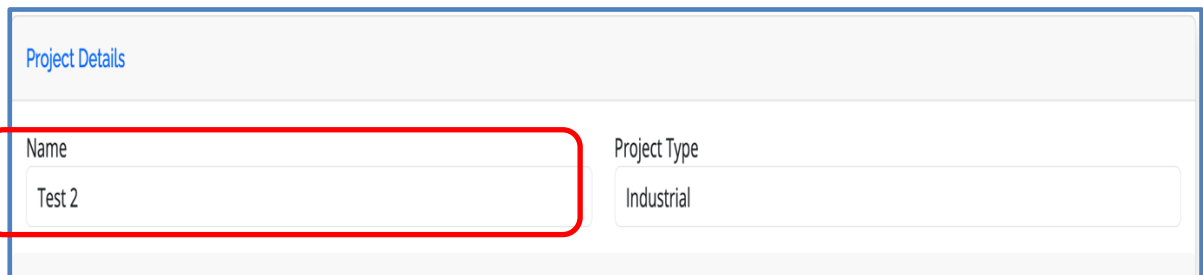
II.   Project Details

II.I   Name
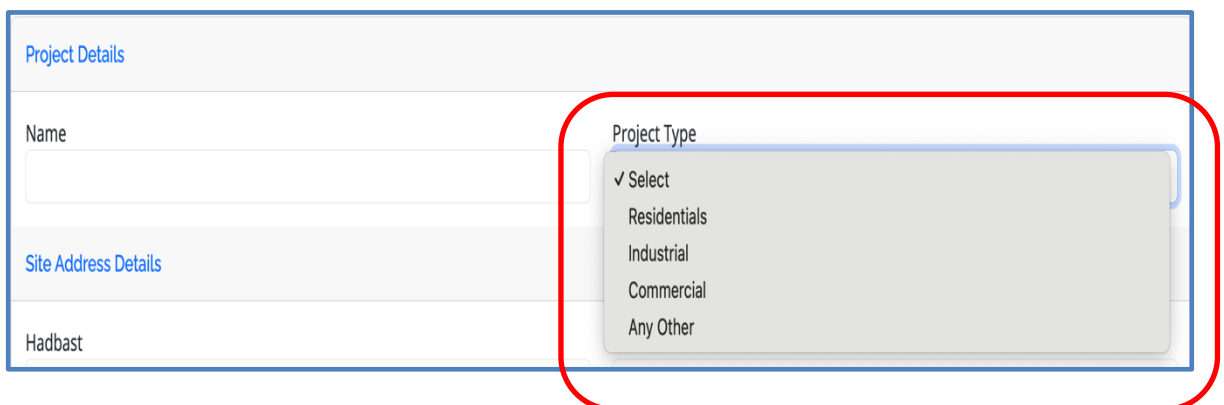
- **Enter the Project Name in the Text box.**

Project Details

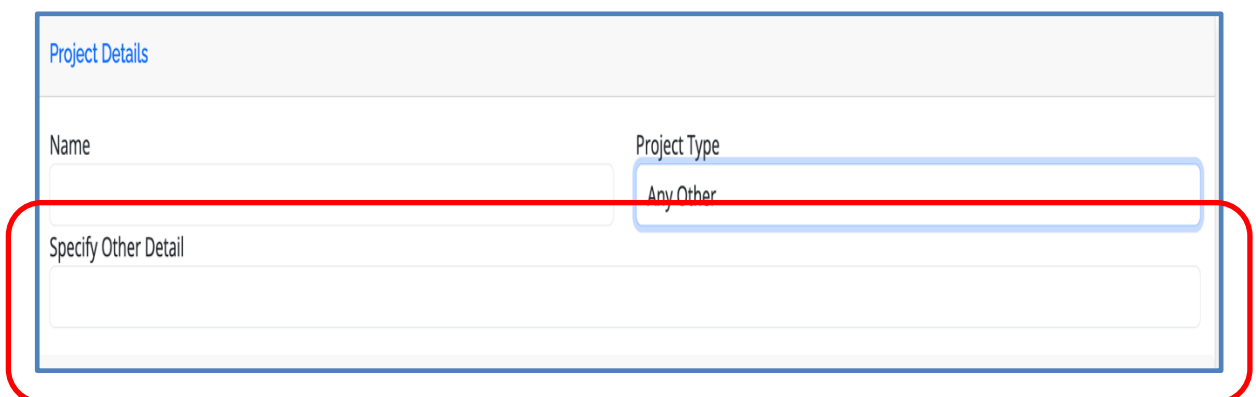| Name	Project Type
Test 2	Industrial

II.II   Project Type

- **Click on the dropdown to choose the Project Type :- " Residentials / Industrial / Commercial / Any Other"**

Project Details

Name

Project Type

✓ Select
Residentials
Industrial
Commercial
Any Other

Site Address Details

Hadbast

- **Choosing 'Any Other' as Project Type shall display a Specify Other Details Textbox. Fill the details for Other Project .**

Project Details

Name

Project Type

Any Other

Specify Other Detail

III.   Site Address Details

II.I Hadbast
- **Enter the Hadbast No.**

II.II Plot No.
- Enter the Plot No.

II.III Village / Town / City
- Enter the name of the village

II.IV Pin Code
- Enter the Pin code of the city

II.V Division
- **Choose the Division from the dropdown**

II.VI Sub-Division
- Choose the Sub-Division from the dropdown

II.VII Tehsil / Block /District
- **Choose the Tehsil/Block/District from the dropdown**
-

II.VIII Plan Sanction Authority
- **Choose the Plan Sanction Authority (Director Local Bodies / Director Town & Country) from the dropdown**

II.IX Address Proof Document
- Browse the Document to be uploaded from the system

II.X Layout Plan Document
- Browse the Document to be uploaded from the system

II.X Layout Plan Document
- Browse the Document to be uploaded from the system

Site Address Details

Hadbast ⓘ	Tehsil/Block/District
	Select
Plot No.	Plan Sanction Authority
	Select
Village/Town/City	Address Proof Document (Max File (jpg,png,pdf) Size 4MB)
	Choose file No file chosen
Pincode	Layout Plan Document (Max File (jpg,png,pdf) Size 4MB)
	Choose file No file chosen
Drainage Division	Farad Document (Max File (jpg,png,pdf) Size 4MB)
Select	Choose file No file chosen
Drainage Sub-Division	
Select	

IV.   Site Address Details

- **This section shall only be displayed in case the site is not under Master Plan**

IV.I Unit of Site Area

- **Choose the Unit of Site Area from the dropdown (Kanal / Marla / Sarsai) or (Bigha / Biswa / Biswansi – Type I (Pucca) or (Bigha / Biswa / Biswansi – Type II (Kachcha)**

Site Area Details

Select
Kanal/Marla/Sarsai
✓ Bigha/Biswa/Biswansi - Type-II(Kachcha)
Bigha/Biswa/Biswansi - Type-I(Pucca)

IV.II Khasra Details

- Enter the Khasra No.
- Mention the Area in Kanal / Bigha , Marla/Biswa , Sarsai / Biswansi

Site Area Details

Unit of Site Area
Bigha/Biswa/Biswansi - Type-II(Kachcha)

#	Khasra No.	Kanal/Bigha	Marla/Biswa	Sarsai/Biswansi
1	Khasra No.	1.68	3.23	9.23

Total Area in Acres:	Total Area in Sq Feet:	Total Area in Sq Metre(s):	
1.3899	60544.0440	5624.7307	Add More

IV.III Total Area

- **The Total Area in Acres , Sq Feet and Sq Metre shall be displayed as per the values entered in Khasra details**

Site Area Details

Unit of Site Area
Bigha/Biswa/Biswansi - Type-II(Kachcha)

#	Khasra No.	Kanal/Bigha	Marla/Biswa	Sarsai/Biswansi
1	Khasra No.	1.68	3.23	9.23

Total Area in Acres:	Total Area in Sq Feet:	Total Area in Sq Metre(s):	
1.3899	60544.0440	5624.7307	Add More

IV.IV Add More
- **Click on Add More to mention another Khasra Details . User can add multiple Khasra Details by clicking on this Add More button**

V.   Site KML File Details
V.I   KML File
- **Browse the Document to be uploaded(only with .kml extension) from the system**

V.II   KML Link

- **You can enter any drive link for this field**

VI.   Type of Permissions

  VI.I   NOC Permission Type

  - **You can choose a value from the dropdown.**

  VI.II   NOC Type

  - **Click on NOC Type Dropdown to choose the type**

  - **In case user chooses Extension of Existing Project , he needs to mention previous NOC Number and Date of Issuance**

VII.   Applicant Details

VII.I   Applicant Name

- **Enter the Applicant Name in the Text box.**

Applicant Details

Applicant Name	Applicant Email
Pankaj Sharma	abc@yopmail.com

ID Proof Document (Max File (jpg,png,pdf) Size 4MB)

Choose file   RTI (109994).pdf

Authorization Letter (Attach in case application is to be filled by person other than owner)-
Max File (jpg,png,pdf) Size 4MB

Choose file   Screenshot 2024-06-08 at 3.48.33 PM

VII.II   ID Proof Document

- **Browse the Document to be uploaded from the system**

Applicant Details

Applicant Name

Pankaj Sharma

Applicant Email

abc@yopmail.com

ID Proof Document (Max File (jpg,png,pdf) Size 4MB)

Choose file   RTI (109994).pdf

Authorization Letter (Attach in case application is to be filled by person other than owner)-
Max File (jpg,png,pdf) Size 4MB

Choose file   Screenshot 2024-06-08 at 3.48.33 PM

VII.III   Applicant Email

- **Mention a valid email id of the applicant. All the correspondence related to the application shall be shared on this email id.**

Applicant Details

Applicant Name

Pankaj Sharma

Applicant Email

abc@yopmail.com

ID Proof Document (Max File (jpg,png,pdf) Size 4MB)

Choose file   RTI (109994).pdf

Authorization Letter (Attach in case application is to be filled by person other than owner)-
Max File (jpg,png,pdf) Size 4MB

Choose file   Screenshot 2024-06-08 at 3.48.33 PM

VII.IV   Authorization Letter

   - Browse the Document to be uploaded from the system

Applicant Details

Applicant Name	Applicant Email
Pankaj Sharma	abc@yopmail.com
ID Proof Document (Max File (jpg,png,pdf) Size 4MB)	Authorization Letter (Attach in case application is to be filled by person other than owner)- Max File (jpg,png,pdf) Size 4MB
Choose file RTI (109994).pdf	Choose file Screenshot 2024-06-08 at 3.48.33 PM

VIII.   Details of Owners / Partners / Chief Executive / Full Time Directors

   VII.I   Type

      - Choose the Owner Type from the dropdown.

   VII.II Name

      - Enter the Name of the Owner in the textbox

   VII.III Address

      -Enter the Address of the owner

   VII.IV Mobile Number

      -Mention valid Mobile Number in the textbox

   VII.V Email

      -Mention a valid email id

Details of Owners/Partners/Chief Executive/Full Time Directors

#	OwnerType	Name	Address	Mobile Number	Email	
1	Partners	TEStCE	Enclave	7412874618	test2@yopmail.com	
2	Owner	testuser2	Plodding	2374361823	ahjdja@gmail.com	Delete
						Add More

   - Click on Add More button to add the details of multiple owners

IX.   Confirmation

- Click on the checkbox to acknowledge the details filled in the application form are correct.

- Then click on Submit button to submit the application form .

X.   Payment

- On successful submission of Application Form , the user is directed to payment screen , reflecting the details of Project Name , Owner , Email ID , Mobile Number , Site Address , Area Calculation Details and the amount to be paid to proceed with the application form submission.

X.I   Pay Later
   - Clicking on this button will submit the application but the application will be processed only after successful payment .
   - Applicant ID shall be generated and shared via email to the email id mentioned by the user to initiate the payment at later stage.

PAYMENT

Total Amount : ₹2500

Applicant Details For Payment

Project Name : Test 2

Payer Name : TEStCE

Email : abc@yopmail.com

Mobile Number : 7412874618

Address : Division:Test,Sub-Division:test,Tehsil/Block:test tehsil,Village:Test Village,Pincode:101234

Area Calucatioin With Amount : For 1 Acre, Amount is 1000. On Additional 5.6671 Acres, Amount is 250 per/Acre. For Total 6.6671 Acres, Amount is 2500

Total Amount : ₹2500

[Pay Now]   [Pay Later]

- User can pay / track the Application Status using Track Status option

NOC DRAINAGE, DEPARTMENT OF WATER RESOURCES, PUNJAB

Department Login   Apply For NOC   Track Status

TRACK APPLICATION STATUS

Application ID

Search By Application ID

[Search]

- Mention the valid Application ID and click on Search button .

APPLICATION STATUS

Applicant ID	GNTNOC17
Date of Application	09/06/2024
Payment	Pending
Action	Pay Now

Back To Track Status

X.II Pay Now
- **Click on Pay Now to proceed with the payment**

APPLICATION STATUS

Applicant ID	GNTNOC17
Date of Application	09/06/2024
Payment	Pending
Action	Pay Now

Back To Track Status

- Clicking on Pay Now will proceed to IFMS Portal for payment

IFMS PUNJAB — Next Gen Integrated Financial Management System (E-Receipt)

Please confirm following information:

1. Client Info.

Dept Ref No :	202406092338026131	ClientId :	DUAT01
Company Name :	Water Resource	Address Line 1 :	Djshd26
Challan Date :	2024-06-09T00:00:00	Total Amount :	2500 /-

2. Payment

Sr No.	Treasuery Name	DDO Code	Head	Amount
1	CHD00	0039	0040-01-102-00-00	2500 /-
			Total Amount:	2500 /-

3. Payee Info.
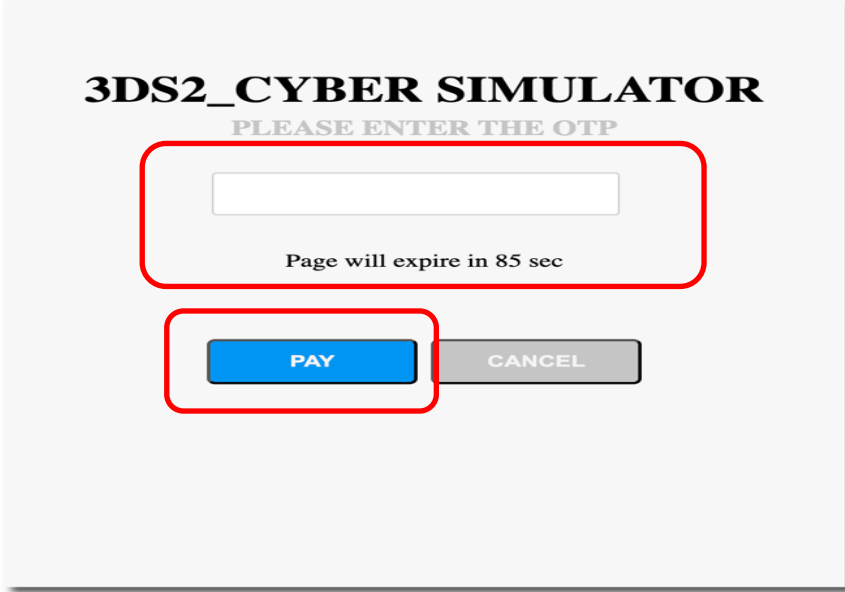
Payer Name :	TEStCE		
Address Line 2 :	Test Village	Add Line 3 :	test tehsil
Address Pincode :	101234	Email-Id :	abc@yopmail.com
Telephone Number :	7412874618	Mobile Number :	7412874618
District :	Amritsar	Tehsil	Ajnala

PNB Aggregate

Continue
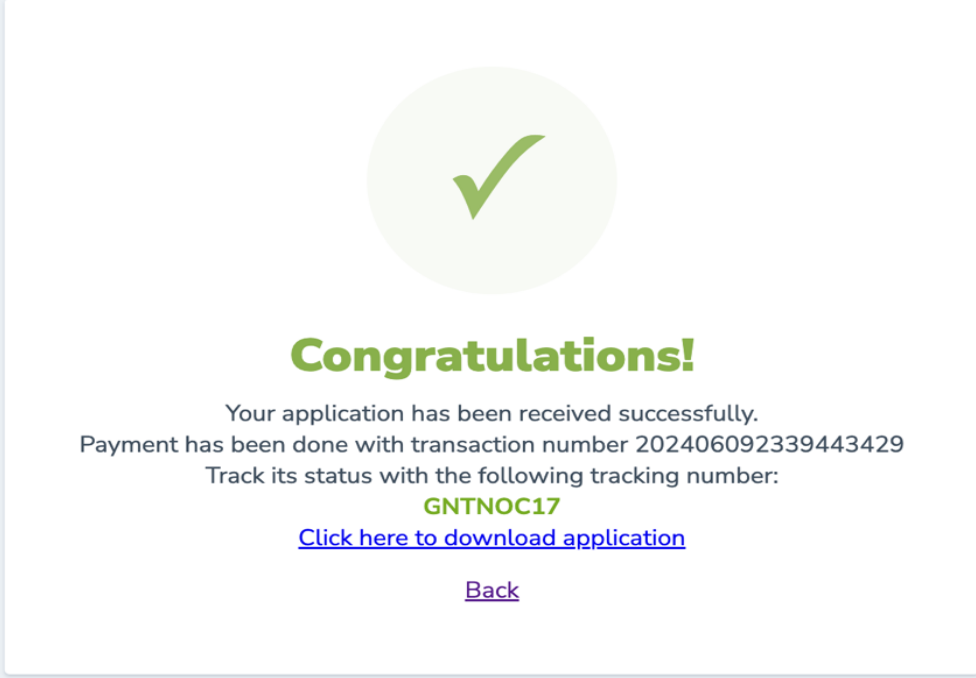
- Click on Continue button to proceed.

- **Enter the OTP shared on the number.**
- **Then Click on Pay button**

3DS2_CYBER SIMULATOR
PLEASE ENTER THE OTP

Page will expire in 85 sec

PAY **CANCEL**

- **On successful payment , the following message gets displayed .**
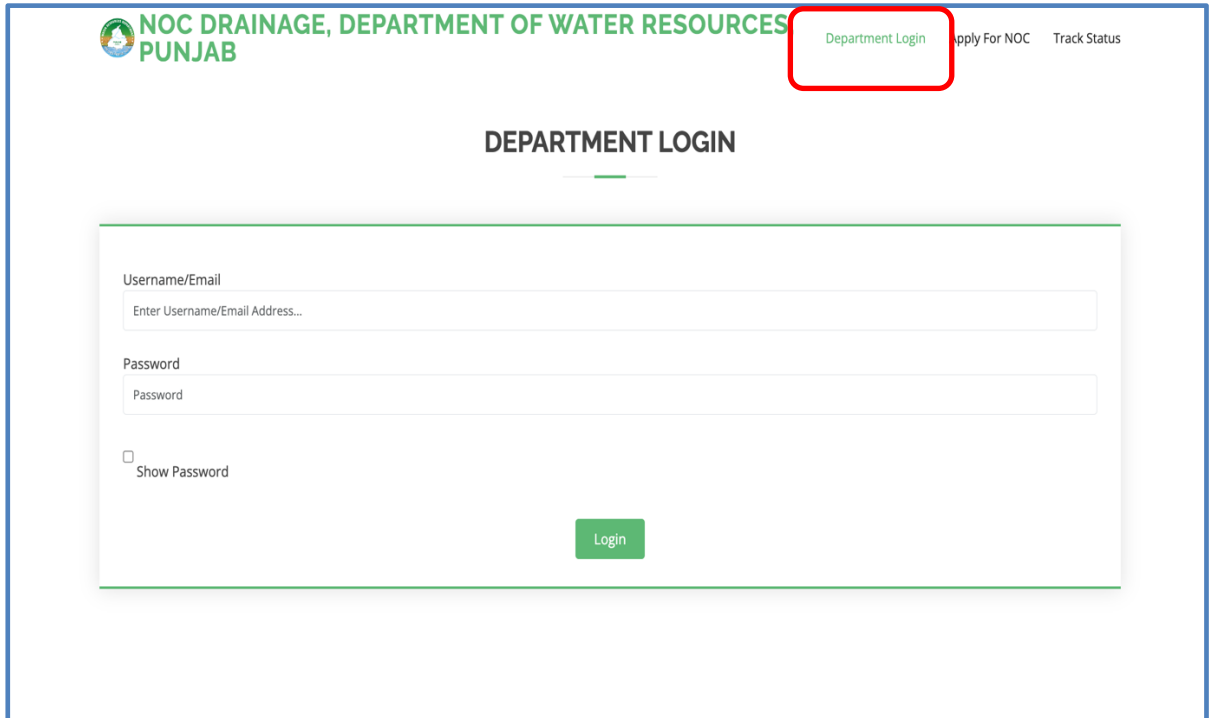
Congratulations!

Your application has been received successfully.
Payment has been done with transaction number 202406092339443429
Track its status with the following tracking number:

GNTNOC17

Click here to download application

Back

Application Approval Process

I.   XEN

I.I   Department Login
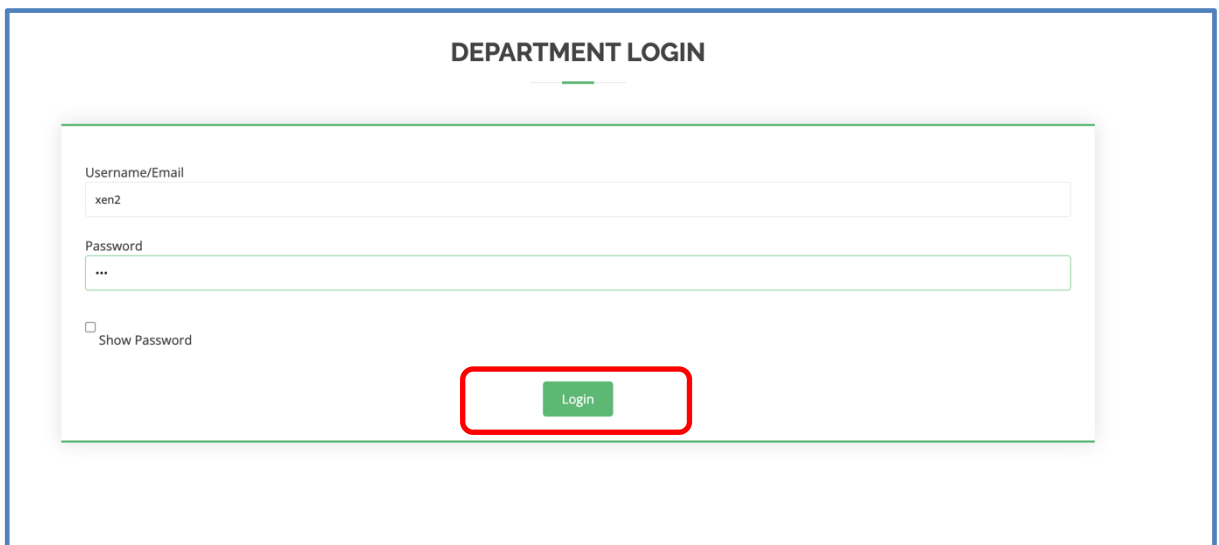
- **Click on the department login button for application approval.**

I.II UserName / Email

- **Enter the valid wrd email id and password .**
- **Then click on Login button**

- **Choose the Role. Eg "Executive Engineer" from the pop up**

I.III Approve / Reject NOC

- **Click on Approve/Reject NOC option from the dashboard to get the list of pending files**

- The list of Pending applications for approval/rejection are displayed

- Click on Forward button to forward it to JE under his division.

- Enter the remarks and Click on Forward button .

II.I   View Application

- The official can view the complete details of application by clicking on View option.

- The complete details of the application gets displayed , the user is allowed to download the files attached to the application by clicking on download file hyperlink.

- The complete details of the Inspection documents and Recommendations given by JE and SDO can be views under View Application Details

III.I   Transfer

- **This option can be used when official wants to transfer the file from one XEN to another in case user has submitted the application by selecting Division out of his site area.**

- **Choose XEN from Transfer To dropdown to whom he wants to forward the application to and then click on Transfer button.**

- **The application is forwarded to selected XEN and does not exists with previous XEN**

IV.I   Shortfall

- In case the official wants to raise concern regarding any shortcoming, click on Shortfall button.

- Choose the type of discrepancy from the list and enter the remarks.
- An email shall be shared with the remarks and the link to update the details marked as discrepancy by the official

V   Reject

- In case the official the application to be invalid , he can reject the application by clicking on Reject button

-An email shall be sent to the user mentioning the reason for rejection and then user has to reapply for the application.

VI   Issue

- **After inspection report submission by SDO , XEN can Issue the NOC Certificate by clicking on Issue NOC button.**

- **Upload the Certificate (Issued to GMADA in case of Site Under Master Plan)**
- **The same shall be downloaded by user via Track Application .**

VII.   JE

- JE shall forward the Inspection Report of an application along with his Recommendation to his SDO for further approval or rejection of an application.
- Upload all the necessary documents and forward the application to SDO by clicking on forward button.

VIII.   SDO

- SDO shall view the report submitted by JE and can also amend the documents uploaded by JE.
- He shall forward the Inspection Report of an application along with his Recommendation to his XEN for further approval or rejection of an application.

IX .   Circle Officer , Executive Engineer HQ , Design Secretary , Chief Engineer

- **The application shall be forwarded / rejected (at any level) from one level to another .**
- **Once the application reached Chief Engineer , he has the access to reject or Issue the NOC.**

Forward Application

Forward

Project	Application Id	Location
Test project 123	GNTNOC23	Division: Executive Engineer Faridkot Drainage-cum-Mini

Forward To

✓ Select

XEN Faridkot(EXECUTIVE ENGINEER)

Recommendation

Select ⌄

Remarks

Remarks

Forward

Back To List